

CHAIR: Councillor Julie Sadler  
 CLERK: Mrs Juvina Janik  
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**MINUTES of HILLAM PARISH COUNCIL held Wednesday 2<sup>nd</sup> November 2016  
 At Manor Court Communal Lounge, Hillam at 7.30pm**

01. Present and apologies

Councillors Sadler (Chair) Collinson (Vice Chair), Little, Robertson and Tuddenham were present. Council is quorate.  
 In attendance: Juvina Janik (Clerk).  
 Apologies received and accepted from Councillors Mitchell and Wright.

02. To approve and sign the minutes for Parish Council Meeting 5<sup>th</sup> October 2016

**Resolved:** Minutes were accepted and signed as a true record by Councillor Sadler.

03. Declarations of Interest

Councillor Little declared interest in planning applications regarding Hillam Hall.

04. Finance Matters:

a) Resolved: The financial statements from OCTOBER were presented, accepted and signed for internal controls. The bank reconciliation is as follows:

	<u>Cashbook</u> Opening Balances 30 <sup>th</sup> September 2016:	Receipts	Payments	<u>CASHBOOK</u> Closing Balance at 26 OCT 2016	<u>BANK</u> <u>STATEMENT</u> Balance at 26 OCT 2016
Reserve Account	£ 5211.31	£0.65	NONE	5211.96	5211.96
Current Account	£10484.33	£5981.55	£387.72	£16078.16	16108.16
<b>£30 Difference due to Cheque 541 not yet presented Cashbook reflects the Bank Statement</b>					

b) Resolved: Payments were checked against invoices and approved to be signed at the end of the meeting

c) Resolved: Clerk to email a copy of the budget spreadsheet to Councillors Sadler, Robertson and Tuddenham for review and further planning next meeting.

d) Resolved: To approve the proposed costs to repair Parish Lamps LP1 and LP20 and a full lamp review by NYCC.  
 Clerk to inform NYCC.

- e) i) Resolved: No donation is to be made to the Selby District Council's Chairman's charities, clerk to notify SDC  
 ii) Resolved: Hillam Parish Council will pay £30 to sponsor the lights staying on at St. Wilfred's church for one week during the winter months to improve the visibility and security around the church.

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#### 05. Ring Tree Matters

- a) Tree is planted, turf is laid, pavers are clean and lights are in place. Cllr Sadler expressed thanks on behalf of the council to the clerk for coordinating the works and Cllr Collinson expressed thanks on behalf of the council to Cllr Sadler for her hard work on the project. Resolved: Councillor Sadler will take the thank you cards to send to the people who have been involved and volunteered their time to the project.
- b) Resolved: Old plaque is to be reinstated on the bench and a new plaque is to be made to commemorate the planting of the new tree. Inscription "Hillam Ring Tree – from and for the villagers – October 2016". A spend of up to £120 for a good quality plaque was proposed by Cllr Sadler and seconded by Cllr Collinson.
- c) Resolved:
- Clerk to write a letter to formally request Tony Hudson and Billy Little as guests to 'open' the Ring Tree, Cllr Sadler to distribute.
  - The event start time will be 4pm
  - Cllr Little is to email the Ring Tree Committee to ask for volunteer marshalls with torches, vests and road closure signs to make road users aware of the event
  - Cllr Little will also contact Mr Pease with regards to the provision of background music, amp and microphone.
  - Cllr Sadler to ask volunteers to make and donate cakes for the celebration in the pub afterwards
  - Cllr Sadler to arrange with the Cross Keys the provision of refreshments after the event at the Ring Tree. A spend of up to £50 on this provision was proposed by Cllr Little and seconded by Cllr Robertson
  - Clerk will advertise the event on the website and send out a mailshot to subscribers and Cllr Sadler will prepare notices to be displayed around the village, on Facebook and sent out via the community email system. Cllr Tuddenham will inform the school. Clerk will contact Selby Times regarding press coverage.

#### 06. Defibrillator Matters:

a) Resolved: Quotes from local contractors MBL Electrical, JJ Electrical and AW Electrics were reviewed and it was proposed and seconded that MBL would be appointed to undertake the fitting of the defibrillator. The quote was the cheapest and councillors felt that work previously done by this contractor was of a good standard. Hillam Parish Council await news on the funds raised towards the defibrillator by Bert's Barrow Halloween event. Cllr Robertson to clean up the floor in the kiosk before the defibrillator is installed. Clerk to contact John Chapman and follow up on the donation request.

#### 07. Planning Applications:

- a) 2016/1013/FUL – Proposed erection of new 2 storey, 4 bedroom detached dwelling and detached single storey garage in the grounds – Hillam Hall, Chapel Street. Cllr Little withdrew from the discussions. NO OBSERVATIONS.
- b) 2016/1079/HPA – Proposed erection of new boundary fence on different line – 2 Hillam Hall View. OBSERVATIONS REMAIN THE SAME AS WITH THE PREVIOUS APPLICATION.
- c) 2016/1204/TPO – Application to crown clean and crown thin by 15%-20% 1No. Sycamore covered by TPO5/1982 and in the conservation area – Chantries Cottage, Chapel St. NO OBSERVATIONS.

#### 08. Village Matters:

- a) In response to the Police and Crime Commissioner's question "What makes you safe and feel safer?" Resolved: Visible police presence. Good communication with communities. Suggest parish councils get updates on local crimes and the crime statistics for reference. Visible police presence where problems are known to recur for example, illegal parking around the schools at drop off and pick up which endangers the children and causes road congestion and blockages. Clerk to inform via 'Ask Julia' forum.
- b) Clerk updated Cllrs on the meeting with Glen Donaldson from NYCC Highways:

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Chapel Street will be getting resurfaced in 2017, with this in mind the 'SLOW' signs will not get painted until after this event. Neither NYCC nor the police would support a change in the speed limit down Betteras Hill Lane because it does not meet any of the criteria for them to do so. Bollards would be allowed on the site of the ring tree but the Parish Council would be responsible for the maintenance. Paths around Rose Lea Close will need to be referred to Paul Pike and the change in road name signage will need to be referred to Selby District Council. The Parish Council are advised to take safety measures regarding the event at the ring tree; i.e. have marshalls directing traffic/pedestrians in a safe manner. The licence to plant the tree has been completed and needs signing and sending back again to NYCC, clerk to follow this up.

c) CEF Application has been drafted by Cllr Sadler to apply for funding for a range of 'Traffic Slow' signs to be placed on private property aiming to slow drivers through the village. Resolved: Clerk to complete the financial requirements, sign the form and send.

d) i) Community Centre: A noise abatement programme has been funded and will be getting implemented, it is suggested that Hillam Parish Council return to have a meeting after the programme is completed to see if it meets their requirements.

ii) Joint Burial Board: The precept was put up and the Burial Board are looking to possibly increase fees for burials.

iii) Hillam Lights Committee: The Hillam Lights event will be 3<sup>rd</sup> December around the Ring Tree. Hillam Parish Council are to look into putting coloured filter on the lights and decorating the new tree.

iv) MFEF: There is likely to be funding available for defibrillator training specifically for young people if the Parish Council want to arrange for it. Hardship Fund for local young people in education who are struggling to finance their education. Word to be passed on, notice to go on website by clerk.

v) Betteras Hill Road residential development: Clerk to respond to the update email, thanking them for the information and confirming that well-advertised public consultations will be held for the community to raise any concerns.

e) i) Cllr Robertson is using the highlighting spray on dog mess on pavements.

ii) Clerk to request that SDC empty the dog bins.

iii) Betteras Hill Road footpath undergrowth is to be requested to be cut back by NYCC

iv) Footpath from JP Plant hire towards Ferrybridge is overgrown and unpassable, clerk to request it is cut back

#### 09. Confirm date of Next Parish Council Meeting

**Resolved:** the next ordinary parish council meeting will be held on Wednesday 7<sup>th</sup> December 2016, 7.30pm at Manor Court Communal Lounge

#### 10. Confidential Matters

Proposed and seconded that the clerk will be awarded the recommended annual increment. A letter will be produced and signed to go to the accountant to request the appropriate action is taken.

#### 13. Meeting closed 9.40pm

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_