

**HILLAM PARISH COUNCIL**

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CLERK: Mrs Juvina Janik  
 43 Chapel Street, Hambleton, Selby YO8 9JG  
 EMAIL: hillampcclerk@gmail.com

**DRAFT Minutes of Hillam Parish Council Ordinary Meeting  
 Monday 3<sup>rd</sup> February 2025, 7pm  
 held at Monk Fryston and Hillam Community Centre**

**2425/2/1. To elect a Hillam Parish Council Chairman**

Deferred until new members join and can vote next month. Cllr Hayburn-Hayhut will act as chair. The PC has 2 vacancies both now open for co-option by the existing Councillors. New members will be co-opted next month.

**2425/2/2. Present and Apologies (Chairperson to confirm quorum)**

Councillors in attendance: C. Hayburn-Hayhut (Acting Chair), P. Atkinson, R. Evans, L. Hutchinson-Hayhut, Councillor Tuddenham and County Councillor Tim Grogan. Also in attendance: J. Janik (Clerk), and residents M. Cooke, A. Oliver and also R. Pickering (In Bloom)

**2425/2/3. Declarations of Interest from Councillors**

None declared.

**2425/2/4. To approve and sign the minutes for the Hillam PC meeting 6<sup>th</sup> January**

**Resolved:** The drafts minutes had been circulated in advance. Minutes were approved by Council and signed by the Acting Chair.

**2425/2/5. To receive updates from PC Dion Wood**

Not in attendance. No update via email. County Councillor Grogan to encourage community level engagement from PC Wood.

**2425/2/6. To receive updates from County Councillor Grogan**

- RE to send list of problematic streetlights to TG
- TG to contact PC Wood re engagement in the Hillam community
- RE asked what the traffic monitoring is for, seen on Chapel St, Austfield Lane and Stocking Lane
- New Selby Local Plan being halted in favour of one North Yorkshire Plan due to the new NPPF specifications that new SLP would not be able to meet. North Yorkshire Plan ready approximately 2027/28 which leaves small villages potentially open to big development.
- TG offered mobile library – Councillors felt the existing Library in the Community Centre was sufficient but should calls be made, PC will follow up
- Flytipping – direct to Dave Herbert at North Yorkshire (online form available)
- TG to follow up if there are any Solar Farm updates

**2425/2/7. To receive comments from attendees**

M. Cooke and A. Oliver introduced themselves and both made an expression of interest in the current vacancies on the Parish Council.

**2425/2/8. Village Maintenance**

- a) Updates on ongoing projects from Councillors/Community groups:
  - i) NT: Joint Burial Committee meeting 17<sup>th</sup> February. Clearance is underway, and path improvement and headstone repairs are to be scheduled. Website is live.
  - ii) PC website upgrade - RE to chase. **Action RE.**

- iii) LH: MFEF due to meet in February
- b) VAS Update:  
Additional solar panel is surplus, what are the options for return. **Action PA:** chase Contractor.  
Double Yellow Lines consultation period not yet initiated. **Action PA:** chase NYC.
- c) Planters and In Bloom funding update:  
Three planters agreed to go ahead, future funding will pay for the additional planters for around the village. **Action LHH:** To purchase 3 planters and take delivery.  
Communication as to why these planters are being placed around the pole need to be clear - it is part of a village in bloom initiative, planters on Chapel Street are specifically placed to protect the VAS sign and keep visibility clear. **Action JJ:** Hillam News Article with LHH text and RP photo  
**Action RP:** Encourage Cross Keys to enhance outdoor area with the initiative.  
**Action RP & JJ:** Apply for funding for planters, tools, soil and plants.
- d) Matters to report:
  - Dykes dredged, much tidier job than last year
  - Grass cutting and No Mow May – areas need specifying taking into account the trial initiative last year and the areas that caused problems. This needs to be clearly communicated to the Contractor. **Action All:** To assess areas for cutting. **Action JJ:** Put on March Agenda.
  - Hi-Vis vests from SO

**2425/2/9. Planning:**

- a) i) [ZG2024/1294/TPO](#) | Reduce height by 3 metres (T3, T4 and T5), reduce spread by 4 metres (T3 and T5), reduce spread by 3 metres (T4) to 3 No Sycamore trees (T3, T4 and T5) protected by TPO No 5/1994 | 18 Hillam Hall Lane. **Resolved:** No observations.
- ii) [ZG2025/0014/HPA](#) | Erection of new front porch | 6 Hillside Close. **Resolved:** No observations.
- b) Applications to review: None at time of print
- c) Local Solar Farms Update, if any  
Noventum (believed to feed in to Ferrybridge) – application submitted, NY Planning Committee to decide  
Light Valley Solar (believed to feed in to Monk Fryston) – no update from the recent consultation

**2425/2/10. Finance**

- a) To approve the finance summaries and bank reconciliations for both accounts for January 2025. **Resolved:** The reconciliations were compared against the Bank Statements and approved. Signed by the Vice Chair.

JANUARY 2025		BARCLAYS COMMUNITY ACC:		VIRGIN MONEY ONLINE		
<b>CASHBOOK OPENING BALANCE:</b>		NB: AT YEAR START £885.91 IS ring-fenced grant for website and £500 is ring fenced for pump maintenance gifted by Hillam Historians. <b>INCOME RAISED FROM THE PREVIOUSLY INCREASED ANNUAL RECEIPT</b>		<b>CASHBOOK OPENING BALANCE: 1.1.25</b>		
25.12.24	£ 25,362.49			£	4,699.19	
JANUARY RECEIPTS	£ -			£	-	
JANUARY PAYMENTS	£ -			£	534.91	
<b>CASHBOOK CLOSING BALANCE: 24.1.25</b>	<b>£ 25,362.49</b>	<b>O/S CHEQUES</b>	CHQ NO	<b>CASHBOOK CLOSING BALANCE: 31.1.25</b>	<b>£ 4,164.28</b>	<b>OUTSTANDING PAYMENTS</b>
		NONE				
<b>RECONCILIATION:</b>				<b>RECONCILIATION:</b>		
BANK STATEMENT Balance 24.1.25	£ 25,362.49			BANK STATEMENT Balance 31.1.25	£ 4,164.28	
LESS O/S CHEQUES	£ -			LESS O/S PAYMENTS	£ -	
ADD O/S RECEIPTS	£ -			ADD O/S RECEIPTS	£ -	
Reconciled Balance:	<b>£ 25,362.49</b>	TOTAL	£ -	Reconciled Balance:	<b>£ 4,164.28</b>	TOTAL £ -

BARCLAYS BUSINESS SAVER			
OPENING BALANCE: 23.11.2024	RECEIPTS	PAYMENTS	CLOSING BALANCE: 27.12.24
£ 1,262.30	£ -	£ -	£ 1,262.30
BANK STATEMENT: 24.1.25			£ 1,262.30

- b) To approve payments to be paid in FEBRUARY 2025. **Resolved:** The payments were checked against the invoices and approved. **Action Clerk:** Set up online payments, add RE and PA to the Banking Mandate. **NT & JJ** to check and authorise.

PAYMENTS ONLINE MADE FROM VIRGIN MONEY				
NO.	Payee	Details	TOTAL COST	VAT: To Reclaim
VO68	JUVINA JANIK	JAN SALARY	£ 100.00	
VO69	TP JONES & CO LLP	PAYROLL ADMIN OCT-DEC	£ 50.50	£ 8.42
VO70	MFHCA	JAN, FEB, MAR HALL HIRE	£ 60.00	
TOTAL ONLINE SPEND			£ 514.71	£ 8.42
TOTALS AGAINST 2024/25 BUDGET				
TOTAL MONTH SPEND (NOT INCLUDING ANY TRANSFER)			£ 514.71	£ 8.42
TOTAL 2024-25 ANNUAL SPEND			£ 26,823.60	£ 2,644.60

#### 2425/2/11. Items for the next PC Agenda

No Mow May // Hillam in Bloom – VE Day Planting // Christmas Lights // Election of Chair // VE day display // Co-options

#### 2425/2/12 Items for Social Media or Hillam News

Helpers for Hillam In Bloom // VAS info // Garden waste disposal // Parking on Chapel St. **Action JJ:** write articles.

#### 2425/2/13 To confirm the date and time of the next PC meeting

**Resolved:** Monday 3<sup>rd</sup> March 2025, 7pm at Monk Fryston and Hillam Community Centre.

#### 2425/2/14 AOB

None

#### 2425/2/15 Meeting close - 8.40pm

Signed: \_\_\_\_\_ Date: \_\_\_\_\_