

CHAIR: Councillor Julie Sadler  
 CLERK: Mrs Juvina Janik  
 43 Chapel Street, Hambleton, Selby YO8 9JG  
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**MINUTES of HILLAM PARISH COUNCIL meeting held Wednesday 2<sup>nd</sup> December  
 At Monk Fryston and Hillam Community Centre**

Present

Councillors J. Collinson, J. Sadler, I. Robertson, I. Mitchell, M. Little and B.Wright  
 J. Janik (Clerk)

Guest Speaker J. Chapman

Apologies

Councillor N. Tuddenham

01. 12/15 Guest Speaker John Chapman: Defibrillator

Mr Chapman presented a brief outline of the work undertaken by the Defibrillator group that Monk Fryston, Burton Salmon and Hillam had set up in 2003 in relation to Hillam Parish Council installing a defibrillator in the telephone box. Volunteers for the scheme are difficult to find and this could cause problems. British Heart Foundation and Yorkshire Ambulance Service cover the initial costs of setting up the scheme. Volunteers are covered by YAS insurance if following their code of conduct. Volunteers are on a rota available on Google Calendar. Other schemes are available.

Councillors resolved to look into the options further, including gathering more information on the Burton Salmon scheme and implementation.

02. 12/15 Minutes of meeting Wednesday 4<sup>th</sup> November 2015

Minutes were agreed and signed as a true record.

03. 12/15 Declaration of Interest

Cllr Sadler declared an interest regarding a planning application received from her household.

04. 12/15 New Clerk and Responsible Financial Officer

New clerk is Juvina Janik. Malcolm Walton has provided an introduction to the Parish Council's accounts after updating records and filing the last return. VAT still to be claimed back for the year 2013/14, clerk to follow up.

05. 12/15 Finance

|                                   |           |
|-----------------------------------|-----------|
| As of 26th OCTOBER Bank Statement | £7,443.66 |
|-----------------------------------|-----------|

|  |         |           |
|--|---------|-----------|
| November Expenditure   | £661.00 | £6,782.66 |
| VAT to claim back  | £3.50   |           |
| Reconciliation with BARCLAYS BANK STATEMENT as of 26TH NOV   |         | £6,582.45 |
| ANOMALY DUE TO 2 X CHQ FROM SEPTEMBER PAYMENTS BEING CASHED: |         |           |
| CHQ 480 A CRABBE   |         | £161.96   |
| CHQ 483 THIRSK COMMUNITY CARE                                |         | £38.25    |
|  |         | £200.21   |

| <b>Cheques to be issued DECEMBER:</b> |                                    |         |
|---------------------------------------|------------------------------------|---------|
| 492                                   | YLCA ACCOUNTS AND FINANCE TRAINING | £115.00 |
| 493                                   | MONK FRYSTON PARISH COUNCIL        | £80.00  |
| 494                                   | HALL HIRE MF&HCA                   | £50.00  |
| 495                                   | MALCLOM WALTON CONSULTAION         | £83.93  |
| 496                                   | J SADLER EXPENSES                  | £43.51  |

- a) Finance report approved, payments agreed and cheques to be signed at end of meeting
- b) Precept information from SDC distributed. Discussion took place regarding annual costs incurred, including money given to charity groups and it was decided that the discussion be continued at the January meeting after preliminary budget setting had been done.
- c) Councillors worked through checklist to ensure the correct measures are being taken.
- d) It was confirmed that Malcolm Walton will be the Internal Auditor for 2016 and check the accounts as necessary.

#### 06. 12/15 Budget setting for 2016

It was agreed that a list of regular annual expenditure be drawn up by the clerk for the January meeting. Costs to be taken into account should include grass cutting, streetlights, unexpected extras, regular village maintenance, plants and pots and funds for the Ringtree.

#### 07. 12/15 Grant Allocation 2016

The Parish Council were asked for approximately £3000 in grants last year, they approved approximately £2500. Discussion took place regarding the allocation process and the causes that benefit. It was resolved that grant applications would be considered but the priority would be the Ringtree and flexibility would be necessary, provision is to be made in the budget.

#### 08. 12/15 Planning

a) 2015/1259/TPO8/55/59AD/PA: Proposed felling of 1 No Sycamore tree (T1) covered by TPO 14/1980 and removal of crossing branches and deadwood to 1 No Lime tree (T2) in the conservation area. Mr Lee Furness, Hillam Hall, Chapel Street, Hillam, Leeds LS25 5HP. **Awaiting plans.**

b) 2015/1249/TPO8/55/192C/PA: Proposed crown thinning by 20% to 2 No Lime trees covered by TPO 8/1979. Mrs Julie Sadler, The Limes, Chapel Street, Hillam, Leeds LS25 5HP. **No comment.**

#### 09. 12/15 Grass cutting proposal

Discussion took place regarding the proposal by NYCC. A decision has been deferred and Cllr Wright is to look into Steve Parkin taking on this responsibility.

#### 10. 12/15 Village meeting

Monday 11<sup>th</sup> January earmarked for a Village meeting to discuss the Hillam News and its content also defibrillator. Concerns that minutes from the Parish Council meetings become a side issue. Public meeting to be in the evening. A further informal meeting will be held to discuss the content of the village meeting. Item to be placed on the January agenda.

- 10.1 Ring Tree Light Condition Update: No immediate action necessary.
- 10.2 A group have expressed an interest in this action, it has been suggested that they bring ideas to the next meeting and funding can be discussed.
- 10.3 Councillors agree this has worked out well and suggest the possible 'adoption' of trees in the future.

DRAFT

- 10.4 Areas that need pavements cleaning/repairing: CLERK TO BE INFORMED BY J.SADLER
- 10.5 Flooding at Betteras Hill because of leaves in the grate – Cllr Robertson will contact SDC with regards to street cleaning.
- 10.6 Concerns still regarding the Honey Pot Field Site being used as residential. Observations have been made and the Council support Mr D Lorriman’s opinion. Clerk to write to SDC in support of Mr Lorriman.
- 10.7 Cllr Mitchell to apply for grant funding from the Transparency Fund for Smaller Councils
- 10.8 Cllr Robertson presented an outline calendar and all other members agreed to amend and update as necessary in order to compile an Events calendar.

11. 12/15 Reports from committees attended or planned (CEF 8<sup>th</sup> December)

Cllr. Collinson updated the Council on the Burial Board Committee meeting

Cllr. Robertson reported that 40+ comments and observations had been made with regard to the Red Row development, the meeting in the pub for people to see plans was relatively successful. Will this be going to planning committee?

CEF – attended to enquire re possible funding for new village signs at entrances. It was agreed that the signs are aging and the planting areas are too small.

12. 12/15 AOB

Potholes causing concern – to be part of the village improvement plan

Footpaths to go on the February Agenda

Kissing gates vs. stiles – possibility of outdoor leisure funding for kissing gates based on inclusion and accessibility.

Complaint re car frequently parked on a bend in Main Street causing a hazard. Cllr Sadler to informally enquire.

Possibility of having a bowling green for the village – sports association to be contacted with this enquiry.

Complaints regarding the mobile phone network coverage.

Thanks to be passed on to Cllr Little’s resident contributors.

Items thought missing via A.Crabbe have been found having been put away into a cupboard in the Hall.

13. 12/15 MEETING CLOSED 21.32

SIGNED: \_\_\_\_\_