

CHAIR: Councillor Seph O'Connell

CLERK: Mrs Juvina Janik

43 Chapel Street, Hambleton, Selby YO8 9JG

EMAIL: hillampcclerk@gmail.com

**MINUTES of HILLAM PARISH COUNCIL MEETING
MONDAY 4TH SEPTEMBER 2023, 7.30pm
held at Monk Fryston and Hillam Community Centre**

2324/9/1 Present and Apologies (Chairperson to confirm quorum)

Councillors in attendance: Carly Hayburn (VC), J. Collinson, L. Hutchinson, N. Tuddenham and C. Vickers.
Also in attendance: Phillip Atkinson (resident interested in becoming a member), Pam Austwick (resident), Rhys Evans (Hillam Lights Committee & resident interested in becoming a member), Juvina Janik (clerk) AND David Knapper (resident)

Apologies were received from Councillor O'Connell and Gigaclear

2324/9/2 Declarations of Interest from Councillors

None declared.

2324/9/3 To approve and sign the minutes for Hillam Parish Council Meeting 3rd July 2023

Resolved: The document was approved by Council and signed by the Vice Chair.

2324/9/4 Gigaclear presentation followed by Q&A

Cancelled due to absence

2324/9/5 To receive attendees comments**2324/9/6 To receive updates on relevant local issues from Councillors and Clerk**

Councillor Tuddenham – Joint Burial Committee

- Cemetery maintenance carried out following inspection
- Some pointing and general gardening to be completed

Councillor Hutchinson – Monk Fryston Education Foundation

- Met July to discuss an investment due for renewal
- It is planned for a fence to be erected in the Foundation field to keep walkers on the path
- Use of field still under discussion – incredible edible is an option, must benefit the local young people under 25

2324/9/7 To complete the Local Transport Survey for Hillam as Hillam Parish Council

Resolved: PDF to be sent to councillors and answers decided at a later date

2324/9/8 Village Maintenance

a) Updates:

Councillor Vickers

- Sports club sign is now on the new Main Street lamp post and the junction at Stocking Lane. £200 has been donated by Playsafe towards the cost of the sign which PC is very grateful for. Thanks to be conveyed to Playsafe.

- NYC Parish Lights engineer will be attending next week to check the Ring Tree Sockets
 - Sapling Ring Tree confirm dead by Wykeham who were contacted to help monitor and advise on the maintenance of the tree after the suppliers became uncontactable. The replacement process will be undertaken by Wykeham providing a substantial, good quality tree and close monitoring of its growth progress. CV to acquire quote. JJ to apply for Locality Budget. The replacement tree, as previously chosen from a selection of suitable trees by public poll, will be a whitebeam. Ring Tree Lights 2023 arrangements to be discussed.
 - Bollards for the Ring Tree have been bought – installation on hold
 - Resident has recovered and will return to maintaining the Water pump flower tubs
- b) To decide if memorial bench could be added to the Hillam PC asset list
Deferred
- c) Matters to report:
- CV - Notice board, left side, is to be repaired by CV as soon as is convenient
 - CV - Grass cutting schedule needs tightening up. JJ to confirm current schedule and contact Ark Facilities for a potential quote for contract
 - CV - Tree growth still blocking lamp post over notice board – JJ to contact NYC
 - JC - Dykes on Betteras Hill Road and in the village need cutting back – JJ to contact IDB
 - JC – Request for a bench on Betteras Hill Road between the one at railway crossing and pub
 - JC – PROW to Betteras Hill road overgrown
 - CH - Drains on Main Street emitting foul odour frequently –Air tight Man hole covers have been suggested – CH to push for this and contact local MP if YW do not action
 - CH – Weeds in kerbs and roadside
 - P. Austwick – new owner of land on Hillam Lane
 - P. Atkinson – Drop kerbs in village

2324/9/9 Finance

- a) The online banking application with Virgin Money has been submitted and is being processed.
- b) To approve the financial reconciliation to 24 July & to 24 August 2023

COMMUNITY ACC:		NB: AT YEAR START £862.09 is ring-fenced grant for website and £500 is ring fenced for pump maintenance gifted by Hillam Historians. INCOME RAISED FROM THE PREVIOUSLY INCREASED ANNUAL PRECEPT WILL NOW BE USED TOWARDS THE ENERGY SAVING LIGHTING PROJECT		
CASHBOOK OPENING BALANCE: 24.6.23	£ 37,041.70			
JULY RECEIPTS	£ -			
JULY PAYMENTS	£ 1,230.33			
CASHBOOK CLOSING BALANCE: 24.7.23	£ 35,811.37	O/S CHEQUES		CHQ NO
RECONCILIATION:				
BANK STATEMENT Balance 24.7.23	£ 35,811.37			
<i>LESS O/S CHEQUES</i>	£ -			
<i>ADD O/S RECEIPTS</i>	£ -			
Reconciled Balance:	£ 35,811.37	TOTAL	£ -	

BUSINESS SAVER			
OPENING BALANCE: 24.06.2023	RECEIPTS	PAYMENTS	CLOSING BALANCE: 24.07.23
£ 1,235.97	£ -	£ -	£ 1,235.97
BANK STATEMENT: 24.07.23			£ 1,235.97

COMMUNITY ACC:		NB: AT YEAR START £862.09 is ring-fenced grant for website and £500 is ring fenced for pump maintenance gifted by Hillam Historians. <u>INCOME RAISED FROM THE PREVIOUSLY INCREASED ANNUAL PRECEPT WILL NOW BE USED TOWARDS THE ENERGY SAVING LIGHTING PROJECT</u>		
CASHBOOK OPENING BALANCE: 24.7.23	£ 35,811.37			
AUGUST RECEIPTS	£ -			
AUGUST PAYMENTS	£ -			
CASHBOOK CLOSING BALANCE: 24.8.23	£ 35,811.37	O/S CHEQUES		CHQ NO
RECONCILIATION:				
BANK STATEMENT Balance 24.8.23	£ 35,811.37			
LESS O/S CHEQUES	£ -			
ADD O/S RECEIPTS	£ -			
Reconciled Balance:	£ 35,811.37	TOTAL	£ -	

BUSINESS SAVER			
OPENING BALANCE: 24.07.2023	RECEIPTS	PAYMENTS	CLOSING BALANCE: 24.08.23
£ 1,235.97	£ -	£ -	£ 1,235.97
BANK STATEMENT: 24.08.23			£ 1,235.97

Resolved: Both monthly reconciliations were checked against the Bank Statements and approved by Council.

c) To approve payments to be made in September 2023

CHQ NO.	Payee	Details	TOTAL COST	VAT: To Reclaim
926	J. JANIK	JULY SALARY	£ 268.31	
927	J.JANIK	AUGUST SALARY	£ 268.31	
928	S G PARKIN	GRASSCUTTING INVS 3083 JULY 7/7 £230 & 3116 21/8 £230	£ 460.00	
929	MFHCA	HALL HIRE MAY/JUNE/JULY	£ 60.00	
930	PKF LITTLEJOHN LLP	2022-23 LIMITED ASSURANCE REVIEW	£ 252.00	£ 42.00
931	CHARLES VICKERS	REIMBURSE MAINTENANCE RECIEPTS	£ 783.95	
TOTAL MONTH SPEND			£ 2,092.57	£ 42.00
TOTAL 2023-24 ANNUAL SPEND			£ 11,899.54	£ 1,028.67

Resolved: The cheque number 931 to Charles Vickers was Voided, this will be recalculated once receipts are collated. All other payments were checked against the invoices and approved for signing.

2324/9/10 Planning:

- a) Applications to review:
 - i) [ZG2023/0857/FUL](#) | Conversion of barn from Farm Shop to Use Class E(f) nursery, internal structural amendments, external frontage changes and two new fire doors to be added at ground and first floor with external staircase | Austfield Farm **RESOLVED:** NO OBSERVATIONS
 - ii) [ZG2023/0782/FUL](#) | Erection of 1 No dwelling | Land At Junction With Field Lane Hillam Common Lane **RESOLVED:** Should the dwelling fall within Greenbelt, the PC object to the build on this principle.
 - iii) [ZG2023/0658/PPP](#) | Lawful development certificate for proposed construction of 3 No single storey extensions (2 No side and 1 No rear) and an outbuilding housing the swimming pool, plant and home gym | Bowers House Farm Pighill Nook Road **RESOLVED:** NO OBSERVATIONS
 - iv) [ZG2023/0646/HPA](#) | Demolition of existing outbuilding and proposed single storey rear/side extension | 6 Ashfield Villas **RESOLVED:** NO OBSERVATIONS

- b) Notices of decision
 - i) 2023/0049/HPA | Installation of basement... 24 Hillside Close, Hillam | PERMITTED
 - ii) 2023/0037/FUL | Alterations to the access... Berts Barrow | PERMITTED
 - iii) 2023/0032/HPA | Erection of single storey rear extension... Greystones, Chapel Street | PERMITTED
 - iv) 2023/0028/COU | Retrospective COU to beauty salon... White Cottage | PERMITTED

2324/9/11 Items for the next edition of Hillam News

Tree replacement, new councillor

2324/9/12 To confirm the date of the next meetings to be organised by the Parish Council

The next Hillam Parish Council meeting will be held Monday 2nd October 2023. It was discussed that Mr Atkinson would step aside for Mr Evans to be co-opted at the next meeting and Mr Atkinson. JJ will check the maximum number of councillors the village can have. Mr Atkinson remains an interested candidate.

2324/9/13 Meeting close 21.30

Signed: _____ Date: _____