



Transparency Code Compliance Statement

Hillam Parish Council is committed to openness, accountability, and transparency in its decision-making and financial management. In accordance with the Transparency Code for Smaller Authorities, issued under the Local Audit and Accountability Act 2014, the Council confirms its compliance with the statutory requirements applicable to authorities with an annual turnover not exceeding £25,000.

Scope of the Code

The Transparency Code applies to but is not limited to Parish councils. It replaces the need for routine external audit and requires the online publication of specific information to enable public scrutiny.

Information Published

Hillam Parish Council publishes the following information on its publicly accessible website:

1. All items of expenditure above £100 - including date, purpose, amount, and VAT (where applicable).
2. End of Year Accounts - Annual Receipts and Payments Account, Bank Reconciliation, and Explanation of Variances.
3. Annual Governance Statement - Section 2 of the Annual Return, with explanations of any negative responses.
4. Internal Audit Report - Summary of findings from the internal audit process.
5. List of Councillor Responsibilities - Including committee roles and external representation.
6. Details of Public Land and Building Assets - Asset register including location and description.
7. Minutes, Agendas, and Meeting Papers
 - Draft minutes published within one month of meetings
 - Agendas and papers published at least three clear days before meetings

Method of Publication

All required information is published:

- On the Council's website: <http://hillamparishcouncil.gov.uk>
- In formats accessible to the public free of charge
- In line with the recommended timelines set out in the Code

Freedom of Information

Hillam Parish Council has adopted the ICO Model Publication Scheme under the Freedom of Information Act 2000, ensuring that additional information is available upon request unless exempt under legislation.

Review and Updates

This statement and the Council's publication practices are reviewed annually to ensure continued compliance and relevance.

Version	Date of Meeting of Adoption
V4	4/11/2025