

CHAIR: Councillor Julie Sadler  
 CLERK: Mrs Juvina Janik  
 43 Chapel Street, Hambleton, Selby YO8 9JG  
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**MINUTES of HILLAM PARISH COUNCIL Ordinary Meeting held Wednesday 9<sup>th</sup> January 2019  
 At Monk Fryston and Hillam Community Centre at 7.00pm**

**01. Present and apologies**

Present: Parish Councillors Sadler (Chair), Collinson, Little, Lupton, Mitchell in attendance.

Attendees: Juvina Janik (Clerk), District Councillor John Mackman. Apologies: Councillor Robertson

**02. Declarations of Interest**

None.

**03. To approve and sign the minutes for Parish Council Meeting 5<sup>th</sup> December 2018**

**Resolved:** The minutes were approved by council and signed by Councillor Sadler as a true record.

**04. Monthly Finance Report**

a) The report had been updated to include the information received regarding the Reserve Account. **Resolved:** Council approved the December 2018 financial summary and bank reconciliation

	<u>Cashbook</u> Opening Balances 24 NOV 18:	Receipts	Payments	<u>CASHBOOK</u> Closing Balance at 24 DEC 2018	<u>BANK STATEMENT</u> Balance at 24 DEC 2018
Reserve Account	£ 5221.32	2.60	-	£ 5223.92	£ 5223.92
Current Account	<b>£ 15,087.91</b>	-	<b>£609.10</b>	<b>£ 14,478.81</b>	<b>£ 14,498.81</b>
<b>O/S chq: 663 MFHCA room hire £14,498.81 - £20 = £14,478.91      <i>Statement and cashbook reconcile.</i></b>					
<b>NB: £800 is ring-fenced grant for street light replacements not yet invoiced by NYCC. £1460.66 is ring-fenced grant for website and £500 is ring fenced for pump maintenance gifted by Hillam Historians.</b>					

b) Approve Payments to be made in JANUARY:

Cheque No	Payee	Details	TOTAL COST	VAT: To Redaim
664	Juvina Janik	Clerk Salary DEC 2018	£ 5	
665	TPJones	Payroll Admin OCT/DEC 18	£ 45.90	£ 7.65
		TOTAL JANUARY SPEND	<b>£ 267.26</b>	<b>£ 7.65</b>
		TOTAL 2018-19 ANNUAL SPEND	<b>£ 8,187.54</b>	<b>£ 278.34</b>

**Resolved:** The January payments were checked against invoices and cheques will be signed at meeting close. It was also reported that the Wix annual hosting fee for the website will be rising to £102 per year (up from £93.13) when it renews on 22<sup>nd</sup> February 2019.

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## **05. Planning**

- a) 2018/1311/HPA: Proposed conversion of existing garage and alteration to front elevation of the garage by adding new doors, stone piers and new velux windows into the roof. Dower House, Chapel St, Hillam. **Resolved:** No observations.
- b) 2018/1256/CPE: Lawful development certificate for existing use of land for the siting of a caravan (twin unit mobile home) for permanent residential occupation. Roe Lane Nursery, Roe Lane, Hillam. **Resolved:** Clerk to submit objections, Hillam PC still do not agree with the development, and do not agree to permanent residence in a temporary building.
- c) 2018/1429/DOC: Discharge of condition 02 (materials) of approval 2015/0852/FUL. 1 Railway Cottages, Hillam. **Resolved:** No observations
- d) Notices of decision: The council knew of the refusal of 33 dwellings on Main Road but the clerk had misplaced the list of decisions received from SDC. For the purposes of having the decisions on record, the decisions were as follows:  
**Permitted:**  
2018/0521/OUT Outline application for 2 dwellings, The Old Orchard, Hillam Lane  
2018/1171/TPO High Gables, Chapel Street, Hillam.  
**Refused:**  
2018/0677/FUL Detached House with garage and stables on land south of Hillam Common Lane  
2015/1033/FUL Application for Full permission for 33 dwellings, Main Road, Hillam (Stonebridge Homes)

Councillor Mackman reported to councillors that the roundabout at JP Plant Hire is due to be reconfigured to accommodate the extra traffic coming from the industrial estate and housing in Sherburn and the surrounding areas. Both Sherburn Industrial estate and the Taylor Wimpey development in Hambleton will be contributing to this work. The application for a change in conditions that Taylor Wimpey have recently submitted may cause a delay to the works due to the fact that payment would not be received from Taylor Wimpey to fund the work until Taylor Wimpey had already started construction. Cllr Mackman to meet for further discussions with SDC. **Resolved:** Hillam Parish Council decided to submit comments against the application due to the delay that it may cause.

## **6. Village Maintenance:**

- i) 2 x lights out, Betteras Hill Road opposite Pine Tree Lane and adjacent light
- ii) Clerk to request a 95 Alive for Chapel Street
- iii) Austfield Road, edges of road surface deteriorating speedily since Birkin development. Clerk to inform Highways
- iv) Clerk to send Thank You to Hillam Lights Committee
- v) Clerk to arrange Internal Audit
- vi) MottMacDonald Bentley to clean road/path access as the mud from site had made the access route difficult
- vii) Clerk to send Thank You to Mr Venables for making the Roses for the signs at York College with his students
- viii) Hillam Cricket Pavillion will be available for hire at a cost of £11 per hour with 10% off for parish council. A trial meeting will be arranged. Clerk to put on agenda.
- ix) Playsafe is almost up and running at the Pavillion, development has gone well
- x) Cllr Sadler to review the policies, JJ to review the risk assessment and street cleaning arrangements, Cllrs Collinson and Sadler to review the asset register.
- xi) Pavements in a bad state, revisit having these surfaced by relevant authority. Cllr Lupton to take photographs of the areas in question
- xii) Ivy on Burton Cottage wall. Clerk to chase up Highways response.
- xiii) Hedge on left as you turn into Austfield Lane from Monk Fryston, overhanging and creating a hazard for pedestrians as motorists cannot see. Clerk to report to Highways
- xiv) Flytipping on Betteras Hill Road was cleaned up promptly.

## **07. Meeting closed – 7.45 PM**

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_