

CHAIR: Councillor Julie Sadler  
CLERK: Mrs Juvina Janik  
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**MINUTES of HILLAM PARISH COUNCIL held Wednesday 2<sup>nd</sup> OCTOBER 2019  
At Hillam and Monk Fryston Cricket Club at 7.30pm**

**01. Present and apologies**

Councillors Sadler (Chair), Collinson, Little, Robertson and Tuddenham were in attendance. Also in attendance: Juvina Janik (Clerk), District Councillor John Mackman. Apologies were received and accepted from Councillors Lupton and Mitchell.

**02. Declarations of Interest**

None declared.

**03. To approve and sign the minutes for Parish Council Meeting 4<sup>th</sup> September 2019**

**Resolved:** Cllr Robertson proposed the minutes as a true record, Cllr Tuddenham seconded. All in favour. The Chair signed the minutes as a true record.

**04. Matters Arising from Previous minutes**

i) Streetlights:

Still no decision from Councillor Pearson regarding the Locality Budget. Clerk to action the replacement with NYCC immediately, regardless.

ii) Defibrillator Maintenance:

The maintenance contract has been signed and sent as should have been the case originally. The Community Heartbeat Trust will require payment for the Annual Support Package and Maintenance.

iii) Footpaths:

Path starting at Bungalow on Hillam Lane: 35.37/5/1 due for a cut before October. Is on the NYCC 'seasonal cutting' programme. Have asked for a copy of what is on and how regularly it is cut – received.

Path maintenance request for path between BHR and Hillam Lane 35.37/3/1 has also been logged. Only parts of path are on seasonal maintenance with NYCC (only undergrowth is cut). S.G Parkin Landscapes requested to carry out the cut due to the number of complaints. Clerk to request twice yearly hedge cut on this route by S.G. Parkin, February and September.

MFPC Clerk has confirmed with SG Parkin to cut brick pond path back.

iv) Land Valuation:

Reeds Rains have suggested agricultural land would sell for approximately £10k per acre, of which there are 2 acres. Clerk to contact Tomlinsons estate agents.

v) Thank you to go to current landlords of the Pub for their service to the community over the years.

## 05. Finance Report:

a) **Resolved:** The bank reconciliation for SEPTEMBER was approved and signed. A statement to explain the rise in balance for the Reserve Account has not yet been received.

	<u>Cashbook</u> Opening Balances 24 AUGUST 19:	Receipts	Payments	<u>CASHBOOK</u> Closing Balance at 24 SEPT 2019	<u>BANK STATEMENT</u> Balance at 24 SEPT 2019
Reserve Account	£ 1,228.38	?	-	£1,228.38 as no statement showing any interest as yet	£1228.99
Current Account	<b>£ 16,543.75</b>	<b>250.00</b>	<b>478.51</b>	<b>£ 16,315.24</b>	<b>£ 16,375.24</b>

**O/S 695 HMF CRICKET CLUB £60.00**  
**£16,375.24 - £60.00 = £16,315.24**      **THE STATEMENT AND CASH BOOK RECONCILE**  
*NB: £1460.66 is ring-fenced grant for website and £500 is ring fenced for pump maintenance gifted by Hillam Historians.*

b) To agree and approve invoices to be paid in OCTOBER

	Payee	Details	TOTAL COST	VAT: To Reclaim
698	Juvina Janik	Clerk Salary SEPT 2019	£	
699	T P JONES & CO LLP	PAYROLL JULY - SEPT 2019	£ 45.90	£ 7.65
700	SELBY D.C.	FAIRFIELD RD DOG WASTE BIN	£ 215.18	£ 35.86
701	S.G.Parkin	GRASS CUTTING INV 2247	£ 185.00	
702	J. SADLER	BARK AND SIGN POSTS	£ 38.00	
703	COMMUNITY HEARTBEAT TRUST	MANAGED SOLUTION -ANNUAL	£ 126.00	
704	MFHCA	REPLACEMENT CHEQUE FOR 677 GRASS CUTTING DONATION (LOST CHEQUE FROM 3 APR 19 AMOUNT WRITTEN BACK IN)	£ 250.00	
		TOTAL OCTOBER SPEND	£ 1,081.44	£ 43.51
		TOTAL 2019-20 ANNUAL SPEND	£ 11,951.43	£870.25

**Resolved:** Payments were approved. Cheques to be signed at meeting close.

## 06. To finalise information for Selby District Council's Green Space Audit

**Resolved:** The following sites were added to the Audit documents for review. Clerk will submit to SDC.

- Hillam Quarry, Hillam Lane, Hillam
- Betteras Hill Quarry, Betteras Hill Road, Hillam
- Football Pitches, Stocking Lane off Chapel Street, Hillam
- Verge, Lilac Oval, Main Street, Hillam
- Verge, Manor Court, Hillam
- The Brick Pond, Betteras Hill Road, Hillam

## 07. To consider the NALC Policy Consultation E-Briefing - Independent Review into Local Government Audit

**Resolved:** No comments to be submitted

## 08. To consider donation request from the CAB

Proposed that the same donation be made as last year, £30, by Cllr Robertson. Seconded by Cllr Little. All in favour. **Resolved:** A donation of £30 to be made, clerk to write cheque at the end of the meeting.

## 09. To confirm Pension Enrolment

**Resolved:** Mrs Janik confirms she does NOT wish to take up the Pension via the Pensions Regulator.

## **10. To confirm clerk pay point on new NALC pay scale**

Cllr Robertson and Sadler reviewed the Paypoint and Payscale for the clerk's salary to bring it in line with the new NALC Payscale guidelines. Incremental Progression 'point 18' on the previous scale is Incremental Progression 'point 7' in the April 2019 scale. The clerk's salary was updated to reflect this. Cllr Sadler will inform payroll administration.

## **11. Planning**

a) Applications:

- i. 2019/0818/COU – Proposed change of use of existing agricultural barn to events venue – conversion of temporary permission ref 2016/0985/COU to permanent permission. Bert's Barrow, Austfield Lane. Resolved: Clerk to clarify what the latest finish time for events would be and also request that fireworks are not permitted due to the livestock nearby.
- ii. 2019/0757/OUT – Outline application with all matters reserved for the demolition of existing buildings on site and erection of one detached dwelling and garage. Greystones, Chapel Street. Resolved: Clerk to raise awareness of the previous application that was refused at Hillam Hall due to environmental and wildlife concerns.

b) Notices of decision:

- i) 2018/1330/FULM – WWTW, Stocking Lane. Permitted. **Resolved:** Condition 5 refers to the decommissioning of the site. Note to be taken regarding the date that plans for the decommissioning should be received by SDC (within 6 months). Decision Notice received 9<sup>th</sup> August 2019, plans should be received by 9<sup>th</sup> February. Clerk to request the details for decommissioning as soon as they are submitted.
- ii) 2019/0733/HPA Austin Cottage, Main St, Hillam. Permitted.

## **12. Village maintenance:**

- a) Make arrangements for Ring Tree Straightening  
Resolved: Cllr Robertson will release the ties and observe progress
- b) To consider phone box maintenance requirements  
Resolved: One quote for £270 has been received. Clerk to find another quote and to put this on the budget list for next year.
- c) Maintenance Matters to report to the clerk
  - i) Some coffee morning attendees concerned re Burton Salmon planter, one has weeded and replanted it. £30 payment was agreed to cover the cost of plants as goodwill gesture. Residents must propose work to Parish Council before going ahead.

## **13. Updates from Councillors from meetings, events or matters arising**

- a) Remembrance Day poppies are to be put up in the square again
- b) New Vicar at the church – letter to be written to welcome him and his family
- c) Pub is the Hub: Coffee morning raised £465.50. It is the Pub is the Hub 5 year anniversary. Hillam PC wishes to show its appreciation to Cllr Mary Little and all the group members for the time and effort that is put into providing this community hub. A cake will be provided on 28<sup>th</sup> October Pub is the Hub to thank the organisers.
- d) Hillam Lights: The PC will insure the Hillam Lights event again this year and documents have been sent to the Ring Tree Lights committee
- e) Burial Board: The clerk of the Monk Fryston, Hillam and Burton Salmon joint Burial Board has resigned and the Burial Board is looking for a new clerk. Hillam PC agree that a joint leaving gift would be appropriate.
- f) MFHCA: Discussions re the development are ongoing. Spooktacular event being organised for Halloween/Bonfire night. Beer festival was a great success. Next meeting 9<sup>th</sup> October.

Updates from Cllr Mackman:

Appeal lodged with Planning Inspectorate after a Planning Application for single dwelling at Hillam Lane/Ledgate Lane junction to Burton Salmon was refused. New application was also submitted for a smaller dwelling.

A number of sites are under investigation with the Planning Enforcement team. The investigations can take a long time and are often difficult situations to deal with, be assured investigations are taking place even if there is no visible evidence.

Legal proceedings are underway regarding the caravan on A63.

**13. Confirm date and location of next Parish Council Meeting**

**Resolved:** Wednesday 6<sup>th</sup> November 2019, 7.30pm at Hillam Cricket Pavilion. The notice on the agenda for this item was incorrect.

**14. Meeting closed – 9.20pm**

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_