

CHAIR: Councillor Julie Sadler  
CLERK: Mrs Juvina Janik  
43 Chapel Street, Hambleton, Selby YO8 9JG  
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**MINUTES of HILLAM PARISH COUNCIL held Monday 5<sup>th</sup> APRIL 2021  
ONLINE VIA ZOOM PLATFORM at 7.30pm**

**1. Present and apologies**

Councillors Sadler (Chair), Lupton (VC), O'Connell, Robertson and Tuddenham were present. District Councillor Mackman was also in attendance.

Apologies were received from Cllr Mitchell

Also in attendance: J. Janik (Clerk), and Linda Walker (resident).

**2. Declarations of Interest**

District Councillor Mackman declared a personal non pecuniary interest in all planning matters as a member of the Selby District Council Planning Committee.

No other declarations were made.

**3. To approve the minutes for Hillam Parish council meeting 1<sup>st</sup> March 2021**

The minutes had been distributed for review in advance of the meeting and amendments made. The final copy presented was agreed to be a true record, Cllr Sadler signed the document.

**4. Attendees questions**

Attending resident was interested in updates regarding the ongoing planning applications and also Broadband items. It was agreed the agenda would continue as set out.

**5. To consider insurance renewal options provided by broker Came & Co**

The proposals from the broker had been circulated in advance of the meeting. It was proposed by Cllr Lupton that the cover offered by Penn was suitable and that a 3 year Long Term Agreement would be appropriate. This was seconded by Cllr Sadler. **Resolved:** All Councillors in favour. Clerk to make the arrangements.

**6. Yorkshire Flood Resistance (Environment Agency) Flood Warning Area now includes some of Hillam**

Communications were received from Yorkshire Flood Resistance (Environment Agency) that a number of households would now fall within the vicinity of the Flood Warning System. The affected households have been notified individually as this could have an effect on homeowner insurances.

**7. To receive updates on the Broadband improvement scheme (S.O.)**

Cllr O'Connell has been collating responses which have been received from over 80 households. He is corresponding with Open Reach and also Monk Fryston Parish Council. Burton Salmon Parish Council has also shown interest in the scheme, a separate application would be most appropriate here but it was agreed that sharing information about the scheme would be helpful.

The meeting attendee had not applied because she was unsure of the level of commitment and the initial payment that would be requested – she suggested this may have stopped others from responding also.

An additional push for applications is to be made with information to help clarify which stage the process is at and what will happen if people apply; via posters/Hillam News/leaflet drop. It will be made a point of discussion at the Annual Parish Meeting on Tuesday 4<sup>th</sup> May.

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### **8. Yorkshire Water items:**

a) to discuss Hillam Lane situation and any actions to be taken

The latest update from Nigel Adams Office and YW is to be added to the website

b) to receive update on decommissioning of old WwTW on Stocking Lane and future use of site  
Information suggests the land will remain in YW ownership – it was suggested the clerk enquire regarding the potential gifting of the fenced site to the PC for recreational purposes

### **9. To receive County, District and Parish Councillor updates**

District Councillor Mackman:

- 0% increase in Council Tax by SDC for year 2021-22
- Local Plan Preferred Options responses will be evaluated in preparation for the final Preferred Options document which will be ready early 2022
- Local government reorganisation decision is due before the central government summer recess
- Summit Leisure centre successfully remodelled into a Covid-19 vaccination centre
- Current Planning Applications in Hillam for the Pig farms and Travellers Sites are being advanced and may be brought before Planning Committee this month (April)
- Selby Station Gateway Improvements project by SDC and NYCC is now underway

Monk Fryston and Hillam Community Association (Cllr Robertson):

- Plans for a low-key Beerfest in September over 3 days are in progress
- MFHCA have invited Monk Fryston Parish Council and Hillam Parish Council to discuss the future of the Community Centre – Hillam Councillors Sadler and O'Connell will be attending

Joint Burial Committee (Cllr Tuddenham)

- Meeting later in the month to finalise the arrangements made to ensure compliance with Financial Regulations as discussed

Monk Fryston Education Foundation (Cllr Sadler):

- Tree surgeon employed to fell a number of trees in the Foundation Field, inspections for birds' nests will be carried out before felling takes place.

### **10. To discuss the Yorkshire Green public consultation**

Appears to be a large site which, should the nearby site proposal be favoured, would have a significant visual impact on Hillam and the surrounding open countryside. Clerk to ensure Hillam is a Consultee.

### **11. Consider updates to Policies which have been reviewed and adopt individual updated Policies as appropriate**

Cllr Sadler proposed to dissolve the Streetlights Committee as this was now dealt with by NYCC rather than numerous contractors. This was seconded by Cllr Robertson. **Resolved:** All in favour. Motion carried. Planning Sub-Committee, Staffing Committee and Ring Tree Committee had no updates to be made and were adopted.

### **12. Planning**

a) Applications:

- i. 2021/0132/TPO | Application for consent to crown reduce by 5% and crown lift by 2m to 1m  
Lime tree and prune away from the property covered by TPO 8/1979 | The Wickets Hillam  
Common Lane **Resolved:** NO OBSERVATIONS

b) Ongoing application updates

- Cllr Lupton had circulated comments for the Pig Farm applications these will be submitted by the clerk directly to V. Foreman for the Planning Committee to consider
- Clerk to find out how residents can join the Planning Committee meeting as an observer should they wish
- The PC will be notified with an Agenda for the Planning Committee meetings at which point people can register to speak at the meeting. The Planning Consultant will need notice of this as soon as possible.

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c) Notices of Decision

- Application for consent to remove 1no Fir tree (T1) covered by TPO 29/2003 | 3 Pine Tree Lane | Permitted
- Single storey rear extension and renovation of existing building including new external render and re-spray existing windows | 8 Rose Lea Close | Granted
- Extension to existing commercial storage building (B8) | Hillam Grange, Austfield Lane | Granted

**13. Village Maintenance**

a) To respond to resident reports of Fairfield Lane being used as a toilet stop

**Resolved:** Cyclist social media plea and website notice

b) Noticeboard and bench clean, Bedfords Fold (J.J.), Footpath Markers

Update: Noticeboard and bench clean commencing 7<sup>th</sup> April, SDC have ordered a new Bedfords Fold sign, Cllr Sadler will be meeting with sign-maker to identify specific locations

c) Matters to report to the clerk

Footpath along A162, Luness side being used, report to NYCC and request reinstatement of path

Streetlight at Bedfords Fold out – change to LED

Road signs have been cleaned – 22 signs in total

Street cleaning chased twice and now done – 12 weeks since last clean

Womble group meet, potentially postpone – problem area is in the woods with cans. Check possibility of a recycling bin rather than a rubbish bin. SDC loan litter pickers and Hi Vis vests

**14. Finance**

a) The reconciliations for March 2021 were approved by Council and signed by the Chair who had the paper statements for both accounts.

<b>COMMUNITY ACC:</b>				
<b>CASHBOOK OPENING BALANCE: 25.2.21</b>	£ 20,579.62	NB: £1460.66 is ring-fenced grant for website and £500 is ring fenced for pump maintenance gifted by Hillam Historians.		
March 2020 RECEIPTS	£ -			
March 2020 PAYMENTS	£ 250.61			
<b>CASHBOOK CLOSING BALANCE: 24.3.21</b>	£ 20,329.01	<b>BANK BALANCE ONLINE: 24.3.21</b>	£ 20,329.01	CHQ NO
<i>Difference between Statement and Cashbook:</i>	£ -	NONE		
		TOTAL O/S	£ -	

RESERVE ACC CASHBOOK			
OPENING BALANCE: 25.2.2021	RECEIPTS	PAYMENTS	CLOSING BALANCE: 29.3.2021
£ 1,230.56	£ 0.03	£ -	£ 1,230.59
BANK BALANCE: 25.2.2021			£ 1,230.59

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b) An additional payment was added by the chair to reimburse the clerk for purchase of a new Union Flag £32.98 (inc. £5.50 VAT). The payments to be made in April 2021 were approved. The Chair will sign and get the additional signature.

	Payee	Details	TOTAL COST	VAT: To Reclaim
789	CUNNANE TOWN PLANNING LLP	INV 11470 PLANNING CONSULTANT X 2 SITES	£ 3,840.00	£ 640.00
790	J. JANIK	MARCH SALARY	£ 239.01	
791	HMRC	Q4 TAX	£ 18.40	
792	TP JONES & CO LLP	PAYROLL ADMIN JAN-MAR 2021	£ 45.90	£ 7.65
793	RK Window Cleaning Services	ROAD SIGNS CLEANING	£ 50.00	
		TOTAL APRIL 2021 SPEND	£ 4,193.31	£ 647.65
		TOTAL 2021-22 ANNUAL SPEND	£ 4,193.31	£ 647.65

Internal Audit has been carried out by Cllr Mitchell.

**15. To confirm the date of the next ordinary meeting:**

The date of the next Ordinary Parish Council meeting will be:

**Tuesday 4<sup>th</sup> May 2021 – 7.30PM VIA ZOOM**

**\*Prior to this, the Annual Parish Meeting will be held at 7.00pm**

**AND the Annual Council Meeting will be held at 7.15pm.**

**16. Meeting close 20.54pm**

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_