

CHAIR: Councillor Seph O'Connell
CLERK: Mrs Juvina Janik
43 Chapel Street, Hambleton, Selby YO8 9JG
EMAIL: hillampcclerk@gmail.com

MINUTES of HILLAM PARISH COUNCIL MEETING
Monday 9th January 2023, 7.30pm
held at Monk Fryston and Hillam Community Centre

2223/1/1. Present and Apologies (Chairperson to confirm quorum)

Councillors in attendance: Councillors Tuddenham (Acting Chair), Collinson, Hayburn, Hutchinson and District Councillor Mackman.

Apologies received from Councillors O'Connell and Vickers

Also in attendance: Juvina Janik (clerk), Rhys Evans (Hillam Lights)

2223/1/2. Declarations of Interest from Councillors

None declared

2223/1/3. To approve and sign the minutes for Hillam Parish Council Meeting 5 December 2022

Resolved: The final minutes were approved by Council and signed by Cllr Tuddenham.

2223/1/4. To receive updates on relevant local issues from County, District and Parish Councillors

District Councillor Mackman:

- Land drainage works at Ashfield Villas: NYCC have approved the installation of a non-return valve to one end of a culvert crossing under Hillam Lane, so that if the IDB drain is at a higher level it will not flow back into the dyke in front of Ashfield Villas. Work to be carried out w/c 16th January 2023. Future maintenance as required will be carried out by Selby Internal Drainage Board supported by NYCC.
- A63 Travellers site: The Planning Inspectorate has dismissed the appeals, upheld the enforcement notice and refused to grant planning permission. Compliance with the Enforcement Notice given under Section 174 of the Town and County Planning Act 1990 must be completed within 12 months; the site must be returned to its original state by this time. The Planning Inspector also, unusually, suggested a revised proposal might be considered for approval if certain concerns the Planning Inspectorate had raised were addressed.
- Yorkshire Green Energy Enablement Project: the application for a Development Consent Order has now been submitted following the public consultations. Comments about the application can be submitted via the Planning Inspectorate's Registration and Relevant Representation Form until Monday 13th February 2023.

Councillor Hayburn:

- Discussions needed to help address the arrangements for next Christmas Lights display
- Survey deadline to be extended and last push for responses to be carried out including visit to Coffee Morning and Facebook
- Flower beds being done has been a popular Facebook post with double the interaction, positive feedback. PC to look at the size of the bed area again, in spring.

Councillor Collinson:

- Light on Betteras Hill Road is still out

Draft

Councillor Tuddenham:

- Research into the LED lights and environmental impact of the varieties has been done and the findings will be distributed via email. Variations include, colour, cost, filter types and options such as 'bat friendly'.
- Joint Burial Committee updates: Minutes from the JBC will now be distributed to all parish councils involved for review. No updates regarding land acquisition. Ongoing maintenance including masonry. Water tap will potentially be replaced in summer.

2223/1/5. Village Maintenance

a) Updates:

i) Ring Tree: Following an email from Sarah Burton (Hillam Lights) invoices for the Christmas Lights have been received with a request that they form the Hillam Parish Council contribution. There is also a request for ongoing funding whilst the main tree is unusable for lights.

Rhys Evans joins us from the Hillam Lights Committee with points to be raised:

- Water tight seal has failed on the electrics box at the Ring Tree – should be a priority for maintenance
- Light sensor removed, timer now set
- Risk the tree will grow the same as the last one
- Difficulties in using a free-standing tree for Christmas Lights due to the winds that they are exposed to

Resolved: Cllr Vickers will be asked to investigate the best option for the PC to take in respect of the electrics box and making it fit for purpose day to day and also for the Christmas Lights. This will be a priority and this work will be carried out for safety reasons as soon as possible.

The tree is already under regular inspection by Councillors, and it is noted that the supports to stop the tree bending in the wind are loose. Other methods to protect the young tree from wind damage will be investigated.

Financial assistance over the next few years for the Christmas Lights event will be put on the February Agenda. Discussions of ideas for the event in 2023 will be ongoing between the PC and the Lights Committee.

b) Matters to report

- i) There seems to be an increase in dog waste left on pavements in various areas. Resolved: PC will try the stencil painted on the ground approach
- ii) Flytipping of a large billboard 'Hartley and Sons' for sale sign, Betteras Hill Road – clerk to report
- iii) Hillam Gardens out of date signage: SDC can't quote until PC have completed and paid for an application for signage. It was proposed by Cllr Hayburn to go ahead with application process. This was seconded by Cllr Tuddenham. Resolved: All in favour.
- iv) Verges have been decimated where work on Brooklands is being undertaken – clerk to report to Selby Planning Department.

2223/1/6. Planning:

a) No applications to review

b) Notices of Decision:

- 2022/1153/REM – Brooklands | GRANTED
- 2022/0734/HPA: 18 Hillam Hall Lane | GRANTED
- 2022/1065/REM: Land south of Brooklands | GRANTED
- 2022/0747/HPA - 24 Hillside Close | GRANTED
- 2022/1226/FUL - Land off Lowfield Road | GRANTED

2223/1/7. Finance

a) To approve the financial reconciliation for December 2022

Draft

Resolved: The reconciliations were checked against the Bank Statements and approved by Council.

COMMUNITY ACC:		NB: £984.49 is ring-fenced grant for website and £500 is ring fenced for pump maintenance gifted by HILLAM HISTORIANS. <u>INCOME RAISED FROM THE PREVIOUSLY INCREASED ANNUAL PRECEPT WILL NOW BE USED TOWARDS THE ENERGY SAVING LIGHTING PROJECT</u>		
CASHBOOK OPENING BALANCE: 25.11.22	£ 41,018.89			
DECEMBER RECEIPTS	£ 279.23			
DECEMBER PAYMENTS	£ 1,430.17			
CASHBOOK CLOSING BALANCE: 23.12.22	£ 39,867.95	O/S CHEQUES		CHQ NO
		MFHCC	£ 60.00	889
RECONCILIATION:		ICS TREE SERVICES LTD	£ 1,020.00	893
BANK STATEMENT Balance 23.12.22	£ 41,112.95	LUCY HUTCHINSON	£ 165.00	894
	LESS O/S CHEQUES £ 1,245.00			
	ADD O/S RECEIPTS			
Reconciled Balance:	£ 39,867.95	TOTAL	£ 1,245.00	

b) To approve payments for NOVEMBER 2022

Resolved: In addition to the prepared cheques, payment was approved for the invoice to cover Payroll Administration for Q3. All invoices were approved and the cheques confirmed correct. The cheques were signed.

RESERVE ACC CASHBOOK			
OPENING BALANCE: 25.11.2022	RECEIPTS	PAYMENTS	CLOSING BALANCE: 23.12.2022
£ 1,231.18	£ 0.69	£ -	£ 1,231.87
BANK STATEMENT: 23.12.22			£ 1,231.87

CHQ NO.	Payee	Details	TOTAL COST	VAT: To Reclaim
895	J. JANIK	DECEMBER SALARY	£ -	£ -
896	HMRC	Q3 TAX	£ 2.00	
897	COMMUNITY HEARTBEAT TRUST	INV 15013 ANNUAL SUPPORT FEE & INV 14910 EMERGENCY PHONE CONNECTION	£ 213.60	£ 35.60
898	HILLAM LIGHTS COMMITTEE	TREES AND TREE STAND HILLAM LIGHTS 2022	£ 254.58	
899	J.JANIK	REIMBURSE WIX ANNUAL HOSTING	£ 122.40	
900	TPJONES & CO LLP	Q3 Payroll Admin Inv. TPJ/P1383	£ 50.50	£ 8.42
TOTAL MONTH SPEND			£ 888.45	£ 44.02
TOTAL 2022-23 ANNUAL SPEND			£ 11,078.27	£ 652.81

c) The mandate document needs updating to discount Cllrs Hayburn and Hutchinson. Clerk will follow up and collect signatures.

2223/1/8. To confirm the date of the next ordinary Parish Council meeting

Resolved: Next meeting will be held Monday 6 FEBRUARY 2023, 7.30pm at MFHCC

2223/1/9. Meeting close 20.55

Signed: _____ Date: _____