

CHAIR: Councillor Julie Sadler
CLERK: Mrs Juvina Janik
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**MINUTES of HILLAM PARISH COUNCIL held Wednesday 3rd February 2021
ONLINE VIA ZOOM PLATFORM at 7.30pm**

1. Present and apologies

Councillors Sadler (Chair), Mitchell, O’Connell, Robertson and Tuddenham were present and District Councillor Mackman. Apologies were received from Cllr Collinson.

In attendance: J. Janik (Clerk), and Linda Walker (resident) were also in attendance.

2. Declarations of Interest

District Councillor Mackman declared a personal non pecuniary interest in all planning matters

Councillor Tuddenham declared an interest as an adjacent neighbour of the site which has been identified by Selby District Council in the draft Preferred Options document, to be discussed at item 8.

3. To approve the minutes for Hillam Parish council meeting 2nd December 2020

The minutes had been distributed for review in advance of the meeting and amendments made. The final copy presented was agreed to be a true record and Cllr Sadler signed the document.

4. Clerk report – deferred to later in the meeting

5. Attendees questions

Attending resident was interested in updates regarding the flooding situation and the ongoing planning applications for travellers’ sites.

The Chair brought the items of interest to the top of the agenda.

6. To consider recent flooding and drainage problems

Affected areas:

- Ashfield Villas due to field and dyke water
- Hillam Hall Lane due to the pumping station being unable to cope with the volume of water. Day 16 of tankers throughout the day. Hillam Hall Lane cannot pump the water to the new Stocking Lane station fast enough.
- Chapel Street – water level in drains over flowing, raw sewage on the street. Occurred 3 years in a row now.

A camera inspection will be carried out to identify where water is seeping into pipes to overload the system – this cannot be done until the water levels drop. Takers will continue to remove water until this can happen and a solution is found. No letter has been received by Yorkshire Water by any residents or the Parish Council.

Information has been gained by talking to contractors on site and the clerk ringing Yorkshire water. Rose Lea Close previous history of a blocked pipes which caused flooding.

i) **Action:** Letter to Yorkshire Water to stress the concerns of the Parish Council and the residents, and highlight the need for investment. A copy is to be sent to Nigel Adams MP, District Councillor Pearson and North Yorkshire County Council as the lead local flood authority.

ii) **Action:** The flooding incidents should be flagged against any residential developments that would involve new homes and additional strain on the already inadequate drainage system.

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7b Ongoing applications to review

i) S73 Application to vary condition 1 and 2 – Ten Acres

The Planning Consultant indicated the response to this particular application will be ready to review within the week. The item is not listed on the next agenda for the SDC Planning Committee.

ii) 2020/1126/COU

The item is not listed on the next agenda for the SDC Planning Committee.

A caravan has left the site and this has been confirmed with letters to the site stating a return of this caravan would be a breach of the injunction. Residents not receiving feedback on the items that are being reported. SDC does not respond to or give feedback on each alleged incident. Reported incidents must come with evidence, SDC will then have grounds to investigate these incidents. **Action:** Clerk is to ask for latest feedback. With regards to the Court Hearing for the injunction, the date has provisionally been set by the Court for 2nd and 3rd of June. This date could potentially be moved depending on the Court's schedule.

Action: The clerk is to request another virtual meeting with Mr Grainger

At this point the resident left the meeting and the Chair returned to item 4 on the agenda.

4. Clerk report

- Numerous website updates carried out mainly coronavirus, planning and flooding situation
- New Councillor registered with SDC
- Links to funding sent to Mr Cockayne as requested
- Meeting Night Preference form results: Wednesday or Monday. **ACTION:** March meeting to be held Monday 1st March to trial a Monday – following a successful trial, meetings can continue to be held on the first Monday of the month.
- Appraisal carried out – agenda item
- Footpath signs will be started this week
- Zoom subscription, Hambleton send thanks and have written cheque – still to be deposited
- No through road signs were requested, chased NYCC up for a response last week and today
- Memorial Bench – Highways have asked for the proposed locations, which it will then assess for suitability and safety. The licence to install a bench would be given to the PC free of charge.
- Decommissioning of Stocking Lane – our contact, Mark Allsop has moved departments, but contacted the project manager for the demolition works and they have been working on the scope and costs of the work. Once terms are agreed then it is likely that the start date for the demolition will commence in the spring time. The parish council should receive an update prior to the commencement of the scheme
- New light at Pine Tree Lane is sodium, not LED – full new lantern would be required for LED, but a pole mounted lantern will not be an adoptable NYCC standard.
- Selby DC have agreed to advertise Hillam Planning Applications in the Selby Times from now on.
- Planning and flooding updates are on the agenda

7. Planning Matters

a) New Planning Applications to review:

- i. 2020/1372/FUL | Extension to existing commercial storage building (B8) | Hillam Grange, Austfield Lane – NO OBSERVATIONS
- ii. 2020/1412/HPA | Single storey rear extension and renovation of existing building including new external render and re-spray existing windows | 8 Rose Lea Close – NO OBSERVATIONS

b) Ongoing Planning Applications to review:

- i. [2020/0650/FULM](#) (building 2 of 2) and [2020/0631/FULM](#) (building 1 of 2) | Pig Barns

Several councillors have submitted their own comments. **Action:** Using the additional information provided by Monk Fryston, Cllr Sadler will draft a formal Hillam PC response in conjunction with Hillam PC Planning Sub-Committee. The clerk can submit the final document.

c) Notices of Decision

- i. 2020/1270/HPA | GRANTED

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8. To consider and make observations on the Selby Local Plan ‘Preferred Options’ document

The webinar hosted by SDC will take place on 10th February, the clerk, Councillor Sadler, O’Connell and Tuddenham will be attending. Initial concerns are the increase in traffic by school and the added pressure on the Water Lane/Main Road junction in Monk Fryston, the provision of affordable housing and the ground investigation results that made previous developers withdraw planning applications. Thoughts to be gathered for discussion at next meeting.

9. To receive County, District and Parish Councillors updates

There was no County Councillor in attendance.

District Councillor Mackman:

- £17m funding to redevelop Selby Station and Park area, including the bridge and cycle ways – consultation will be announced
- SDC discussions for plans to reduce carbon footprint to zero
- Summit leisure centre to be converted into a Vaccine centre

Councillor Tuddenham:

- One funeral
- Proceeding with changes to meet the financial regulations, mandates are done
- Councillor Holmes resigned

Councillor Sadler

- Attended Burton Salmon PC meeting to update regarding the travellers sites and applications. **Action:** Clerk to arrange for Cllr Sadler to attend the Monk Fryston PC meet for the same reasons
- Attended online webinar by Andrew Towleron: Planning Focus – when a District Council makes illegal or wrong decisions.

10. To receive staff appraisal update and salary increment approval

Following the appraisal, the staffing committee recommend the annual increment is applied. This would be a salary of £2901.76. **Resolved:** Council agreed with the award, Cllr Sadler will contact payroll administrators.

11. Finance matters

a) The finance summary was distributed with the wrong reconciliation table. The correct version was given to Cllr Sadler at the beginning of the meeting and the clerk will distribute this version to Councillors following the meeting. Cllr Sadler has the bank statement which can be checked against the Cashbook records.

COMMUNITY ACC:				
CASHBOOK OPENING BALANCE: 25.12.2020	£ 21,527.84	NB: £1460.66 is ring-fenced grant for website and £500 is ring fenced for pump maintenance gifted by Hillam Historians.		
January 2020 RECEIPTS	£ -			
January 2020 PAYMENTS	£ 535.42			
CASHBOOK CLOSING BALANCE: 22.1.2021	£ 20,992.42	BANK STATEMENT BALANCE: 22.1.2021	£ 21,246.02	CHQ NO
<i>Difference between Statement and Cashbook:</i>	£ 253.60	SG PARKIN	£ 30.00	780
		COMMUNITY HEARTBEAT T	£ 151.20	781
		COMMUNITY HEARTBEAT T	£ 62.40	782
		YLCA	£ 10.00	783
		TOTAL O/S	£ 253.60	

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RESERVE ACC CASHBOOK			
OPENING BALANCE: 25.12.2020	RECEIPTS	PAYMENTS	CLOSING BALANCE: 25.1.2021
£ 1,230.53	£ -	£ 0.03	£ 1,230.56
BANK STATEMENT BALANCE: 22.1.2021			£ 1,230.56

b) The finance summary detailed cheques to be paid in February. Cllr Sadler has the invoices to check against the written cheques. These will be passed to another signatory for checking and signing. **Action:** Clerk to arrange for internal audit with Cllr Mitchell.

	Payee	Details	TOTAL COST	VAT: To Reclaim
784	J.JANIK	SALARY JAN 2021	£	£ -
785	YLCA	PLANNING ENFORCEMENT WEBINAR	£ 22.50	
786	J.JANIK	ANNUAL FEE WEB HOSTING WIX	£ 122.40	£ 20.40
787	YLCA	OFF TO A FLYING START TRAINING	£ 48.00	
		TOTAL FEBRUARY 2021 SPEND	£ 459.76	£ 20.40
		TOTAL 2020-21 ANNUAL SPEND	£ 15,997.59	£ 1,172.38

12. Village Maintenance

- a) Memorial bench locations – **Action:** Cllr Sadler to discuss locations with resident
- b) Replacement Union Jack Flag – **Resolved:** Clerk to purchase new Union Flag
- c) Footpath markers – clerk already chased
- d) Inventory update/assets register – Cllr Sadler has carried out a check around the village, list distributed of items to go on/off Asset register. **Action:** Clerk to update
- e) Land Betteras Hill Road - deferred
- f) Matters to report to the clerk:
 - i. Tension cables on the tree to be tightened – Cllr Robertson will carry this out, Cllr O’Connell available to help if necessary
 - ii. Public footpath, bridge heading north to Monk Fryston, right-hand side strap hinge rotten. **Action:** Clerk to report
 - iii. Rubbish accumulating at Brick pond
 - iv. Street signs need a clean
 - v. Give Way sign has detached at Betteras Hill Road/A162 junction. **Action:** Clerk to report to highways.

13. To confirm the date of the next ordinary meeting:

The date of the next Ordinary Parish Council meeting will be:

MONDAY 1ST MARCH 2021 – 7.30PM VIA ZOOM

14. Meeting close 9.20pm

SIGNED: _____

DATE: _____