

CHAIR: Councillor Seph O'Connell

CLERK: Mrs Juvina Janik

43 Chapel Street, Hambleton, Selby YO8 9JG

EMAIL: hillampcclerk@gmail.com

**MINUTES of the ANNUAL GENERAL HILLAM PARISH COUNCIL MEETING (AGM)  
Monday 13<sup>th</sup> MAY 2024, 7.15pm  
held at Monk Fryston and Hillam Community Centre**

**2425/AGM/1 Election of Chair**

Councillor O'Connell accepted a nomination from Councillor Tuddenham which was seconded by Councillor Hayburn-Hayhut. Resolved: All in favour. Councillor O'Connell signed the Acceptance of Office.

**2425/AGM/2 Present and Apologies**

Councillors in attendance: S. O'Connell, C. Hayburn-Hayhut, J. Collinson P. Atkinson, L Hutchinson-Hayhut and N.Tuddenham. Also in attendance: J. Janik (Clerk), J. Smith and R. Thompson.  
Apologies received from Councillor Evans.

Councillor Collinson tendered her immediate resignation from the Parish Council after 30 years' service. Councillors O'Connell and Tuddenham each paid tribute to her hard work and dedication and a specially commissioned painting of the Ring Tree was gifted as a thank you.

At this point Cllr Collinson left the meeting with J Smith and R.Thompson.

**2425/AGM/3 Chair's Welcome**

Good progress has been made this year with much appreciation for the input of Charles Vickers, Phil Atkinson and Rhys Evans on the Hillam maintenance front. The Tree is flourishing and is in good health. Improvements have been made with regards to communication with local communities in and around Hillam and the foundations on the village projects in focus have been laid. This year we look to improve links between the local communities and continue to progress the key projects identified. Many thanks and much appreciation to all members and continue the pro-active attitude.

**2425/AGM/4 Election of Vice Chair**

Cllr O'Connell nominated Cllr Hayburn-Hayhut, this was seconded by Cllr Tuddenham. Cllr Hayburn-Hayhut accepted. Resolved: All in favour. Cllr Hayburn-Hayhut signed the Declaration of Acceptance of Office.

**2425/AGM/5 To note Councillors acknowledge the Code of Conduct for 2024-25**

It was acknowledged by Councillors the LGA Model Code of Conduct will be the Code of Conduct for Councillors to adhere to.

**2425/AGM/6 To adopt the Financial Regulations for 2024-25**

Following the distribution of the draft Financial Regulations for 2024-25 based on the NALC Model Financial Regulations 2019 updated 2023, it was confirmed the draft would adopted by the Council.

**2425/AGM/7 Review and Agree Committees and Representatives:**

- a) Staffing– Seph O'Connell & Carly Hayburn-Hayhut
- b) Ring Tree Lighting – Rhys Evans
- c) Finance Scrutineer/Internal Controls – Carly Hayburn-Hayhut
- d) Monk Fryston Education Foundation – Lucy Hutchinson-Hayhut
- e) Monk Fryston Liaison – Rhys Evans & Seph O'Connell

- f) Burial Board – Norman Tuddenham
- g) Monk Fryston & Hillam Community Association – Seph O’Connell
- h) (NEW) Environment and Sustainability – Phillip Atkinson

**2425/AGM/ 8 Confirm the holdings of the Parish Council**

These are confirmed as:

- The Ring Tree Green
- Hillam Quarry
- Betteras Hill Quarry
- Duncemire Road, registered Public Bridleway

**2425/AGM/9 Confirm the Assets held by the Parish Council**

Disposal of Assets that had come to the end of their useful life with no scrap value:  
‘Ring Tree Lights’ (£958) and ‘Finger Posts’ (£649)

Addition of Assets at purchase price:

- New Ring Tree Electrics (£699)
- Pavilion signage (£72)
- Ring Tree Bollards (£267)
- RBLI Tommy Statues (£375)

The Asset total is now: £25,927.29

**2425/AGM/10 Note the Position of the Time Capsule**

Location: On the Ring Tree Green, approximately 3 metres north east of the Ring Tree itself. The time capsule itself is cylindrical with a diameter of 18cm and length of 65cm. It is made from uPVC and was bought from [www.timecapsulesuk.com](http://www.timecapsulesuk.com). The capsule was buried on Monday 1st May 2017 at 12pm by Henry Tuddenham, aged 9. A number of villagers gathered to watch the event.

The Hillam Time Capsule was buried at the Ring Tree on 1st May 2017 at 12pm. Thank you very much to everyone who contributed something to go inside, there were lots of interesting things donated so hopefully it will be treasured by those who open it in the future.

Thank you also to those who attended on the day!



**2425/AGM/11 Closure of meeting: 7.56pm**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_