

CHAIR: Councillor Seph O'Connell  
CLERK: Mrs Juvina Janik  
43 Chapel Street, Hambleton, Selby YO8 9JG  
TELEPHONE: 01757 229885  
EMAIL: hillampcclerk@gmail.com

**MINUTES of HILLAM PARISH COUNCIL MEETING  
Monday 4<sup>th</sup> October 2021, 7.30pm  
held at Monk Fryston and Hillam Community Centre**

**1. Present and Apologies (Chairperson to confirm quorum)**

Parish Councillors O'Connell (Chair), Robertson, Mitchell, Collinson and Tuddenham and District Councillor Mackman. Also in attendance: Mrs J Janik (clerk).

**2. Declarations of Interest from Councillors**

Councillor Mackman declared a non pecuniary interest in all matters relating to planning.

Councillor Robertson declared an interest in all matters relating to the Community Centre due to being a Trustee.

**3. To formally Co-opt new Councillor and complete the Declaration of Acceptance of Office**

Candidate has withdrawn their application and therefore no new councillors will be co-opted today.

**4. To approve and sign the minutes for Hillam Parish Council Meetings 6<sup>th</sup> and 20<sup>th</sup> September 2021**

Cllr Mackman had made an edit in advance of the meeting regarding a timescale. **Resolved:** Following this amendment the minutes were approved by council and signed by the chair.

**5. Receive County, District and Parish Councillor updates on issues not on the agenda**

Joint Burial Committee, Councillor Tuddenham:

- New account and cheque book is now in use. Awaiting permission from Selby District Planning to fell a tree within the cemetery grounds. Plans to look at when and how to acquire land for future burials are being made – currently enough land for approximately 20 years.

MFHCA, Councillor Robertson:

- Bonfire night celebrations are to be on 6<sup>th</sup> November and held at the Football field this year.

Selby District Council, District Councillor Mackman:

- Local Government reorganisation plans – there will be elections in May 2022 for approximately 90 Councillors covering the whole of North Yorkshire (excluding City of York which has its own Council). The County Council boundaries will remain in principle. The Ministry of Housing, Communities and Local Government (MHCLG) and the current Council CEOs will plan the Structural Change Order; a working group has been created comprising MHCLG, NYCC Leader Carl Les and the District Council Leaders.
- Local Plan 'Additional Sites' consultation has finished.
- Church Fenton Neighbourhood plan has been adopted following a referendum in favour.
- In a similar process to the NYCC Locality budget, Selby District Councillors now have a £3k Locality Budget for their wards to replace the previous CEF funding process.
- Draft Conservation Area Appraisals are being distributed, Monk Fryston has been done, so Hillam CA appraisal should be received soon for comments.

Broadband, Councillor O'Connell:

- The process has been started with the submission of the intent to order via Open Reach, residents who showed interest must now apply for and submit their pledged funding.

Hillam News, Juvina Janik:

- Deadline for the next Hillam News is 15<sup>th</sup> October. Council to draft entries.

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**6. To discuss and plan for potential projects and funding opportunities**

**Resolved:** Bearing in mind the opportunities that are currently available the following projects were put forward:

- Streetlight replacement program to get back on track – Clerk to investigate costs
- Brickpond woodland area development, tidy up and potential seating areas or 5G mast siting – Cllr O’Connell

**7. To consider supporting the ‘20s Plenty’ campaign to make 20mph the default speed limit for the Parish of Hillam**

**Resolved:** All in favour. Clerk to write letter of support in accordance with the request and email the draft to Chair for approval.

**8. Finance:**

a) To approve the financial reconciliation for September 2021

**Resolved:** The reconciliation and statements were compared and the summary was approved by Council.

<b>COMMUNITY ACC:</b>		NB: £1127.89 is ring-fenced grant for website and £500 is ring fenced for pump maintenance gifted by Hillam Historians. £7000 OF THE INCREASED ANNUAL PRECEPT TOTAL IS RINGFENCED TO COVER COSTS ASSOCIATED WITH PLANNING CONSULTANTS; ANY UNUSED		
<b>CASHBOOK OPENING BALANCE: 25.8.21</b>	£ 20,768.66			
SEPTEMBER RECEIPTS	£ -			
SEPTEMBER PAYMENTS	£ 952.81			
<b>CASHBOOK CLOSING BALANCE: 24.9.21</b>	£ 19,815.85	<b>BANK STATEMENT BALANCE: 24.9.21</b>	£ 20,788.66	CHQ NO
<i>Difference between Statement and Cashbook:</i>	£ 972.81	MFHCA	£ 20.00	814
		J.JANIK	£ 240.21	816
		TP JONES & CO	£ 45.90	817
		SG PARKIN LANDSCAPES	£ 185.00	818
		NPOWER	£ 481.70	819
	£ 19,815.85	TOTAL O/S	£ 972.81	

b) To approve payments for October 2021

**Resolved:** The written cheques were checked against the invoices received and approved for payment by Council.

	Payee	Details	TOTAL COST	VAT: To Reclaim
820	JUVINA JANIK	SEPTEMBER SALARY	£ 240.01	
821	MFHCA	AUGUST HALL HIRE INV 21045	£ 20.00	
822	HMRC	Q2 TAX	£ 5.20	
823	SG PARKIN LANDSCAPES	GRASS CUT ALL AREAS INV. 2648	£ 185.00	
824	MFHCA	SEPT HALL HIRE INV 21056	£ 20.00	
825	VERITAS PLANNING LTD	REP AT PUBLIC INQUIRY INV 0017	£ 4,224.00	£ 704.00
826	TP JONES & CO LLP	PAYROLL ADMIN JULY-SEPT 21	£ 45.90	£ 7.65
		TOTAL OCTOBER SPEND	£ 4,740.11	£ 711.65
		TOTAL 2021-22 ANNUAL SPEND	£ 16,796.09	£ 1,545.66

c) To update signatories to the accounts and complete bank application forms

**Resolved:** Clerk to continue communication with bank following unsuccessful attempts to contact the mandate change team on the number given by Selby Branch.

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**9. To consider donation requests received:**

- a) Resident – request for financial aid for the football club. **Resolved:** Formal request specifying how much and what for should be submitted for consideration. Cllr O’Connell to inform applicant.
- b) Queen’s Jubilee Committee (for Monk Fryston, Hillam and Burton Salmon) – request for £500 from Hillam towards the event. **Resolved:** Hillam PC agreed to support financially but would like to fund a specific item or service/event. Cllr O’Connell to report back to the committee.
- c) Citizen’s Advice Mid-North Yorkshire – request for a donation towards running costs. **Resolved:** having donated £30 in 2018-19, £30 in 2019-20 and nothing last year due to Covid restrictions forcing the temporary closure of services, Hillam PC agreed to resume the £30 donation. This will be included in the payments to be made in November.
- d) Cllr Collinson – request for Hillam PC to fund a Royal British Legion Poppy Appeal Wreath. **Resolved:** Approved.

**10. Planning:**

- a) Applications and Appeals to review:
  - i) [2021/1077/FUL](#) | Erection of 2 No. lean-to to either side of existing agricultural building | Land Off Lowfield Road | **Resolved:** No observations
- b) Notices of Decision: None
- c) To receive any updates of ongoing Applications and Appeals
  - i) Change of use of land, Hillam Lane:
    - Resident bid to purchase the land is ongoing
    - Letter to be sent to Burton Salmon requesting help with funding proposed by Cllr Robertson and seconded by Cllr Tuddenham. Resolved: All in favour. Clerk to format the prepared letter.
    - Gas bottles have been removed off the site
    - District Councillor Mackman has written to the Planning Inspectorate seeking refusal of the appeal, and enforcement of the SDC decision, referencing NPPF and GreenBelt policy specifically.

**Maintenance items to be noted:**

Street Light out at Lilac Oval

Ring Tree leaning – contact Huw Forestry

Grass still not cut around bench on Betteras Hill Road – contact SG Parkin

Flytipping – one incident at Brickpond clear by SDC, one incident at the Bench on Betteras Hill Road to be investigated

**11. To confirm the date of the next ordinary Parish Council meeting, dependent on location availability and Covid-19 Regulations.**

**Resolved:** Monday 1<sup>st</sup> November.

**12. Meeting close 20.57**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_