



HILLAM PARISH COUNCIL

CHAIR: Carly Hayburn-Hayhut

CLERK: Mrs Juvina Janik

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DRAFT Minutes of Hillam Parish Council Ordinary Meeting

MONDAY 1 DECEMBER 2025, 7PM held at Monk Fryston and Hillam Community Centre

2526/12/1 Present and Apologies

Councillors in attendance: C. Hayburn-Hayhut (Chair), M. Cooke (VC), R. Evans, L. Hutchinson-Hayhut, A. Oliver and N. Tuddenham. Also in attendance: Sherburn and Tadcaster Area PCSO Dion Wood and PC Dean Sullivan J. Janik (clerk) and County Councillor Tim Grogan from 7.15pm.

Councillor Phil Atkinson resigned 24th November. A Notice of Vacancy has been displayed.

2526/12/2 Declaration of Interests

None declared.

2526/12/3 To receive updates from PC Wood and County Councillor

PC Dean Sullivan:

Aims to attend Parish Council meetings twice a year. 25 officers down to 8 but is active in the community. To alert of a pressing/current situation: 999. Reporting for a reference number: 101. Things to be followed up: email. Record details of incidents/suspicious vehicles; car registrations/make/model/time of day. Recent issues identified are speeding, suspicious vehicles on Stocking Lane, ASB activity in the derelict bungalow. This time of year, also look out for Poaching and report active incidents to 999. PC Sullivan will be carrying out speed gun training and Community Speedwatch is also an option. Encourage residents to sign up for "Community Messenger".

County Councillor Grogan:

Empty Council properties – 32 in TG's area – "Voids" being followed up by TG. Traveller site – follow up is ongoing. Some Locality Budget still available.

2526/12/4 To approve and sign Minutes for Hillam PC Ordinary Meeting 3/11/2025

Minutes were approved by Council and signed by the Chair.

2526/12/5 To receive comments from Attendees

No attendees.

2526/12/6 To approve and adopt the proposed Website Accessibility Statement

Resolved: Approved and adopted.

2526/12/7 Planning Matters

a) To consider the Collective Action proposed by South Milford Parish Council and the Light Valley Solar plans. **Resolved:** All agreed in support. **Action: JJ** to confirm with South Milford Parish Council.

b) Applications to be considered:

i) ZG2025/1068/FUL | Sandkim Farm | Fully accessible new build dwelling with detached garage.

Resolved: No observations.

c) Notices of decision: None at time of print

d) Other Planning updates:

- Noventum Solar – appeal process ongoing
- Poles erected by Open Reach at Bedfords Fold – queries raised by residents to be directed to Open Reach's email for objections. **Action JJ:** follow up with Planning at North Yorkshire Council.

2526/12/8 Finance

- a) To approve the financial reconciliations for November 2025. **Resolved:** The statement was reconciled against the cash book.

NOVEMBER 2025 BANK RECONCILIATION

CASHBOOK OPENING BALANCE: 1.11.25	£23,888.37
RECEIPTS	£-
PAYMENTS	£957.88
CASHBOOK CLOSING BALANCE: 30.11.25	£22,930.49
RECONCILIATION:	
BANK STATEMENT Balance 30 NOV 25	£23,000.49
LESS O/S PAYMENTS	£70.00 (Lights Sponsorship)
ADD O/S RECEIPTS	£-
Reconciled Balance:	£22,930.49

- b) To confirm payments to be made in December 2025. **Resolved:** Invoices were checked against the list of payments and approved. **Action JJ:** To set up payments ready for signatories to check and authorise.

PAYMENTS TO BE MADE IN DECEMBER 2025

25-051 JUVINA JANIK	OCTOBER SALARY	£312.88	VAT £-
25-052 SG PARKIN LANDSCAPES	8 SEPT CUT INV 3652	£240.00	VAT £-
25-053 YORKSHIRE DRONE PILOTS-	HILLAM FILMING AND EDITING	£350.00	VAT £-
25-054 COMMUNITY HEARTBEAT TRUST	EMERGENCY PHONE	£62.40	VAT £10.40
25-055 AUBERGINE262 LTD	ADDITIONAL CONTENT TRANSFER	£144.00	VAT £24.00

- c) Clerk to introduce Scribe accounts package. **Resolved:** **RE and CHH** to look into using Excel to recreate time efficiencies in data input process

2526/12/9 Village Maintenance

- a) In Bloom winter update:
Look to use Locality Budget to add to the existing floral displays
- b) To discuss Yorkshire in Bloom competition
Resolved: Agreed to enter for 2026 @ £25
- c) Website progress update
Outstanding documents need to be sent by midweek for going live by Christmas Dec 15th
List of outstanding documents received including councillor photos and committee information
Clerk scheduled to meet Tuesday 2nd for update. **Action LHH:** Forward photos to clerk
- d) Other Village updates or Matters to Report
Damage to bridge structure at Squirrel Cottage reported to IDB
Streetlights: 18 connected. **Action JJ:** Continue to follow up.
NT – JBC. Terms of Reference updated to include 1 representative from each PC in order to be quorate.
24 headstones repaired. Monumental masons given updated instructions and standards for erecting monuments. Tree inspections carried out. More benches to be installed. Path improvement on hold until safety work on headstones is complete.

2526/12/10 Items for the next agenda

CHH update. RE apologies. Website. Community events- target.

2526/12/11 Items for social media/website

Hillam Lights (RE). In Bloom (CHH/LHH). Next Bio – JJ.

2526/12/12 To confirm the date and times of the next Ordinary PC Meeting

Resolved: Monday 5th January 2026, Monday 2nd February, Monday 2nd March.

2526/12/13 Meeting close: 20.30

Signed: _____

Date: _____