

CHAIR: Councillor Julie Sadler
CLERK: Mrs Juvina Janik
43 Chapel Street, Hambleton, Selby YO8 9JG
TELEPHONE: 01757 229885
EMAIL: hillampcclerk@gmail.com

**MINUTES of HILLAM PARISH COUNCIL held Wednesday 1st MARCH 2017
At Monk Fryston and Hillam Community Centre at 7.30pm**

01. Present and apologies

Apologies were received from Councillors Sadler (Chair), Collinson, Robertson and Wright. Councillors Little, Mitchell and Tuddenham were present and therefore council is quorate.

In attendance: J. Janik (Clerk), County Councillor Pearson, Martin Acott (Stonebridge Homes), Tim Short (Stonebridge Homes). Residents in attendance: Susan Scott, Janet Scott, Marjorie Kelly, Sally Fox, Chris Fox, Jeannette Dossett, Brian Carrier.

In the absence of the Chair and Vice Chair, clerk asked for nominations of an acting chair; Councillor Mitchell was nominated and accepted.

02. To approve and sign the minutes for Parish Council Meeting 1st February 2017

Resolved: Minutes were accepted and signed as a true record by Councillor Mitchell.

03. Stonebridge Homes development

Martin Acott, Head of Land for Stonebridge Homes introduced himself and colleague Tim Scott. A brief presentation of the project was given, Stonebridge had replaced RedRow as the developers and reconfigured the plans for a smaller number of houses due to the unviability for building on part of the land (Gypsum). The plan includes 13 affordable homes and homes are available through the Help to Buy government scheme. The plans will be going to Selby District Council Planning Committee meeting in the next few months.

Mr Acott took residents questions which focussed on:

Concerns regarding the unusually large gardens that some the plots have been allocated and could the new homeowners build on them further: New homeowners could apply to build on the land but the unsuitable ground conditions would still affect the viability of any development.

Drainage: The development has to provide adequate drainage to cater for a 1:30 year storm and a 1:100 year storm in line with conditions set by the Internal Drainage Board and Yorkshire Water. There will be tanks buried underground that will collect water and release it slowly so as to ensure excessive amounts of water do not flood the area. It is thought this should actually improve the conditions at the bottom of the field because currently the runoff is not regulated at all resulting in flooding of the nearby roads.

Public Footpath Access: The public footpath will be kept in place and NYCC will continue maintenance.

Hedge removal: If planning is granted then a landscaping plan will be produced and this will include planting of shrubs, hedging, bushes and management of the green areas.

Size of the school: Money from the development will be allocated to 'Education' and the clerk will look into how this money can be specifically ring-fenced for Monk Fryston Primary School rather than being put into a general NYCC education fund.

Mr Acott distributed business cards and offered to answer any further questions residents may have. Details of the materials to be used and finishes will be sympathetic to the area and will be finalised if permission is granted subject to the conditions specified.

04. Declarations of Interest

Cllr Mitchell declared an interest in item 10c.

05. Finance Matters:

a) Resolved: The financial statements from FEBRUARY were provided, accepted and signed for internal controls.

	<u>Cashbook</u> Opening Balances 31 JAN 2016:	Receipts	Payments	<u>CASHBOOK</u> Closing Balance at END FEB 2017	<u>BANK</u> <u>STATEMENT</u> Balance at END FEB 17
Reserve Account	£ 5212.61	NONE	NONE	5212.61	5212.61
Current Account	£10095.65	NONE	£544.03	£9551.62	9731.62
£9731.62 - £180 (chq 562 not yet presented)= £9551.62					
The statement and cash book reconcile					

b) Resolved: Payments were checked against invoices and approved to be signed at the end of the meeting.

c) An overall summary of finances of the current account and the business saver account was given.

06. Defibrillator installation update

WebNos system (Kate Cockayne) is set up and is up to date. Fliers have been printed and distributed about the seminar on 14th March. 999 emergency phone check has been done, discrepancy regarding the 'contact to' numbers, clerk is to follow up and resolve. Handle is not yet fitted. VETS system is set up and just needs the volunteers numbers. 2 people have volunteered already, the remainder are to be sought at the seminar.

07. Defibrillator Seminar Update

Resolved: Councillors Tuddenham and Little will attend the seminar. Clerk will check with the councillors who are absent. Tea and coffee will be provided to attendees, and biscuits. Councillor Little and the clerk will supply and make the refreshments. Clerk is to send the seminar flier to Monk Fryston clerk to pass on the open invitation. Clerk is to collect details of volunteers for the VETS at the end of the seminar after the system has been explained by the CHT.

08. Time Capsule

Resolved: This item was deferred until more councillors were present as it was decided it was not urgent.

09. NYCC Countryside Access Consultation

Resolved: Councillors would follow the link to the questionnaire sent by clerk and complete the questionnaire as an individual before informing the clerk of their answers who will then complete a questionnaire on behalf of the parish council. The link is to be sent to David Atkinson and Tony Hudson to be circulated around the village in the hope that the community get involved to show how important the public rights of way are to them.

10. Village Maintenance

a) A response was received from Mr Bowe acknowledging receipt of the petition for better footpaths in Rose Lea Close. Clerk has requested a footpath clean for a number of footways through Hillam. Blocked footpaths have been reported. Payment of £279.23 has been allocated by NYCC to cover the urban visibility grass cutting the parish council have taken on.

b) Deferred due to absence of Cllr Wright who had information on the issue.

c) Resolved: Further incidents of dangerous parking and obstruction are to be reported directly to 101 non-emergency police number.

d) Matters to report to the clerk:

Email received from resident with concerns about the letter sent to Rose Lea Close residents. Resolved: Clerk to respond in writing answering resident's queries and pass on County Councillor Pearson's details who will be able to direct the issues to the correct NYCC department for action. Email around for council approval before submitting.

Complaints re dog mess on front verges – clerk to request aluminium 'no dog fouling' signs for installation.

Volunteers have come forward to 'adopt' areas of the village to care for – councillors are happy for this to take place and would like to open it up to anyone in the village who would like to take part. It was suggested a committee be formed by the volunteers who can then share their plans with the council, the council will support the approved plans of maintenance.

11. Reports from meetings

Notes from the meeting with Cllr Pearson had been distributed and Cllr Pearson has followed up the concerns expressed as follows:

Footways in Rose Lea Close – NYCC has secured funding to have these slurry sealed

Gritting Hillam Lane – advised to make this request in August when the department are planning the gritting routes for the winter. Clerk to make a note to action this.

Speeding – Police are to be notified that the limit is not being *enforced* properly (clerk to inform).

Burial Board: The cost of a plot has been increased and it has been decided to charge for ashes and memorials being buried in existing plots.

Resolved: Councillor Mackman and a MFHSA rep to be invited to the April meeting

12. Article for Hillam News to be in by 10th March

Resolved: Clerk to write a piece reviewing the current issues including funding for Rose Lea Close paths and defibrillator update. Email around for councillor approval before submitting.

13. Planning

- a) No plans submitted for observations.
- b) 2016/1519/HPA – Proposed erection of a single storey extension – The Hayloft, Main Street. GRANTED

14. Confirm date of Next Parish Council Meeting

Resolved: the next ordinary parish council meeting will be held on Wednesday 5th April, 7.30pm at Monk Fryston and Hillam Community Centre if available. Clerk to arrange key.

15. Meeting closed 9.40pm

SIGNED: _____

DATE: _____