

CHAIR: Councillor Julie Sadler
 CLERK: Mrs Juvina Janik
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**MINUTES of HILLAM PARISH COUNCIL held Wednesday 4th January 2017
 At Manor Court Communal Lounge, Hillam at 7.30pm**

01. Present and apologies

Councillors Sadler (Chair), Mitchell, Robertson, Tuddenham and Wright were present. Council is quorate. Apologies received and accepted from Councillors Collinson and Little and the clerk, J.Janik.

02. To approve and sign the minutes for Parish Council Meeting 7th December 2016

Resolved: Proposed and seconded; Minutes were accepted and signed as a true record by Councillor Sadler.

03. Declarations of Interest

Cllr Tuddenham declared a personal interest in the Stonebrige Development item and Cllr Robertson declared an interest in any items involving the Monk Fryston and Hillam Community Centre.

04. Finance Matters:

a) Resolved: It was noted that the Payroll Invoice was not stated on the initial finance document that was sent out with Agendas. The updated financial statements from DECEMBER were provided, accepted and signed for internal controls.

	<u>Cashbook</u> Opening Balances 25 Nov 2016:	Receipts	Payments	<u>CASHBOOK</u> Closing Balance at 28 DEC 2016	<u>BANK</u> <u>STATEMENT</u> Balance at DEC 2016
Reserve Account	£ 5211.96	NONE	NONE	5211.96	5211.96
Current Account	£13668.50	£160	£3441.09	£10387.41	10477.41
Add chq 550 (£60) and chq 554 (£30) not yet cashed					
10387.41+£60+£30=£10477.41					
CASHBOOK REFLECTS THE BANK STATEMENT					

b) Resolved: Payments were checked against invoices and approved to be signed at the end of the meeting

c) Resolved: The budget was discussed and it was agreed that there needs to be a column for ‘voluntary contributions’ on the documents in future to take account of any donations made towards projects. Cost projections and the reduction in the district council’s grant were taken into account and it was agreed that the parish council would apply a 2% increase on the precept, this equates to 71 pence per Band D property.

05. Defibrillator Updates:

Installation due to take place on 9/1/17. Actions to take place:

- Cleaning on 8/1/17.

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Confirm volunteers to carry out the weekly Defibrillator check including machine and battery and report condition using the Webnos system.

Clerk to organise the training seminar with CHT at MF&HCC, one weekday evening.

Invite school, football and cricket teams, pub and community centre plus those taking activities there.

Possible Junior First Aid training via Monk Fryston Education Foundation: "How to use the Defibrillator".

VETS scheme – need map of village, volunteers via Hillam News & flyers, councillors to distribute flyers.

06. Time Capsule:

Items received from school, all other items to be brought to the next meeting.

07. Discuss the request for a donation to the Grass Cutting undertaken by the Community Centre

Resolved: Cllr Robertson to request an invoice and it was agreed the parish council will pay 50% of the invoice for 7 cuts.

08. Discuss the proposal by Road Lighting regarding attaching numbers as they carry out the service on each of the parish lamps

Resolved: to go ahead with the condition survey but not to have NYCC apply the numbers to the lights as reporting the columns appears to be working, a bigger problem is the time it takes to have a repair carried out after reporting a fault. Cllr Sadler to contact District Councillor Pearson regarding this issue and also Road Signage and Gritting. The following lamps have been reported recently as not working: 1, 20 (in process due to new parts being ordered), Austfield Cottage, 17, 25, 33, 13, 14.

09. Discuss potential of a Fitness Trail

Topic was discussed at Community Association meeting also, to set up a fitness trail that spans across the villages. Resolved: Cllr Robertson to approach Community Association to take the lead on the project, Hillam parish council would support. Clerk to find out if the Angling Club have responsibility for the triangular piece of land next to the pond.

10. Village Maintenance

Streetlighting covered previously, agenda item 8.

Moss removal around Rose Lea Close now urgent – clerk to chase

Village Meeting attended by Cllr Wright

Austfield Lane: way marker needed to denote a footpath – clerk to contact NYCC

11. Planning

OBSERVATIONS FROM HILLAM PARISH COUNCIL in regards to planning application FIEL/2015/1033/FUL Stonebridge development of land off Main Street, Hillam:

1. Comments with regards to the original plans still stand for these amended plans
2. The drainage easement as noted by Stonebridge was noted as a sewerage pipe (and is on a plan by Redrow as such) and on historic plans as a 6inch foul sewer, will this be upgraded to ensure it is adequate for the new development?
3. Hedging would be preferable to fencing when bordering the development and properties
4. Can the Help to buy scheme be employed to give local people more chance of purchasing
5. Why have trees been removed – these should be replaced within the development
6. The more affordable homes should be mixed within the development, not all in one place
7. Retain original walls as much as possible, they are a feature characteristic of the village
8. Visibility at the road junction needs to be considered – parish council have concerns about road users having enough visibility to get out safely

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9. Who will be responsible for the maintenance of the green/recreational space? Will residents sign a maintenance contract to ensure the upkeep is carried out?
10. Buildings should be finished in stone and render to keep in character with other village developments e.g. Bedfords fold and Chestnut Green that were referred to in the site analysis. The character of the village must be retained
11. Careful consideration needs to be taking with regards to access, the road is already extremely busy already at school drop off/pick up to a point where safety concerns have been raised by numerous parties including the parish council
12. Who will be responsible for maintaining the block paving? Will Highways accept adoption of the development's road?
13. Who is responsible for maintaining the shared driveway outside plots 10-14? Will residents sign a maintenance contract to ensure the upkeep is carried out?
14. No full street view included in plans

b) Notices of decision:

- Notice of Decision: 2016/1145/TPO – crown lift to Sycamores Authorised with conditions.
- Notice of Decision: 2016/1283/HPA – 4 Hillam Hall View- Two storey ext inc swimming pool – GRANTED
- Notice of Decision: 2016/1079/HPA – 2 Hillam Hall View – New boundary fence - GRANTED
- Notice of Decision: 2016/1013/FUL – Hillam Hall, Chapel St – New detached dwelling – REFUSED
- Notice of Decision: 2016/1267/LBC – The Dovecote, Tom Lane – Replacement windows - GRANTED

c) Clerk to invite Stonebridge Homes to the next Parish Council meeting and possibly invite John Mackman to the April meeting.

11. Confirm date of Next Parish Council Meeting

Resolved: the next ordinary parish council meeting will be held on Wednesday 1st February 2017, 7.30pm – Monk Fryston and Hillam Community Centre.

10. Meeting closed 9.15pm

SIGNED: _____ DATE: _____