

CHAIR: Councillor Julie Sadler
 CLERK: Mrs Juvina Janik
 43 Chapel Street, Hambleton, Selby YO8 9JG
 TELEPHONE: 01757 229885

**MINUTES of HILLAM PARISH COUNCIL meeting held Wednesday 2nd January 2016
 At Monk Fryston and Hillam Community Centre**

01. Present

All Councillors present
 Juvina Janik (Clerk)

02. Minutes of meeting Wednesday 2nd December 2015

Minutes were agreed and signed as a true record. It was agreed that minutes from now on will be on pages numbered consecutively throughout the year, making one continuous document with an index as to which pages relate to which month.

03. Declaration of Interest

None declared.

04. Finance

Hillam Parish Council		DECEMBER 2015 CASH BOOK					
						As of 27 NOVEMBER Bank Statement	£6,582.45
EXPENDITURE							
	Cheques issued	November:	REASON:	Amount	Plus Vat	Total	
02/12/2015	492	YLCA	ACCOUNTS & FINANCE TRAINING	£115.00		£115.00	
03/12/2015	493	MONK FRYSTON P.C.	PATH CLEARANCE	£80.00		£80.00	
04/12/2015	494	HALL HIRE MF&HCA	HALL HIRE	£50.00		£50.00	
05/12/2015	495	MALCLOM WALTON	CONSULTATION	£83.93		£83.93	
06/12/2015	496	J SADLER	EXPENSES	£43.51		£43.51	
DECEMBER Expenditure						£372.44	£6,210.01
VAT to claim back						£0.00	
INCOME							
01/12/2015	PAID IN	LUNCHEON CLUB DONATION REFUND DUE TO FOLDING				£75.00	£6,285.01
Reconciliation with BARCLAYS BANK STATEMENT 24TH DECEMBER 2015							£6,378.52
						DIFFERENCE	£93.51
DIFFERENCE DUE TO 2 X CHQ FROM DECEMBER PAYMENTS NOT YET CASHED:							
						CHQ 494	£50.00
						CHQ 496	£43.51
							£93.51

Cheques to be issued JANUARY:		
497	J JANIK CLERK'S SALARY	£160.56
498	HMRC CLERK TAX Q3	£37.40
499	THIRSK PAYROLL PREP	£38.25
500	VOIDED CLERK ERROR	£0.00
501	CLERK REIMBURSE EXPENSES	£30.26
JANUARY EXPENDITURE		£266.47

a) Finance report approved.

- b) Clerk's overtime of 7 hours due to YLCA training course and consultation with Malcolm Walton approved and to be claimed through the regular payroll consultants Thirsk Community Care Association.
- c) January payment cheques authorised, to be signed at the end of the meeting.
- d) The council resolved to accept the Highways related Urban Grass Cutting payment on offer from NYCC and proceed to arrange and manage this issue with a private contractor. Cllr Wright is to inform NYCC of the decision and follow up on the quotes received.

05. Budget for 2016-17

Discussion regarding previous annual expenditure and expected costs for the future took place. It was agreed the council would increase the grass cutting budget, ring fence money for the Ring Tree and continue the ongoing safeguarding of funds for the Village Water Pump.

BUDGET FOR HILLAM PARISH COUNCIL FOR APRIL 2016 – MARCH 2017

Precept 2016/17: £11,963.11

Red is an increase

Green is a decrease

Black is the same from Budget set in 2014/2015

Item	Amount ££	
Clerks Salary	2,375	
Grass Cutting	1,700	up £900 from 14/15 budget
Annual Subscription YLCA	418	
Hall Hire	240	
Burial Precept	864	
Inspection and Audit fees	200	
Street Lighting	2,500	up £1,000 on 14/15 budget
Insurance	681	
Payroll admin	250	
Grants	250	
Repairs and Maintenance	250	
Training	200	
Electricity	900	
Publications	20	
Grit Salt	100	
Plants and pots	100	
Stationary	20	
	£11,068	Should have a cushion of £895

06. Precept requirement 2016-17

After discussing the budget, it was resolved to keep the Band D charge the same. Clerk to inform Selby District Council with the appropriate paperwork.

07. Planning

a) 2015/1259/TPO8/55/59AD/PA: Proposed felling of 1 No Sycamore tree (T1) covered by TPO 14/1980 and removal of crossing branches and deadwood to 1 No Lime tree (T2) in the conservation area. Mr Lee Furness, Hillam Hall, Chapel Street, Hillam, Leeds LS25 5HP. **Refused.**

b) 2015/1249/TPO8/55/192C/PA: Proposed crown thinning by 20% to 2 No Lime trees covered by TPO 8/1979. Mrs Julie Sadler, The Limes, Chapel Street, Hillam, Leeds LS25 5HP. **Granted.**

c) No new applications for Hillam

d) Honey Pot Field – The parish council's concerns have been forwarded to the enforcement team and once it is logged on their system we will receive a case reference and a direct contact for further communication.

e) Five year land supply has been finalised – information via Selby District Council website.

f) Cllr Sadler to look into the planning permission process for possible removal of the ring tree in the near future.

08. Ring Tree Update

Ben Jenkins will be producing a report on the safety and maintenance of the Ring Tree free of charge. Council will be informed when the report is received.

09. Grass Cutting Update

The council approved the quote for work to be done by Mr Parkin. £1700 annual cost has been allocated in the budget and Cllr Wright will follow up with Mr Parkin to accept the contract.

10. Village meeting

Cllr Wright agreed to take the lead on Hillam News section of the meeting, looking to sign up volunteers and get a team together to run the publication. Cllr Sadler will lead the remaining topics for discussion, looking for comments, information and opinions regarding the defibrillator proposal and Ring Tree.

11. Recycling Plant at Betteras Hill

Concerns regarding the height of the material. Cllr Sadler has been told via planning enforcement. The site is processing material that is already there and that it has not had new material brought in. The site is working within planning restrictions already passed and therefore there is nothing the council can do to object to its use. It was agreed to continue to monitor work there. Complaints from the public need to go to planning enforcement directly.

12. Village Maintenance

a) Handrail on footbridge: Cllr Collinson received a quote for £220 for the repair of the bridge. Cllr Wright will check if Rights of Way NYCC are ultimately responsible for its maintenance and repair as it is a public footpath. Cllr Wright to inform clerk if NYCC are taking responsibility or if the parish council need to organise the repair.

b) Cllr Robertson rang Selby District Council direct to have the streets and drains cleaned, which has been carried out. In future, SDC can be rung directly as necessary and the specific areas reported.

13. CEF Update

- Police advice: best way to deter burglars is to have the outside of property well-lit.
- Question raised about how ringmaster system selects which crimes to report on.
- Fly-tipping – it was suggested that skips could be placed locally via CEF funding. CCTV on hotspots now.
- Lamping and poaching is down.
- It has been reported that the Patrol Watch is effective at keeping crime down.

- The Hillam and Monk Fryston Sports Association proposal was put forward for CEF funding.
- Tony Hudson awarded British Empire Medal for work service to Hillam and Monk Fryston, the Parish Council to send a letter of congratulations.
- New timetable for buses through the village to be circulated to councillors to check if the service is affected by the recent cuts to funding.

14. AOB

- Updates for events to be forwarded to Cllr Robertson to be added on to the calendar.
- Cllr Mitchell to update the Council as necessary regarding the plans for the Tour De Yorkshire
- Parking issue raised last meeting was attended to by Cllr Little.
- Cllr Mitchell has completed the form to apply for the Smaller Council Transparency funding, it was approved and can be sent.

15. MEETING CLOSED 21.16

The next meeting will be held on Wednesday 3rd February 2016, 7.30pm
at Monk Fryston & Hillam Community Centre

SIGNED: _____

DATE: 3 FEBRUARY 2016