

CHAIR: Councillor Julie Sadler  
 CLERK: Mrs Juvina Janik  
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**MINUTES of HILLAM PARISH COUNCIL held Wednesday 3<sup>rd</sup> August 2016  
 At Manor Court Communal Lounge, Hillam at 7.30pm**

01. Present and apologies

Councillors Sadler (Chair), Collinson, Little, Robertson, Tuddenham and Wright were present. Council is quorate.  
 In attendance: Juvina Janik (Clerk).  
 Apologies received and accepted from Councillor Mitchell.

02. To approve and sign the minutes for Parish Council Meeting 13<sup>th</sup> July 2016

**Resolved:** Amendments to Minute number 10. Re SDC Planning Review – Mr Crabtree did not need to be informed of Hillam parish council’s views. Minutes were then accepted and signed as a true record.

03. Declarations of Interest

None declared.

04. Monthly financial report:

a) **Resolved:** The financial statements from July were presented, accepted and signed for internal controls.

	Cashbook Opening Balances 30th June 2016:	Income	Expenditure	<u>CASHBOOK</u> Closing Balance at 29 <sup>th</sup> July 2016	<u>BANK STATEMENT</u> Balance at 26 July 2016
Reserve Account	£ 5211.31	NONE	NONE	£5211.31	£5211.31
Current Account	£12095.22	£ 235.20	£ 458.96	£11871.46	£11942.46
Cheques not yet presented: 526 (£30), 527 (£1), 529 (£40) = £71 £11942.46 - £71.00 = £11871.46, therefore THE CASH BOOK REFLECTS THE BANK STATEMENT					

b) **Resolved:** The written cheques were checked against the invoices received and approved to be signed at the end of the meeting.

c) Donations for the Ring Tree fund of £26.50 from sale of Jam, £29.55 from the Pub is the Hub coffee morning and £110.40 from The Cross Keys donation box were all received with thanks and receipts written.

05. Ringtree Matters:

a) The decision to agree an electrical contractor was deferred due to a lack of quotes.

b) **Resolved:** It was proposed and seconded that S.G. Parkin will be given the contract to complete the turfing works.

c) Further quotes to be sought by all for supply, delivery and planting of a Whitebeam (silvery leaf variety) that is 30-35cm in circumference. Existing quotes are for a 20-25cm circumference tree and the size was deemed not substantial enough by the council.

d) Research regarding the Time Capsule options was presented. It was proposed to purchase a 10 litre tube at a cost of £178+VAT

06. Defibrillator Matters:

- a) **Resolved:** The selected model of the defibrillator is the Defibtech View Lifeline Auto, and the chosen cabinetry will be the ShockBox Sentry stainless steel locked and heated cabinet. Clerk is to check the managed solution offered will not bind the parish council into an annual training programme incurring further fees and finalise the cost of the project to set up and the annual running costs. Findings will be presented to the council.
- b) **Resolved:** The installation will take place by a local electrician. Clerk to obtain quotes.
- c) **Resolved:** A village meeting will be organised for a Monday evening at the Cross Keys in Hillam.

07. To discuss the mandate to allow clerk access to view the Parish Council bank accounts

The chairman is still awaiting documents from Barclays Bank, view only access for the clerk was agreed.

08. Planning Applications:

- a) 2016/0799/HPA – Orchard View, Main Street - Proposed removal of roof, raising of eaves to rear elevation, raising of ridge line and conversion of roof space to form habitable accommodation – **Resolved: NO OBSERVATIONS**
- b) Notices of decision:
  - i) 2016/0406/FUL- Land Off Lowfield Road - Proposed 10m x 20m agricultural shed – *GRANTED*
  - ii) 2016/0626/HPA – 2 Hillam Hall View - Replacement of a boundary fence with wall – *REFUSED*
- c) An extra ordinary meeting is arranged to consider the enforcement notice appeal by resident on Roe Lane, Hillam and finalise Hillam parish council's comments for submission to SDC. It will be held 10<sup>th</sup> August at 6.30pm.

09. Village Maintenance

- a) Updates on current issues: the police matter regarding hedges is ongoing, rubble has been cleared from entrance down Austfield Lane, Stocking Lane cut back, street lights have been replaced.
- b) Matters requiring action:
  - i) **Resolved:** Cllr Wright to request S.G.Parkin to cut, as necessary, verges on both sides of Betteras Hill Road up to 'Windways' property after railway crossing.
  - ii) **Resolved:** Clerk to purchase Thank You cards to be written to villagers
  - iii) **Resolved:** Clerk to request District Cllr Pearson follow up on the signage and pavement repairs due from Highways.

10. Confirm date of Next Parish Council Meeting

**Resolved:** the next ordinary parish council meeting will be held on Wednesday 7<sup>th</sup> September 2016, 7.30pm at Manor Court.

11. Meeting closed 9.23pm

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_