

CHAIR: Councillor Julie Sadler
 CLERK: Mrs Juvina Janik
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**MINUTES of HILLAM PARISH COUNCIL Ordinary Meeting held Wednesday 5th September 2018
 At Monk Fryston and Hillam Community Centre at 7.30pm**

01. Present and apologies

Present: Councillors Sadler (Chair), Collinson, Mitchell, Robertson and Tuddenham in attendance. Apologies: Councillors Little and Lupton
 Attendees: Juvina Janik (Clerk)

02. Declarations of Interest

Cllr Robertson declared he had an interest in agenda item 5 as he is a trustee on the Monk Fryston and Hillam Community Association.

03. To approve and sign the minutes for Parish Council Meeting 1st August 2018

Resolved: The minutes were approved by council and signed by Councillor Sadler as a true record. Clerk is to follow up with Mr Allsop regarding the request for a larger donation towards a village project. Street Cleaning is due 1st October and councillors will look out for it.

04. Monthly Finance Report

a) **Resolved:** Council approved the August 2018 financial summary and bank reconciliation

	<u>Cashbook</u> Opening Balances 22 JULY 2018:	Receipts	Payments	<u>CASHBOOK</u> Closing Balance at 24 AUGUST 18	<u>BANK</u> <u>STATEMENT</u> Balance at 24 AUGUST 2018
Reserve Account	£ 5218.72	-	-	£ 5218.72	£ 5218.72
Current Account	£ 10,904.29	£0	£297.28	£ 10,728.01	£ 10,728.01
Statement and cashbook reconcile					
NB: £800 is ring-fenced grant for street light replacements not yet invoiced by NYCC.					
£1460.66 is ring-fenced grant for website and £500 is ring fenced for pump maintenance gifted by Hillam Historians. Available balance: £7967.35					

b) Approve Payments to be made in September:

Cheque No	Payee	Details	TOTAL COST	VAT: To Reclaim
646	Juvina Janik	Clerk Salary AUG 2018	£ 1,406.22	
647	S.G PARKIN	Grass cutting All Areas Inv 1993	£ 185.00	
648	MFH&BS BC	Burial Board PRECEPT 18/19	1002.12	
		TOTAL AUGUST SPEND	£ 1,406.22	£ -
		TOTAL 2018-19 ANNUAL SPEND	£ 5,863.78	£ 127.88

Resolved: The SEPTEMBER payments were checked against invoices and cheques will be signed at meeting close.

- c) Clerk is to arrange an internal audit check
- d) Cllr Robertson is to arrange a salary check.

05. Update on MF&HCA status update

Mr Newton visited Pub is the Hub group, their feedback is to be passed back to Mr Newton via Cllr Robertson. Residents who have concerns should contact the clerk for the matter to be taken to the full council. Rather than individual councillors being targeted and expected to deal with the concern immediately.

06. CEF – Community Development Plan (CDP)

Resolved: Clerk to contact Chris Haley Norris regarding an application for funding for the production of signs that can be erected on private land to help address speeding.

07. Discuss the HLF grant as proposed by team involved in the initial MF bid

Following a brief discussion with Mr Newton about Heritage Trails and the HLF grant funding, the idea of having a heritage board for Hillam was discussed. The information would be sourced from Hillam Historians print brochure. A graphic designer would need to be sought. **Resolved:** A graphic designer would initially be sourced locally via Hillam News. Clerk to find out if the locality budget would consider funding this project.

08. Request for sponsorship of a St Wilfred's floodlight

Resolved: The donation of £35 was approved and the cheque will be written at the end of the meeting and added on to the relevant financial summary by the clerk.

09. Discuss plans, if any, for marking 100 years since the end of WW1

It was agreed that it would be appropriate for Hillam to mark the occasion and it was suggested that the water pump should be covered in poppies made by villagers. Cllr Sadler has a design for the poppies and the red material. A net to attach them to would be needed and then there needs to be enough residents volunteer to make poppies and Cllr Sadler will attach them to the net. **Resolved:** Cllr Little to provide a list of the names of those who lost their lives from Hillam, Monk Fryston and Burton Salmon. Cllr Mitchell will contact Brownies, Cubs and Beavers to ask for their help making the poppies. Cllr Sadler will contact Pub is the Hub to ask for their help making poppies. Cllr Sadler will arrange material distribution. Item to go on October Agenda.

10. Village Maintenance:

- a) Road sign 'Prospect Close' replaced
- b) Streetlights update: LP 23 still not wired in. Clerk to check status of LP5. LP on end of Hillam Hall Lane needs over growth cutting back to make it effective.
- c) Planters update: Mr Plows has painted all the Roses, example shown to council. It has been arranged for tags to be placed in the beds to thank Pub is the Hub for their donation towards the work. Awaiting signs to be completed. Volunteers/working party needed for the end of September. Cllr Collinson to arrange a liaison meeting with Cllr Little and MFPC
- d) Matters to report to the clerk
 - i) Current situation at Ten Acres property, clerk to report business activity
 - ii) Quarry activity – heavy machinery adding to the height of the pile – clerk to report to contacts given
 - iii) Wooden bridge on path at Bungalow needs repair
 - iv) Update on stile on Tom Lane needed
 - v) Footpath between JP Plant Hire and Betteras Hill Road, still needs clearing for use. Clerk to report to NYCC and Cllr Sadler to put on list for MF Liaison meeting to coordinate a joint approach to having it reinstated, possibly via the Locality Budget.

11. Planning Applications to be considered:

- a) 2018/0926/HPA: Proposed erection of two storey extension to side of existing property – 1 Ashfield Villas, Hillam Lane. **NO OBSERVATIONS.**
- b) Notices of decision
 - i) 2018/0657/FUL – Proposed erection of an agricultural storage barn, Honeypt Field, Hillam Common Lane. **GRANTED. Notes;** services have been installed, significant drive and heavy duty gates, additional

caravan to right: concerns regarding the excessive development if only keeping animals. Clerk to report to SDC.

12. Updates from Councillors from meetings, events or matters arising

Next Burial Board meeting is 25th September

M.F.E.F are working with NYCC paths regarding registration of the Foundation field in Monk Fryston.

Duncemire Road registration, clerk to complete a CA16 form.

13. Confirm the date and time of the next Parish Council Meeting

Resolved: The next ordinary Parish Council meeting will be Wednesday 3rd October 2018 at Monk Fryston and Hillam Community Centre, 7.30pm

14. Meeting closed – 8.45 PM

SIGNED: _____

DATE: _____