

CHAIR: Councillor Julie Sadler
 CLERK: Mrs Juvina Janik
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**MINUTES of HILLAM PARISH COUNCIL Ordinary Meeting held Wednesday 7th NOVEMBER 2018
 At Monk Fryston and Hillam Community Centre at 7.30pm**

01. Present and apologies

Present: Councillors Sadler (Chair), Collinson, Little, Robertson and Tuddenham in attendance. Apologies: Councillors Lupton and Mitchell

Attendees: Juvina Janik (Clerk), County Councillor Chris Pearson, Mr N Sheppard (resident).

02. Declarations of Interest

For matters regarding the Monk Fryston and Hillam Community Association, Councillor Robertson wishes to note he is a Trustee of the Association.

03. To approve and sign the minutes for Parish Council Meeting 3rd October 2018

Resolved: The minutes were approved by council and signed by Councillor Sadler as a true record.

04. Planning

a) 2018/0707/OUT – Outline application for the erection of 2No. detached dwellings to include access. Land adjacent to number 22 Hillam Hall Lane. **Resolved:** After hearing Mr Sheppard's views on the matter, Hillam Parish Council discussed the issues which it felt should be raised as a concern/objection to the planning application. This included the access, the development potentially setting a precedent, the fact the development should not be classed as 'infill', the detrimental effect on the Conservation Area and also the listed buildings in the area, inaccuracies in the ecological report and unsuitable drainage proposals. The clerk will write the response and send to SDC on 8th November, the extension requested.

b) 2018/0677/FUL – Reconsultation, Proposed erection of a detached house with attached garage and domestic stables. Land South of Hillam Common Lane. **Resolved:** Concerns regarding the stable block being later converted to a dwelling and also that stray cricket balls may reach the roof windows specified. Clerk to respond requesting a restriction be put on stable block that it may not be used as a residential dwelling, and also bringing the safety element of roof windows next to a cricket ground to the attention of the applicant.

c) 2018/1171/TPO – Proposed removal of 10% deadwood to 1No. Cherry Tree and removal of 5% deadwood and prune lower canopy by 2 metres to 1No. Beech Tree covered by TPO 6/1977. **Resolved:** No observations.

d) 2018/0521/OUT – Reconsultation, Outline planning application for 3No. proposed dwellings to the rear to include details of access, layout, scale and all other matters reserved. The Old Orchard, Hillam Lane. **Resolved:** Hillam Parish Council still believe this should be subject to a CIL contribution, based on the fact there are multiple new dwellings being built. No other observations. Clerk to submit comments.

5. Monthly Finance Report

a) **Resolved:** Council approved the September 2018 financial summary and bank reconciliation

	<u>Cashbook</u> Opening Balances 24 SEPT 18:	Receipts	Payments	<u>CASHBOOK</u> Closing Balance at 24 OCTOBER 2018	<u>BANK</u> <u>STATEMENT</u> Balance at 24 October 2018
Reserve Account	£ 5218.72	2.60	-	£ 5221.32	£ 5221.32
Current Account	£ 9216.79	£7163.52	£565.00	£ 15,815.31	£ 15,875.31
O/S chq no. 654 for £60.00 for Hall Hire at MFHCA. £15,875.31 - £60.00 = £15,815.31 Statement and cashbook reconcile. NB: £800 is ring-fenced grant for street light replacements not yet invoiced by NYCC. £1460.66 is ring-fenced grant for website and £500 is ring fenced for pump maintenance gifted by Hillam Historians.					

b) Approve Payments to be made in NOVEMBER:

Cheque No	Payee	Details	TOTAL COST	VAT: To Redaim
655	Juvina Janik	Clerk Salary OCT 2018	£ -----	
656	Juvina Janik	Reimburse Camouflage Net	£ 11.48	£ 1.41
657	Citizens Advice	Donation in response to request	£ 30.00	
658	Image Co Print	New Hillam Entrance Signs	£ 300.00	£ 50.00
		TOTAL November SPEND	£ 560.58	£ 51.41
		TOTAL 2018-19 ANNUAL SPEND	£ 7,094.35	£ 238.61

Resolved: The NOVEMBER payments were checked against invoices and cheques will be signed at meeting close.

c) Following an appraisal before the meeting, the staffing committee approve the annual salary increment to be awarded to the clerk. Cllr Sadler will inform the Payroll accountant.

06. To discuss Village Maintenance

Added in error, see below.

07. Village Maintenance:

a) Planters update: All entrances now completed and planted up with thank you tags. Some positive feedback received from villagers. Pub is the Hub Group is not happy with the thank you tags as they could be construed as thanking the Pub rather than the Group and believe the design of the sign looks like a cemetery plot. Resolved: The Parish Council takes on board all feedback, and believes that working within the limits set (costs, planning permissions, land-ownership) it has made a worthwhile improvement to the village entrances. Formal 'thank you' letters are to be sent out to all those who volunteered their time to organise and implement the improvements, including Mr & Mrs Venables who organised the Yorkshire Roses and donated them and also volunteered their time to plant up the beds at each sign, Mr Plows who hand painted the Roses and liaised with the sign makers for the Hillam name signs, and to Mr Bisset who donated his time, labour and materials to rebuild the entrances.

b) Street light update: Light at the top end of Betteras Hill Road is still not working, clerk to report. Previous issues were reported, clerk has followed up with NYCC but not heard back yet. The faulty flashing light at Hillam Hall Lane LP 19 has been seen to.

c) Matters to report:

- i. Manor Court residents would like their streetlights to stay on all night. This is the type of development that NYCC will keep lights on for. Cllr Robertson will request this via NYCC. Residents

expressed concerns over safety at night and possible measures such as CCTV, this is a matter they need to take to their Hannover representative in the weekly resident meetings.

- ii. MFPC – would like to discuss footpath maintenance. This is an issue already on the liaison meeting list. Cllr Little to take to the liaison meeting.
- iii. Viner’s Traffic – clerk to report to NYCC Highways the increased in Heavy Goods Traffic on Fox Lane and Austfield Lane (already identified as a dangerous lane for pedestrians and signs requested) Councillor Pearson will follow this up at Area 7 and clerk will contact NYCC.
- iv. Ferrybridge D – formal consultation phase, public open event at Monk Fryston Hall Saturday 17th November between 9.30am and 12.30pm. Cllrs to attend.
- v. Meadow View – confusion about the legal status of this build. Clerk to confirm if planning permission was granted for this property.
- vi. Heritage Boards, this project may be something the PC revisits in the new year.
- vii. Hillam News – project updates to be sent for inclusion by Cllr Sadler.
- viii. Grit – clerk to purchase as agreed, 11 x 20kg bags (free delivery) to be delivered to residence next to grit bin once permission has been sought via Cllr Collinson.
- ix. Councillor Pearson – NYCC have been dealing with an oil spill from the refuse lorry on Hillam Hall Lane. A number of attempts have been made to clean this up but a specialist treatment has now been arranged to deal with the issue.
- x. An unauthorised access has been created into private land off Hillam Lane. Clerk to report to NYCC Highways.

8. Updates from Councillors from meetings, events or matters arising

a) MFHCA – Another successful Bonfire at the community centre. Issues with the wind and the embers to be addressed before next year.

9. Confirm the date and time of the next Parish Council Meeting

Resolved: The next ordinary Parish Council meeting will be Wednesday 5th DECEMBER 2018 at Monk Fryston and Hillam Community Centre, 7.30pm.

10. Meeting closed – 9.00 PM

SIGNED: _____

DATE: _____