

CHAIR: Councillor Julie Sadler
CLERK: Mrs Juvina Janik
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**MINUTES of HILLAM PARISH COUNCIL Ordinary Meeting held Tuesday 8th MAY 2018
At Monk Fryston and Hillam Community Centre at 7.30pm**

01. Present and apologies

Councillors Sadler (Chair), Collinson (VC), Little, Mitchell, and Robertson in attendance.

Also in attendance: Rachael Peacock (Playsafe) re item 14, Kate Lupton (resident) and Juvina Janik (Clerk).

02. Declarations of Interest

None

03. Rachael Peacock from Playsafe to discuss plans for Cricket Club

Cllr Sadler removed herself from any discussion regarding the development plans because of a potential conflict of interest with family links to the Cricket Club. Rachael gave an outline of what the proposed nursery business would encompass and how the building is being modified to facilitate it. Up to 36 children between 6 months and primary school age. Childcare offered between 7.30am and 6.30pm. Building to have toilets specifically for nursery use, improved insulation and glazing, hardstanding to front of pavilion for play area which will be used for social events also. Same facilities will exist for cricket games.

A number of questions were raised by councillors, answers as follows:

The building will be closed to other people during the day, the nursery will have exclusive use for the safety of the children in care

Storage facilities are, admittedly, limited but there is no intention of adding numerous sheds outside. There has been a suggestion that a shipping container may provide a solution

Traffic Access – not all parents will be dropping off at one set time like at school. Naturally staggered arrivals and departures as parents need, possible loop to be drive in through cricket entrance and loop out through football entrance.

Improvements aim to be completed by mid-September, dependent on inspections from authorities and Ofsted
Playsafe will not own any part of the building, only the right to exclusive use during nursery business hours

The improvements do take into account the needs of the Sports Association as a whole to a degree, new toilets with direct access have been suggested for the back of the pavilion for football teams

Security of the property will be improved by the new windows that are double glazed with modern secure locks

At this point Mrs Peacock was excused from the meeting.

04. To approve and sign the minutes for Parish Council Meeting 4th April 2018

Resolved: The minutes were approved by council and signed by Councillor Sadler as a true record.

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05. Monthly Finance Report

a) Resolved: Council approved the April 2018 financial summary and bank reconciliation

	<u>Cashbook</u> Opening Balances 24 MAR 2018:	Receipts	Payments	<u>CASHBOOK</u> Closing Balance at 24 APRIL 18	<u>BANK</u> <u>STATEMENT</u> Balance at 24 APRIL 2018
Reserve Account	£ 5213.52	-	2.60	£ 5216.12	£ 5216.12
Current Account	£ 7901.05	7163.52	614.99	£ 14,449.58	£ 7606.15
STATEMENT BALANCE: £7,606.15					
PLUS: Receipts o/s £7,163.52 (Precept 1st instalment)					
MINUS: Payments o/s cheques 622 J.Janik £210.09, 625 MFPC £70.00, 620 MFHCC £40.00					
= £14,449.58 Reconciles to cashbook					

b) Agree and approve May payments

Cheque No	Payee	Details	TOTAL COST	VAT: To Reclaim
626	Juvina Janik	Clerk Salary APRIL 2018	£	
627	MFHCC	MAR/APR HALL HIRE	£ 40.00	
628	YLCA	GDPR TRAINING	£ 22.50	
629	NPOWER	1.4.17 - 31.3.18 ELECTRICITY	£ 970.61	£ 46.22
		TOTAL MAY SPEND	£ 1,243.20	£ 46.22
		TOTAL 2018-19 ANNUAL SPEND	£ 1,858.19	£ 53.87

Resolved: The MAY payments were checked against invoices and cheques will be signed at meeting close

c) Note Ringfenced sum of £500 from Hillam Historians for village water pump feature maintenance

Resolved: Council agreed this will be noted in the Financial Statements for the Annual Return, it was suggested this should be noted each AGM also until the fund is used.

d) Discuss and resolve insurance for parish council

Resolved: Council agreed to follow Came & Company's recommendation of Inspire by AXA. The council chose to make the contract a 3 year contract to secure the lower rate. Clerk to prepare cheque for signing at meeting close and contact insurers to confirm policy.

e) Correspondence on Precept rise

Resolved: Council was updated on recent correspondence regarding the precept rise. It was agreed no further action was necessary

06. Update on 'wishlist' for Yorkshire Water funding offer

Clerk had spoken to NYCC Highways regarding the cost of the path which was quoted at £100per metre to install a path from scratch. Reinstatement of the cinder track would not be acceptable. Resolved: Clerk to go ahead with request for Streetlights and Path. Cllr Robertson will also look into other methods of funding for the streetlights including the possibility of having a mast put up for improving signal in the village which would compensate the village financially.

07. Streetlights review by NYCC

A letter has been received by a resident expressing concerns that there are no lights working on Betteras Hill Road at Pine Tree Lane end. Resolved: Clerk will look into this and draft a response, it is known at least one of the lights has been action for a complete replacement by NYCC.

08. National Grid assessment of street light power requirements and implications

Cllr Sadler has been dealing with this while clerk was on leave. National Power Grid reviewed the inventory as completed by Peter Ball from NYCC and concluded the MPAN needed changing. This change has resulted in an estimated increase in power usage which will in turn increase the electricity bill.

Resolved: Clerk is to question why the usage has increased so much and propose a reduction for those currently out of action. There are no more lights being powered and the switches shouldn't increase usage by such an extent.

09. Discuss electricity provider tariff renewal, update on quotes

Not taking into consideration the adjustments to the MPAN and its implications, Npower, the current supplier has quoted an annual estimate which is substantially more than the last annual bill and presumes a 2 year contract.

Resolved: Clerk to request quotes from Bulb, Total Gas and Power and YPO for comparison using the current MPAN details.

10. Village Plan publication and cost approval

The cost of printing to be shared between councils is £199.00. Cllr Sadler paid this and Hillam PC will reimburse her, claim the £18 VAT back and then invoice Monk Fryston PC for their share, a cost of £121.

Hillam News will invoice Hillam Parish Council for £35 directly, for the cost of extra pages (enabling distribution to Hillam households). Monk Fryston chose to print and pay for leaflets to enable distribution to Monk Fryston households. **Resolved:** In total Hillam PC has spent £95 (exc VAT) on the Village Plan publication and distribution. Clerk to write cheque for signing at meeting close.

11. Registration of ownership of Dunce Mire Road

This road was made a bridle path and Hillam Parish Council were named as owners. Location of deeds is unknown except for being physically held in the "Enclosures Award" book at NYCC. This strip could become highly important in the light of any potential development in the fields that surround it and must be registered. **Resolved:** Clerk to follow this up to ensure ownership is registered.

12. Discuss process of appointing a new councillor

SDC informed the clerk that no one had called for an election and Hillam Parish Council are free to co-opt a new member. **Resolved:** Clerk to draft a job description and advert to go out on website and in noticeboard. Closing date to be before the next meeting. Applicants will be invited to meet before the next meeting, applications can be discussed in the meeting and a decision made as to who to appoint.

13. Village Maintenance:

a) The clerk passed on information from Monk Fryston Parish Council about ownership of the planters. Cllr Sadler had quotes for an acrylic Yorkshire Rose sign. **Resolved:** It was agreed that work would take place on the planters that were owned by Hillam PC and the work could be carried out on the MFPC planter if they so wish at a later date. Quotes were to be obtained from local tradespeople including Bill Holmes, Cllr Sadler to write specification, Clerk to find quotes. Cllrs Little, Robertson and Sadler were made the delegated committee and will work towards finalising the design and costings before the next meeting. Clerk will also look into aluminium casting of the roses. The signs can be amended at a later date but the planting needs to take place as soon as possible.

b) The barriers belong to the Ring Tree Light Committee and arrangements have been made to have them removed.

c) i) Streetlights 29 (opp Pine Tree Lane) 28 (opp Birkenshaw) and 27 (opp West View) have been reported as all out – resident concerned that they have been out for 2 months. **Resolved:** 27 has been actioned for a full replacement, 28

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is on the priority list and 29 hasn't been reported to the PC but will now go on the list. Clerk to respond to resident explaining the situation and the maintenance planned.

ii) Streetcleaning not been done for 11 weeks. Clerk to report to SDC.

iii) Grass cutting – can contractor cut it shorter

iv) Request update on Ten Acres from SDC. Howard Fergusson has offered to help where issues need following up with authorities. Clerk to request help on Roe Lane, Ten Acres and house being resided in without planning permission on corner of Austfield Lane.

v) Cllr Mitchell will follow up the request to move the skip on Betteras Hill Road

14. Planning:

a) 2018/0281/COU – Change of use from D2 (assembly and leisure) to mixed use D1 (no residential institution) and D2 to provide a cricket pavilion and nursery, Hllam and Monk Fryston Cricket Club, Chapel Street. **Resolved:** Hllam Parish Council supports the proposal and can see how the business will benefit the village as a whole but it has the following concern: Single track access route - The passing place at the Chapel Street end of Stocking Lane has been removed by the new build of a garage. According to Planning Permission the builders should re-instate a hedge there, also NYCC Highways should be asked to re-instate the passing place.

b)2018/0477/TPO – Application for consent to remove 3no. Pine Tree and to reduce by 50% 3no. Pine tree covered by TPO 29/2003, Pine Tree Lane. Resolved: Note work to be done after nesting season to avoid disruption to birds and work is to be carried out by a competent arborist.

c) 2017/1381/FULM – Reconsultation – Proposed erection of a new grain store including a chemical store and roof mounted solar PV, Viner Station, Roe Lane. Resolved: Concerns raised regarding reports of increased haulage traffic on this site already. Concerns regarding other business activity on the site that has led to the new building being needed i.e. current farm buildings being leased out to a different company for another purpose - should a change of use be applied for?

15. Updates from Councillors from meetings, events or matters arising

Monk Fryston liaison meeting has been postponed

Pub is the hub raised £145 in fund to go towards a charity that is closely involved helping a resident and family in the village. Also plans to start a befriending scheme to counter loneliness in the village, early stages, looking for volunteers to get involved.

Clerk to follow up CIL statement which does not include expected CIL money.

16. Confirm the date and time of the next Parish Council Meeting

Resolved: The next ordinary Parish Council meeting will be Wednesday 6th June 2018 at Monk Fryston and Hllam Community Centre

17. Meeting closed – 9.45PM

SIGNED: _____

DATE: _____