

CHAIR: Councillor Julie Sadler
CLERK: Mrs Juvina Janik
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**MINUTES of HILLAM PARISH COUNCIL held Wednesday 4th December 2019
At Hillam and Monk Fryston Cricket Club at 7.30pm**

01. Present and apologies

Councillors Sadler (Chair), Collinson, Little, Mitchell (from 7.39pm), and Robertson were in attendance. Also in attendance: Juvina Janik (Clerk), County Councillor Chris Pearson, District Councillor Mackman (from 7.47pm), Eileen Brown (resident and Hillam News volunteer) and Shona McWhirter (resident and Hillam News volunteer). Apologies were received and accepted from Councillors Lupton and Tuddenham.

02. Declarations of Interest

Councillor Robertson declared an interest as a Trustee in matters regarding the Monk Fryston and Hillam Community Centre.

Agenda items 11a and 8 were brought forward as the attendees have come with information on these issues.

11. Village Maintenance

a) The derelict bungalow on Main Street

Resident Shona McWhirter lives adjacent to the bungalow and has reported a number of occasions where she has witnessed trespassing and damage being done to the bungalow. There is a concern that this is dangerous and could escalate if the property is left in its current state.

**At this point, Councillor Mitchell arrived 7.39pm

Resident has been advised after calling 101 to call 999 if she sees trespassers on site again rather than confront them. Councillor Pearson will look into what Selby District Council can do. It was proposed that a letter be sent to District Councillor John Mackman regarding the situation for advice on what can be done.

08. To discuss the future of Hillam News following advertisement for volunteers

Eileen Brown is the current volunteer secretary and editor of Hillam News but this is not sustainable. There has been no interest received from adverts asking for volunteers to step forward to help keep the village magazine going. Financially, the magazine pays for itself through advertising. Volunteer network deliver.

**At this point District Councillor Mackman arrived 7.47pm

It was proposed that an evening gathering would be a way to raise interest. Plans for this will go ahead in the New Year with the intention of growing the volunteer team to continue the magazine. In the short term Cllr Little will ask at Pub is the Hub if anyone was interested in volunteering.

At this time, Shona and Eileen left the meeting.

03. To approve and sign the minutes for Parish Council Meeting 6th November 2019

Resolved: Council approved the minutes and the Chair signed the minutes as a true record.

04. Updates from Previous minutes

BT Phone box paint: 500ml Gloss repair £13.33 + £7.50ship = £20.83 + £4.17 VAT = £25.00

2.5ltr Full tin £40.08 + £10ship = £50.08 + VAT £10.02 = £60.10. Also spare parts available like doors, windows, seals etc. Website: x2connect.com official supplier to BT.

Valuation: Richard Waring aiming to carry it out next week, clerk has asked to be informed so that a councillor can meet him at location.

New treasurer for the HMFCC is Keith Ward, he will be dealing with the invoices for PC hall hire

Public are invited to have their say on the following: **Selby Local Plan – draft Statement of Community Involvement – November 2019**

A new draft Statement of Community Involvement document is now available for your comments. The draft Statement of Community Involvement sets out how you can be involved in planning matters in the District of Selby. The draft Statement of Community Involvement is accompanied by an Equalities Monitoring Assessment. You can download and view both documents from the Council website at: <https://www.selby.gov.uk/statement-community-involvement-sci>. If you want to make comments on either of these documents, please download and complete the comment form also available on the Council website. Please ensure that the Council receives your comments by 5.00pm on Wednesday 15 January 2020:

- by email to: localplan@selby.gov.uk
- or by post by writing to:

Planning Policy Team, Selby District Council, Civic Centre, Doncaster Road, Selby YO8 9FT

All responses received by 5.00pm on 15 January 2020 will be considered when producing the final version of the document. Comments received will be published on the Council’s website. **Resolved:** Clerk to publicise on website and via Hillam News Facebook

The National Association of Local Councils has notified us that the Home Office has issued a new consultation on strengthening police powers to tackle unauthorised encampments. Comments deadline is Wednesday 19 February 2020. **Resolved:** Link to be shared to councillors and this will be added to February Agenda

Grass Cutting Payment will be paid in January - £279.23 remains the same.

Yorkshire Water: Re Flooding on Chapel. “I can see we have been out in the past several times. We currently have some outstanding work to remove silt from the sewer and also carry out some CCTV on the main sewer in the highway.” The problem is under investigation and we await the outcome.

05. Finance Report:

a) Clerk has not brought the most recent Bank Statement, this will be scanned and forwarded to Councillors following the meeting. The reconciliation has been done but the statement is needed to confirm the reconciled balance. **Resolved:** The bank reconciliation for November was approved pending the confirmation of the bank balance on the statement, on receipt of this it will be signed once the Chair has completed the necessary checks.

COMMUNITY ACC:			
CASHBOOK OPENING		NB: £1460.66 is ring-fenced grant for website and £500 is ring fenced for pump maintenance gifted by Hillam Historians.	
BALANCE: 25.10.19	£ 22,560.59		
NOV 19 RECEIPTS	£ -		
NOV 19 PAYMENTS	£ 2,014.49		
CASHBOOK CLOSING	£ 20,546.10	BANK STATEMENT	£ 22,451.72
BALANCE: 22.11.19		BALANCE: 22.11.19	
Difference between Statement and Cashbook:	£ 1,905.62	O/S 704 MFHCA	£ 250.00
		O/S 709 PARKIN	£ 325.00
		O/S 710 BURIAL PRECEPT	£ 1,078.62
		O/S 711 CHT	£ 252.00
		Reconciled £ 20,546.10	

RESERVE ACC CASHBOOK			
OPENING	RECEIPTS	PAYMENTS	CLOSING
BALANCE: 25.10.19			BALANCE: 25.11.19
£ 1,228.99	£ -	£ -	£ 1,228.99
BANK STATEMENT BALANCE: 25.11.19			£ 1,228.99

b) To agree and approve invoices to be paid in NOVEMBER

Resolved: Invoices checked and cheques to be signed at meeting close.

06. To discuss and approve the Precept Demand based on the November budget review

Following a discussion regarding the projects planned for the 2020-2021 year it was proposed by

Councillor Robertson that a 2% increase be requested from Selby District Council, the equivalent of 87p per household for the year. This was seconded by Cllr Little. **Resolved:** All were in favour. Clerk will complete the necessary forms and the Chair will sign the demand. Clerk is to also contact NYCC regarding a change to LED throughout the Parish –owned lamps, what change it may have on the MPAN number and resulting effect it may have on the electricity bill.

	Payee	Details	TOTAL COST	VAT: To Redaim
717	JUVINA JANIK	Clerk Salary NOV 2019	£	
718	MF PAROCHIAL CHURCH COUNCIL	LIGHT SPONSORSHIP	£ 35.00	
719	MONK FRYSTON PC	SHARED PATH CUT 2018 £70 SHARED PATH CUT 2019 £80	£ 150.00	
720	JUVINA JANIK	BOOK 6 1ST CLASS STAMPS BOOK 12 2ND CLASS STAMPS	£ 11.52	
		TOTAL DECEMBER SPEND	£ 423.04	£ -
		TOTAL 2019-20 ANNUAL SPEND	£ 423.04	£ -

07. To consider correspondence from resident regarding speeding on Hillam Lane

Councillors heard the original email and discussed the problem. District Cllr Pearson has an ‘Environmental Budget’ that can be applied for to go towards signage, he will talk to NYCC regarding what signage could go up and be paid for by this grant. Signage can still go up on Private Land if NYCC do not approve signage on the Highway itself. The following course of action was proposed by Cllr Robertson and seconded by Cllr Little:

- Clerk to contact the police to request a visible presence at that site as an immediate reminder to motorists
- Clerk will request a quote from Print Plus Ltd (who manufactured the Austfield Road signs) for 8 of the Pedestrian/Cyclist signs used on Austfield Lane
- Burton Salmon clerk to be contacted to see if a joint effort would be effective, reminding motorists at both ends of Hillam Lane.

Resolved: All Councillors in favour. Clerk to follow up the actions.

08. This item was discussed earlier in the meeting

09. To discuss the future of the Cross Keys

Current Landlords leave on 13th January, and there are new proprietors ready to take over the running of the establishment. Positive outcome as the pub is widely thought of as a hub for the village and important to the community.

** At this point County Councillor Pearson left the meeting, 8.43pm

10. Planning

a) Applications:

- 2019/1137/HPA – Proposed dormer over garage at Parkview, Hillam Common Lane. Resolved: No observations
- 2019/1164/HPA – Proposed erection of rear flat roof extension and new side window at 8 Bedfords Fold. Resolved: No observations
- 2019/1176/TPO – Application for consent to crown reduce 2No. Sycamore trees by 30% covered by TPO 5/1994. Resolved: No observations.

b) Notices of decision:

- 2019/0768/HPA – 2 storey side extension at Applegarth Cottage, Main Street – Granted
- 2019/0757/OUT – Outline application for demolition of existing buildings on site and erection of one detached dwelling at Greystones, Chapel Street - Granted

11. Village maintenance:

- This item was discussed earlier in the meeting, but Cllr Mackman was able to add that a letter should be sent to Housing Operations at Selby District Council to raise awareness and request maintenance is carried out

- b) Maintenance of Water Pump. There are some chips in the paintwork of the Pump. **Resolved:** The condition of the Water Pump will be reviewed in Spring.
- c) Street Cleaning. After being told the schedule was one clean every 8 weeks, Cllr Robertson has been keeping a check on the frequency and notes it is not happening as it should be. Cllr Mackman explained the schedule has already been raised as a concern by the District Council and is being investigated. It was proposed by Councillor Robertson that he write a letter with his evidence expressing the concerns of the council and in support of the District Council. This action was seconded by Cllr Little. **Resolved:** All in favour. Cllr Robertson will draft a letter and forward to the clerk who will format the correspondence and submit to the relevant department.
- d) Path No. 9. Following the letter that NYCC had replaced the waymarker on this path, Cllr Sadler has checked and there is no marker. It is assumed there has been a misunderstanding. Clerk is to follow this up.
- e) Matters to report to the clerk:
 - i) Lamp No. 2 is out – Cllr Little proposed, Cllr Robertson seconded that clerk is to report fault to NYCC and approve a lantern replacement to LED to repair the lamp.
 - ii) Abandoned car now in layby on A63 where caravan has just been removed

12. Monk Fryston and Hillam Community Association update

There will be an AGM on Wednesday 11th December at 8pm. There will be an update and discussion on the charity status changing to ‘Charitable Incorporated Organisation’. Clerk to publicise on website.

13. Clerk Appraisal outcome

Following the appraisal it was agreed the annual salary increment would be applied to the clerk’s salary. The clerk has now completed the ILCA course and gained 8 CPD points.

14. Updates from Councillors from meetings, events or matters arising

Burial Board, clerk position still vacant

Pub is the Hub holding their annual Christmas Dinner for which the cost is subsidised by the Pub is the Hub organisation

MFHCA will be installing new flooring over the Christmas period, at a cost of £9k

Hillam Sports Association has a new Chairman in David Cockayne who will provide a new input into the organisation

Monk Fryston Education Foundation meeting had the new new Rector attend the meeting, he has experience and success in running a similar organisation and will be a positive addition to the group

Information for the village VE Day celebrations ready for January meeting

15. Confirm date and location of next Parish Council Meeting

Resolved: The next Parish Council Meeting will be the second Wednesday in January - Wednesday 8th January, 7.30pm

16. Meeting closed – 9.21pm

SIGNED: _____

DATE: _____