

CHAIR: Councillor Julie Sadler  
 CLERK: Mrs Juvina Janik  
 43 Chapel Street, Hambleton, Selby YO8 9JG  
 TELEPHONE: 01757 229885

**MINUTES of HILLAM PARISH COUNCIL meeting held Wednesday 3<sup>rd</sup> February 2016  
 At Monk Fryston and Hillam Community Centre 7pm**

01. Present

Apologies were received from Councillor Collinson.  
 Councillors Sadler (Chair), Little, Mitchell, Robertson, Tuddenham, and Wright were present.  
 Juvina Janik (Clerk)

02. Minutes of meeting Wednesday 6<sup>th</sup> January 2016

The minutes of the meeting 6<sup>th</sup> January 2016 were agreed and signed as a true record.

03. Declaration of Interest

None declared.

04. Finance

Hillam Parish Council		JANUARY 2016 CASH BOOK				
					As of 24 DECEMBER Bank Statement	£6,378.52
<b>EXPENDITURE</b>						
	Cheques issued	November:	REASON:	Amount	Plus Vat	Total
06/01/2016	497	J JANIK	CLERK'S SALARY	£160.56		£160.56
06/01/2016	498	HMRC	CLERK TAX Q3	£37.40		£37.40
06/01/2016	499	THIRSK	PAYROLL PREP	£38.25		£38.25
06/01/2016	500	VOIDED CLERK ERROR		£0.00		£0.00
06/01/2016	501	J JANIK	REIMBURSE EXPENSES	£30.26		£30.26
					JANUARY Expenditure	£266.47
					VAT to claim back	£0.00
<b>INCOME</b>						
NONE	NONE	NONE	NONE	NONE		£6,112.05
					Less previous cheques 494 and 496 that have now been presented	93.51
						£6,018.54
					Reconciliation with BARCLAYS BANK STATEMENT 26 JANUARY 2016	£6,018.54
<b>Cheques to be issued FEBRUARY 16:</b>						
	502	MFHCA	Grant for Path, agreed March 15	£800.00		
	503	J JANIK	CLERK SALARY	£160.56		
	504	HMRC	CLERK SALARY TAX	£37.40		
				Total February spend	£997.96	February balance expected
						£5,114.09

- The report presented was approved.
- Payments to be made in February were agreed and cheques are to be signed at the end of the meeting.
- Costs associated with setting up a website had not been included in the previous figures. This item is on the agenda and will be discussed further at that point – final budget figures are summarised in the table below:

BUDGET FOR HILLAM PARISH COUNCIL FOR APRIL 2016 – MARCH 2017

**Precept 2016/17: £11,963.11**

**Red shows an increase Green decrease Black the same from Budget set in 2014/2015**

Item	Amount ££	
Clerks Salary	2,375	
Grass Cutting	1,700	up £900 from 14/15 budget
Annual Subscription YLCA	418	
Hall Hire	240	
Burial Precept	864	
Inspection and Audit fees	200	
Street Lighting	2,500	up £1,000 on 14/15 budget
Insurance	681	
Payroll admin	250	
Grants	250	
Repairs and Maintenance	250	
Training	200	
Electricity	900	
Publications	20	
Grit Salt	100	
Plants and pots	100	
Stationary	20	
	<b>£11,068</b>	Should have a cushion of £895

- d) It was resolved that Hillam Parish Council would remain automatically 'Opted-in' to the Sector Led Body audit scheme. Clerk is to find out whether the council can have a full audit one year and then complete the exemption form for following years if they wish.

5. Outcomes from the village meeting

- There is positive support for Hillam News, a team of volunteers has been assembled to work on the publication with the next edition due to be published late March.
- Ben Jenkins has sent a report regarding the Ring Tree recommending removal, Cllr Sadler still awaiting his quote to carry out the work. It was agreed that D.C Grahams would be approached for a comparative quote and also Marcus Taperell. Quotes should include the costs of planting larger trees as replacement.
- Positive reception for the Defibrillator. Cllr Sadler and Clerk to complete the CEF funding application to put towards the cost.

6. CSR Electrical repayments

CSR Electrical have offered to refund the overpayment of £590.14 in monthly instalments, this is deemed acceptable by the councillors on the basis that it must be agreed in writing. Clerk to contact CSR Electrical and accept their offer, with a payment schedule to be signed by CSR Electrical and sent back for the parish council records.

7. Waste collection from H&MFCC

A discussion took place regarding the reason why H&MFCC might be categorised as a business regarding waste collection by Selby District Council. The Council resolve to support Mr Vaks' objection and Cllr Sadler will draft a letter to be sent to SDC to express this.

8. Planning

- There have been no new planning applications placed.
- All councillors are made aware of the Ten Acres appeal decision.
- After attending a presentation on the Community Infrastructure Levy, Cllr Sadler explained to the council how the new payments would be allocated and paid. It was noted that the CIL is much less restrictive with regards to what it can be used to fund which is agreed to be an improvement on the previous Section 106 scheme.

9. Recycling Plant - Betteras Hill Road

Cllr Sadler continues to receive complaints regarding the height and contours of the waste site. Cllr Sadler has drafted two letters, one to Nick Atkinson at North Yorkshire Planning Services and one to John Callaghan at The Environment Agency stating that during the processing the height of the mound should not be rising above its original height and that the height should be returned to that original state. Complainants will receive copies of the letters. Cllr Sadler has also laminated information sheets including the Hotline Number for The Environment Agency to be placed around the site so that concerned residents can contact them directly.

10. Village Maintenance

- a) Resurfacing of Chapel Street – it was suggested that the Parish Council contact Highways to bring the state of the surface to their attention especially as the Tour de Yorkshire will be using it as part of the route
- b) All pavements listed as problem areas from last meeting have been reported and given case numbers
- c) A 95 Alive Form is to be completed to report speeding along Betteras Hill Road. It was agreed that a speed monitor would be best located at the village end of the row of bungalows before the railway crossing.

11. Tour de Yorkshire update

The committee are planning to hold a full day of events for local families to enjoy. There are plans to dress up Hillam and Monk Fryston to make it attractive on camera to the worldwide audience, a number of suggestions are being discussed including land art, decorating landmark buildings and having cricket and football matches on. Welcome To Yorkshire are keen to promote the area and will be running a best dressed village competition.

12. Queen’s 90<sup>th</sup> Birthday Beacons

It was agreed that because this is the weekend preceding the Tour de Yorkshire, it would be too much organisation and planning, bearing in mind how much will be taking place on the Tour de Yorkshire weekend, to also run this event.

13. Community Centre Events 2016

The beer festival has been pushed back one week and there will be a discussion about whether to cancel the summer fair because of the Tour de Yorkshire activities that will be taking place. There are events planned to raise money for the school and the church and the committee are looking for new ideas and volunteers.

14. Website

Quotes were presented to the council, but it was decided along with the clerk’s agreement that the clerk would look into setting up a DIY site at a much lower cost for the first year to see if it met the council’s needs or if a more expensive site and management procedure was necessary. Four hours of Clerk time was approved for the setting up of a new site.

15. Archiving

It was resolved that a number of items including past planning applications, invoices, insurance documents and annual returns should be archived with the North Yorkshire County Record Office.

16. AOB

Streetlight No. 34, opposite The Rectory needs repairing

17. Time and Date of next meeting

The next meeting will be held Wednesday 2<sup>nd</sup> March 2016, at 7.30pm

18. Meeting closed 21.09

SIGNED: \_\_\_\_\_

DATE: 2<sup>nd</sup> March 2016