

CHAIR: Councillor Seph O'Connell
CLERK: Mrs Juvina Janik
43 Chapel Street, Hambleton, Selby YO8 9JG
TELEPHONE: 01757 229885
EMAIL: hillampcclerk@gmail.com

MINUTES of HILLAM PARISH COUNCIL MEETING
Monday 13th June 2022, 7.30pm
held at Monk Fryston and Hillam Community Centre

1. Present and Apologies (Chairperson to confirm quorum)

Councillors in attendance: District Councillor Mackman. Parish Councillors: O'Connell (Chair), Collinson, Hayburn, Hutchinson, Mitchell and Tuddenham. Also in attendance: Juvina Janik (clerk).

2. Declarations of Interest from Councillors

None declared.

3. To approve and sign the minutes for Hillam Parish Council Meeting 9th May 2022

Resolved: The minutes were approved by council and signed by the Chair.

4. Planning:

a) Applications and Appeals to review:

- i. [2022/0535/HEN](#) | House extension notification for a single storey rear extension extending 4.8 metres to rear, 3.95 metres to ridge and 2.6 metres to eaves | 2 Ashfield Villas

Resolved: Clerk to submit concerns about lack of clarity and detail in the plans submitted, potential overdevelopment, the negative affect on parking, sub satisfactory existing drainage in the area

b) Notices of Decision:

- i) 2022/0368/HPA | Single storey rear extension | 10 Hillside Close | GRANTED

5. Village Maintenance

a) Updates and confirmation of further necessary actions to be taken

- Noticeboard door Perspex has been broken. **Resolved:** Cllr Mitchell will arrange replacement Perspex
- Parking at Bedford's Fold. Charging point has been removed. **Resolved:** Clerk to still send letter. Cllr O'Connell will enquire about getting the 'road narrows' sign installed to correspond with the exiting sign.
- Litter pick organised by Matt Burton. **Resolved:** Chairman to thank on behalf of the PC.
- Street Cleaning. Machine broken, but a clean is on the schedule which will clear some of the weeds.
- PROW signage at Duncemire Road. Chair has followed up for an update on the reinstallation.
- Bluebell Wood Bridge. **Resolved:** Clerk to chase.
- PROW from Betteras Hill Road to Burton Salmon. Grass overgrown after the hedge rowed path. **Resolved:** Clerk to report to NYCC.
- Ring Tree. Still leaning, the current strap system is not working. HUW Forestry confirm that an excavation and installation of below ground anchor system of the root ball is still an option and will get back to the clerk with a price. If this option were chosen, it would take place when the tree was dormant.

b) To discuss resident's proposal for maintenance in village 'general tidiness' and encouraging tidy homes and gardens. **Resolved:** Clerk to ask S.G. Parkin Landscapes if weeding of the kerbs and paths in specific areas could be added to the contract while it is an issue.

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- c) To report matters to be dealt with and confirm action to be taken
Weeds along the path joining Hillam and Monk Fryston need to be cleared. **Resolved:** Clerk will contact Monk Fryston who usually organise this to make sure it is scheduled in.
New Footbridges still not in place. **Resolved:** Clerk to chase NYCC.

6 Finance: AGAR

- a) To receive the Annual Internal Audit Report 2021/22 and feedback. *Received.*
b) Approval and signing of AGAR Section 1: Annual Governance Statement 2021/22. **Resolved:** Council agreed with the Governance Statements and the Chair signed section 1 to confirm.
c) Approval and signing of AGAR Section 2: Accounting Statements 2021/22 for Hillam Parish Council. **Resolved:** Council agreed with the Accounting Statements and the Chair signed section 2 to confirm.

7.Finance: Monthly:

- a) To approve the financial reconciliation for May 2022.
Resolved: The cashbooks were checked against the statements and approved.

COMMUNITY ACC:				NB: £1127.89 is ring-fenced grant for website and £500 is ring fenced for pump maintenance gifted by Hillam Historians. £7354.80 OF THE INCREASED ANNUAL PRECEPT TOTAL IS RINGFENCED TO COVER COSTS ASSOCIATED WITH PLANNING CONSULTANTS; ANY UNUSED	
CASHBOOK OPENING BALANCE:					
25.4.22	£	25,340.96			
MAY RECEIPTS	£	11,452.68			
MAY PAYMENTS	£	2,293.87			
CASHBOOK CLOSING BALANCE:					
24.05.22	£	34,499.77	BANK STATEMENT BALANCE : 24.5.2022	£	34,849.35
<i>Difference between Statement and Cashbook:</i>		£	349.58		
Reconciliation:			MORTON BROS LTD	£	57.60
Statement minus o/s cheques		£	34,499.77		
			MFHCA	£	20.00
			MFHCA	£	20.00
			MFHCA	£	20.00
			MFHCA	£	20.00
			MFHCA	£	20.00
			MFHCA	£	20.00
			MFHCA	£	20.00
			S. O'CONNELL	£	151.98
				TOTAL O/S	£ 349.58

RESERVE ACC CASHBOOK			
OPENING BALANCE:	RECEIPTS	PAYMENTS	CLOSING BALANCE:
25.3.2022			22.4.2022
£ 1,230.71	£ -	£ -	£ 1,230.71
BANK STATEMENT: 22.4.2022			£ 1,230.71

- b) To approve payments for June 2022.
Resolved: The invoices were checked against the cheques, approved and signed.

CHQ NO.	Payee	Details	TOTAL COST	VAT: To Reclaim
863	J. JANIK	MAY SALARY	£ -	£ -
864	S.G. PARKIN LANDSCAPES	GRASS CUTTING INV. 2777 & 2799	£ 420.00	£ -
865	NYCC	STREETLIGHT REPAIRS 2021-22	£ 371.22	£ 61.87
866	MFHCA	MAY HIRE	£ 20.00	£ -
867	A BOSMANS	INTERNAL AUDIT SERVICES 2021/22	£ 60.00	£ -
868	D.C. MCINTOSH	JUBILEE EVENT PIPER SERVICES	£ 170.00	£ -
TOTAL APRIL SPEND			£ 1,286.59	£ 61.87
TOTAL 202-23 ANNUAL SPEND			£ 4,925.09	£ 347.31

8. To receive Co- option updates and discuss possibilities

Resolved: The application received from the resident was reviewed, and as the applicant has shown enthusiasm for maintaining the village and has been a Parish Councillor before, it was agree to meet in advance of the next meeting. Should both parties wish for the co-option to go ahead, this can be done at the next meeting.

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9. To receive updates on relevant local issues from County, District and Parish Councillors

District Councillor Mackman:

- Following several site meetings, detailed correspondence and presentations to Selby Internal Drainage Board and Officers of NYCC, it has finally been agreed that in order to protect Ashfield Villas from the potential of serious flooding, essential maintenance works need to be carried out to ensure that the culverts and dykes associated with Ashfield Villas are fit for purpose. Cllr Mackman can confirm arrangements are in progress to carry out Jetting of the culverts across Hillam Lane and De-silting of the dykes in front of Ashfield Villas. Work is scheduled to commence later this week (Thursday/Friday for excavating and de-silting, next Monday/Tuesday for jetting). Residents have been informed.
- Hillam Lane Appeal: The Appeal was dismissed. The decision was circulated at the time by Cllr Mackman and the Clerk, it is also on the website. The Inspector’s Report states that Temporary permission was considered in accordance with National Planning Policy Framework but it was decided that a temporary permission in this case would still cause considerable harm to the Green Belt area. The site must now be cleared within 12 months of the decision (by 11th May 2023), including any hardstanding or screening, and it must be returned to its previous state. Any appeal against the Planning Inspector’s decision to dismiss the appeal may only be done on a lawful basis, in that the appeal process was conducted unlawfully in some way, and if such an appeal was lodged it would go to the High Court.

Cllr Tuddenham: Joint Burial Committee

- The Committee have written to land owners of the adjacent field regarding the acquisition of land for future cemetery use.
- Path Maintenance will be taking place
- Water usage has returned to normal
- Fence has been painted
- The idea of mounting planters along the fence was discussed but the decided against.

Cllr O’Connell: Jubilee celebrations

- All events well received: Beacon Lighting | School Parade, each year group representing a decade or Her Majesty’s reign | Proms (not Jubilee specific but held on the same weekend), fireworks was well received | Big Lunch had the worst of the weekend’s weather but still had a good turnout.

10. To discuss information to go in Hillam News, including Councillor contact details

Thanks to the Jubilee Committee for the coordination of such a busy weekend

Thanks to the Proms Committee for another successful Hillam Village music event

Thanks to the PTA for their help and support with the school parade

Thanks to MFHCA for hosting The Big Lunch

Special Thank you to the Army of Volunteers who helped to set up, clear down and facilitate all the details in between!

Clerk email and a mobile number if a Parish Council mobile can be sourced.

11. To discuss and approve costs of training courses

Resolved: New Councillor Training costs were approved. Exact amount to depend on which are the most suitable courses.

12. To confirm the date of the next ordinary Parish Council meeting

Resolved: Next meeting will be held Monday 4th July, 7.30pm at MFHCC

13. Meeting close 21.54

Signed: _____

Date: _____