

CHAIR: Councillor Julie Sadler
CLERK: Mrs Juvina Janik
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**MINUTES of HILLAM PARISH COUNCIL held Wednesday 6th January 2021
ONLINE VIA ZOOM PLATFORM at 7.30pm**

1. Present and apologies

Councillors Sadler (Chair), Mitchell, Robertson and Tuddenham were present and District Councillor Mackman. Seph O'Connell was in attendance in preparation for co-option as Councillor.

In attendance: J. Janik (Clerk), Ray and Sue Newton (Community Buildings Sustainability Project) and residents Jonathan Bracken, David Cockayne, Linda Davies and Linda Walker were also in attendance.

2. Declarations of Interest

District Councillor Mackman declared a personal non pecuniary interest in item 7a

Councillor Sadler declared an interest in item 7bii

Councillor Robertson declared an interest as a Trustee for matters that may concern the Monk Fryston and Hillam Community Association

3. To approve the minutes for Hillam Parish council meeting 2nd December 2020

The following amendments were requested by Mr Fryer (Maspin Grange development):

1. The owner of Maspin Grange is to be amended to 'Andrew Cooke'
2. The site is not within Greenbelt, to be changed to note it is within an area of Open Countryside, both Green field and Brown field land

The amendments were accepted by Council and the minutes were approved. Cllr Sadler signed the document.

4. To approve and formalise the Co-option of new Councillor

The Parish Council agree to co-opt Mr Seph O'Connell as a Councillor. Mr O'Connell signed the Declaration of Acceptance of Office and will continue in the meeting as a Parish Councillor. The Declaration, Register of Interests and the Selby District Council Co-option Form are to be sent back to the clerk.

5. Community Buildings Sustainability Project (CBSP) – Ray and Sue Newton

Mr and Mrs Newton updated the PC on the progress of the CBSP:

- Grateful for the initial donation of £100 which enabled the publications to raise awareness and support for the project. A community survey was conducted which showed 98% support from local residents (200 responses) and full support from the community groups. This led to a successful application for a £32k grant which will initially be spent on an independent feasibility study of the area. Following an interim report in October 2020, there was a unanimous decision from the awarding body to go ahead with the second phase; this will report at the end of January.
- A Postcode Lottery Grant application for £19.2k has also been successful and this money will initially be spent on a Thermal imaging camera for use by the project to identify heat-loss in community buildings and to install PV solar panel. The thermal imaging camera will also be available to the wider community to encourage residents to improve the insulation and energy efficiency of their homes.
- A local business offered a grant of £2.5k which will be used to build an 'eco-wall' at the community centre which, along with data from the thermal imaging camera, can then be used in a case study to prove the benefits of insulation.
- In addition, as a way of supporting the project, Monk Fryston Primary School have pledged to work towards 'Green Flag' status, involving all the children in the project and encouraging them to educate

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their families also. The school have applied for Salix Energy Efficiency Funding to replace all lights to LED and install a ground source heat pump.

- The Community Association are looking into replacing the gas central heating with a more sustainable alternative, as well as building the eco wall and installing solar PV panels.
- The Church is part of the project and is more challenging. The feasibility study is investigating ways of achieving carbon neutrality without affecting the character of the listed building in the conservation area.
- The Cricket Club and Football Club are working together to implement a sustainable waste water scheme and potentially installing lighting at the pitch on Stocking Lane which is carbon neutral.

The Chair thanked Mr Newton for the update, the PC is very much in support of the project.

6. To receive attendees' questions on Agenda Items

A resident asked what government schemes are available for community groups to apply for funding to help cover the costs of the effects of Covid-19 on the group. **ACTION:** The clerk will forward the relevant links.

7. Planning Matters

a) Planning Sub Committee

- To approve the Terms of Reference for the Planning Sub-Committee
 - It was resolved that a point allowing the reimbursement of reasonable administration costs incurred shall be added and the document will be adopted
- To agree co-option of resident members – David Cockayne was co-opted onto the sub-committee, the other residents were still considering the invite to be officially co-opted onto the sub-committee
- Ongoing issues:
 - Directions Hearing for the Hillam Lane injunction Wednesday 6th January; determined the final Hearing would be given 2 days and the date would be set at the first available date after 30th April to allow collection of expert recommendations and statements from all the families involved. Although variations were requested, these were not granted and were instructed to be applied for via the appropriate channels independent of this hearing. A breach of the current injunction is still a criminal offence, breaches should be reported to Planning Enforcement at SDC.
- Planning Consultant Update:
 - As agreed last meeting, Mr Vendy has been instructed to carry out the work required to produce PC observations on two Green Belt development applications. He is working alongside SDC and has provided a summary of the basis of his response to the applications. It is unknown as yet whether it is better for the injunction to be determined first or the planning application, this is being reviewed.
- Resident's Group Update:
 - Flyers summarising the situation and urging residents to make their comments on the applications have been created and distributed by the Resident's Group members to most Hillam, Monk Fryston and Burton Salmon residents. It was suggested Hillam PC could approach Monk Fryston and Burton Salmon PC for a contribution to funding the Planning Consultant. Parish Councillors actioned this suggestion, the clerk will write to both neighbouring Parish Councils.

b) Applications:

- 2020/1294/TPO | Application for consent to remove 1no Fir Tree (T1) covered by TPO 29/2003 | 3 Pine Tree Lane. **Resolved:** NO OBSERVATIONS

At this point in the meeting Councillor Robertson assumed the position of Chairman as Cllr Sadler had declared an interest and removed herself from the conversation.

- 2020/1348/TPO | Crown Thin canopy of two mature Lime trees in rear garden by 20% and remove all epicormic growth covered by TPO 8/1979. **Resolved:** NO OBSERVATIONS

Councillor Sadler resumed as Chair at this point.

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- c) Notices of decision
i. 2020/1159/S73 | 27 Hillside Close | Granted

8. To receive County, District and Parish Councillors updates

There was no County Councillor in attendance.

District Councillor Mackman:

- As required by government, SDC has now submitted its Unitary Councils proposal of an East/West split. NYCC has submitted its proposal and it is thought another body has submitted a separate proposal.
- Lowfield Road pig farms planning applications will be going to a planning committee meeting as will the Travellers site applications. Cllr Mackman reported that a planning application had been submitted for the development of a barn into a wedding venue at Austfield Lane.
- Preferred options document is due out for consultation at the end of January.

Monk Fryston Education Foundation - Councillor Sadler:

- Monk Fryston Playgroup awarded £500 towards new equipment
- Foundation field footpath cleared – a fence is to be installed to keep walkers to the path, the field can then be rented to create revenue
- Grants available to anyone in education who needs funding

9. To discuss meeting schedule and ways to maximise contribution from current councillors

It was brought to the Chair's attention that Wednesday night may not be the most suitable meeting night for the current Councillors. **ACTION:** It was agreed that a preference form will be created and distributed by the clerk to look at alternative options and feasibility. The Chair will broach the subject of meeting attendance and active contributions by way of a letter.

10. To agree Clerk appraisal date with staffing committee

Cllr Lupton, Robertson and Sadler comprise the staffing committee. The meeting should be arranged before the next meeting. **ACTION:** Clerk to arrange meeting time.

11. Finance matters

a) The financial summary was received and the reconciliations were checked against the bank statements. The Chair signed the summary document.

At the time the reconciliation was sent to councillors, the statement for the savings account had not been received; it was not confirmed where the 3p had come from. The statement had been received by the time of the meeting.

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b) The following payments were approved for January

c) To decide on agreement to share Zoom subscription with Hambleton Parish Council
For the remaining 10 months of the subscription, Hambleton would owe £49.96 for their half. This was approved. **ACTION:** Clerk to offer this to Hambleton PC.

d) To approve clerk salary increment in line with NALC
This was approved by the Parish Council. The clerk salary following the increment was confirmed as £2851.84.

12. Village Maintenance

a) To discuss request for 'No through Road' sign at Fairfield Lane

This has also been reported as an issue on Tom Lane. Delivery drivers are using the roads as a through route which neither are. **Resolved:** Clerk to request the 'No through road' signs from Highways for both locations.

b) To discuss proposal for resident to contribute to benches in the village

A resident would like to place a memorial bench in the village, the PC have no objections to this. **ACTION:** To progress this at the next meeting, Cllr Sadler will ask for the proposed location and style of bench. The clerk will find out what the process is with Highways.

c) Hillam Lights event report

The event went as well as could be expected, some new features such as the post box were warmly welcomed. Parish Council to thank: Richard Hardman for donating the Christmas Trees at the village entrances, Gordon and Mary Little for decorating the trees and Steve Lupton for driving the new committee forward with enthusiasm.

d) Matters to report to the clerk

i) Follow up the decommissioning of the Stocking Lane Water Treatment plant and the replanting of hedgerows as promised

ii) New light at Pine Tree Lane looks to be sodium rather than LED, clerk to check.

iii) Ask SDC to advertise planning apps relevant to Hillam in the Selby Times rather than the Wakefield and Pontefract Express as the Selby Times is more popular in this area.

13. To confirm the date of the next ordinary meeting:

Wednesday 3rd February 2021 at 7.30pm unless otherwise arranged – via Zoom

14. Meeting close 9.45pm

SIGNED: _____

DATE: _____