

CHAIR: Councillor Seph O'Connell

CLERK: Mrs Juvina Janik

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**MINUTES of HILLAM PARISH COUNCIL MEETING
TUESDAY 11 APRIL 2023, 7.30pm
held at Monk Fryston and Hillam Community Centre**

2324/4/1 Present and Apologies (Chairperson to confirm quorum)

Councillors in attendance: Councillors Tuddenham (Acting Chair), Collinson, Hayburn, Hutchinson and Vickers. Honorary Alderman John Mackman.

Also in attendance: Juvina Janik (clerk)

2324/4/2 Declarations of Interest from Councillors

None disclosed.

2324/4/3 To approve and sign the minutes for Hillam Parish Council Meeting 6th March 2023

Resolved: The final minutes were agreed as a true record by those who were in attendance; the document was approved by Council and signed by the chairman.

2324/4/4 To formally receive Minutes from the Joint Burial Committee meeting 28th February 2023

Resolved: Minutes have been circulated via email and confirmed received.

2324/4/5 To receive attendees comments

2324/4/6 To receive updates on ongoing local issues

Honorary Alderman John Mackman updated the PC on the following issues to close out work undertaken on behalf of Hillam Parish Council during his time as District Councillor:

- Ashfield Villas: Essential maintenance on dyke is now complete. Annual checks and maintenance will be carried out by Selby Internal Drainage Board (SIDB) and North Yorkshire Council (NYC) are responsible for the maintenance of the culverts under the road.
- Hillam Lane Travellers site: Site is now clear, bar a fence which is legally placed. There has been no contact with the owners. North Yorkshire Council Planning Enforcement (Selby Office) will deal with any further unauthorised work on this site.
- A63/A1M Motorway Services Planning Application: Planning Officer had referred this to the Planning Committee and recommended Refusal. Planning Committee were minded to Approve but no decision has been made as this application will be reviewed by the NYC 'Strategic Planning Committee' and there is a possibility it will be a Secretary of State decision due to the development being a 'Departure from Plan', i.e. not within the parameters of the existing Local Plan.

- A63/A1M Travellers Site: The appeal was dismissed and planning permission has not been granted for the traveller site. The land must be returned to its original state within 12 months, this is being overseen by Planning Enforcement.
- Yorkshire Green Energy Enablement Project: Application submitted for a Development Consent Order to develop the site at Rawfield Lane, Fairburn with additional transformers and equipment and overhead lines. Although this is a National Infrastructure Project, the PC can submit points of concern regarding Local Impacts and Cumulative Impact; Construction Management Plans should be conditioned to address foreseeable problems such as inconvenience to locals of vehicle movements ,parking and site access , dust emissions and mud on the roads
- Rawfield Lane Battery Storage: Independent of the Yorkshire Green project, applications for 2 battery storage sites on Rawfield Lane were refused by Selby District Council. Subsequent appeals have been lodged and the Planning Inspectorate has approved both battery storage sites.
- Betteras Hill Quarry: Retrospective Permission Application for 6 cabins has been submitted. NYC should be minded to deal with the original application of a licence extension before considering additional infrastructure applications because this may have an effect on the outcome of such.

The Parish Council presented Honorary Alderman John Mackman a gift and card and thanked him for his years of service; all the efforts on behalf of Hillam Parish Council have been greatly appreciated and we wish him the best.

Councillor Vickers:

- Ring Tree electrics completed; CV paid invoice, receipt submitted for reimbursement by PC. N.B. External sockets are not live until switched on from inside the box. Access needs a key, Cllr Vickers and Clerk to hold the keys.
- Buds forming on the new tree
- Grass condition is poor on one side of the Tree due to vehicles driving over it. **Action:** CV to look at ways to improve grass condition and prevent vehicles mounting the kerb in this area.
- Stile maintenance – Football Field stile is still in bad condition even after being reported to Highways, CV will follow up.
- Sign to football field – CV has installed the new sign at The Square and has submitted the invoice/receipt for reimbursement by PC. Playsafe have offered to pay for a sign at the end of Stocking Lane. **Action:** Clerk to discuss details with Playsafe and follow up with CV.

Councillor Hutchinson:

- Priory Roses instructed to update flower beds at the entrances
- Prospect Close sign has been replaced by SDC as requested, nothing on Lilac Oval yet
- Old Hillam Gardens sign at junction with Burton Salmon to be removed

Clerk – summary of meeting with Nick Wilson from North Yorkshire Council ‘Footway’ Lighting (Parish – owned lights fall into this department):

- Walk around the village conducted (JJ,NT,CV,SO) 1 light (opp Pine Tree Close) needed urgent attention for safety reasons, this was authorised immediately. 2 concrete posts have cracks and replacement was recommended on safety grounds as soon as possible; this was approved immediately.

- Advice for Coronation decorations: for the posts the PC owns, they are not bound by the NYC rules, but NYC advise only one item to be fixed to a post, nothing should be attached to concrete posts and there must be 2m ground clearance over a footpath.
- Action Plan: Nick Wilson will update the datasheet with information collected today and send to the clerk. This will highlight what work needs to be done, if any, to get them up to date and more energy efficient.

2324/4/7 Village Maintenance

- a) Updates: As above, the lamp post walk around has been completed and Lamp post 26 has finally been repaired
- b) It was agreed the condition of the grass would now need to be dealt with first
- c) No matters to report

2324/4/8 To discuss the King's Coronation Celebrations in Hillam

Cllr Hayburn has purchased the lamp post signs as agreed; reimbursement claim has been submitted.

Resolved: Details will be finalised over email following updates from Cllr O'Connell.

2324/4/9 Planning:

- a) Applications to review:
 - i. EN020024 - <https://infrastructure.planninginspectorate.gov.uk/projects/yorkshire-and-the-humber/yorkshire-green/?ipcsection=docs> National Grid Yorkshire Green Energy Enablement Project – application for a Development Consent Order. **Resolved:** The concerns previously mentioned regarding Local Cumulative Impact and traffic and site management are to be submitted on behalf of Hillam Parish Council by the Clerk.
 - ii. [2023/0037/FUL](#) | Alterations to the access, car parking, turning and manoeuvring areas to serve the events venues to separate them from the access, car parking, turning and manoeuvring areas of the adjacent shop | Berts Barrow, Austfield Farm, Austfield Lane. **Resolved:** No observations.
 - iii. [NY/2022/0200/FUL](#) - Consultation on planning application for the purposes of the retrospective application for the erection single storey 6 No. office cabins on land at Betteras Hill Quarry, Brotherton Road, Monk Fryston, Leeds, LS25 5HD. **Resolved:** As mentioned previously, Hillam PC will urge NYC to determine the application regarding the extension of the licence for work to continue before considering this additional application. Hillam PC object to the retrospective permission for cabins to be granted.
- b) No Notices of Decision

2324/4/10 Finance

- a) To approve the financial reconciliation for March 2023

Resolved: The reconciliations were checked against the Bank Statements and approved by Council. The End of Year accounts will use the April Statement to ensure accounts run to 31st March 2023.

COMMUNITY ACC:		NB: £984.49 is ring-fenced grant for website and £500 is ring fenced for pump maintenance gifted by Hillam Historians. INCOME RAISED FROM THE PREVIOUSLY INCREASED ANNUAL PRECEPT WILL NOW BE USED TOWARDS THE ENERGY SAVING LIGHTING.		
CASHBOOK OPENING BALANCE: 25.2.23	£ 38,438.15			
MARCH RECEIPTS	£ -			
MARCH PAYMENTS	£ 317.31			
CASHBOOK CLOSING BALANCE: 24.03.23	£ 38,120.84	O/S CHEQUES		CHQ NO
		NONE		
RECONCILIATION:				
BANK STATEMENT Balance 24.03.23	£ 38,120.84			
<i>LESS O/S CHEQUES</i>	£ -			
<i>ADD O/S RECEIPTS</i>	£ -			
Reconciled Balance:	£ 38,120.84	TOTAL	£ -	

Reserve Account:

OPENING BALANCE: 25.2.2023	RECEIPTS	PAYMENTS	CLOSING BALANCE: 24.03.23
£ 1,231.87	£ 1.53	£ -	£ 1,233.40
BANK STATEMENT: 24.03.23			£ 1,233.40

b) To approve payments for April 2023

Resolved: All invoices were approved and the cheques confirmed correct. The cheques were signed.

CHQ NO.	Payee	Details	TOTAL COST	VAT: To Reclaim
906	J. JANIK	MARCH SALARY	£ 1	£ -
907	HMRC	Q4 TAX	£ 63.00	
908	TPJ JONES & CO LLP	JAN-MAR PAYROLL ADMIN	£ 50.50	£ 8.42
910	GALLAGHER	INSURANCE POLICY	£ 761.99	
911	CHARLES VICKERS	ELECTRICIAN COSTS £698.78 & SIGNAGE £72.00	£ 770.78	
912	YLCA	MEMBERSHIP 2023-24	£ 311.00	

2324/4/11 To confirm the date of the next meetings to be organised by the Parish Council

Resolved: Due to Bank Holidays, the following meetings will be held on **Tuesday 2nd May** (subject to venue availability):

- Parish Meeting: 7pm
- AGM: 7.15pm
- Ordinary PC meeting: 7.30pm

2324/4/12 Meeting close 21.00

Signed: _____ Date: _____