

CHAIR: Councillor Julie Sadler
CLERK: Mrs Juvina Janik
43 Chapel Street, Hambleton, Selby YO8 9JG
TELEPHONE: 01757 229885
EMAIL: hillampcclerk@gmail.com

**MINUTES of HILLAM PARISH COUNCIL held Monday 1st March 2021
ONLINE VIA ZOOM PLATFORM at 7.30pm**

1. Present and apologies

Councillors Sadler (Chair), Lupton (VC), Mitchell, O'Connell and Robertson were present. District Councillor Mackman and County Councillor Pearson were also in attendance.

No apologies were received.

In attendance: J. Janik (Clerk), and Linda Walker (resident) were also in attendance.

2. Declarations of Interest

District Councillor Mackman declared a personal non pecuniary interest in all planning matters.

Councillor Robertson declared an interest in matters relating to the Community Centre as a Trustee.

3. To approve the minutes for Hillam Parish council meeting 3rd February 2021

The minutes had been distributed for review in advance of the meeting and amendments made. The final copy presented was agreed to be a true record and Cllr Sadler signed the document.

4. Attendees questions

Attending resident was interested in updates regarding the flooding situation and the ongoing planning applications and Broadband items.

The Chair brought the items of interest to the top of the agenda.

5. To consider recent flooding issues, updates and decide on actions

Cllr Robertson reported that the tankers had been taking water away for 42 days now. Today (1st March 2021) Yorkshire Water had cameras to investigate, and suspect the problem lies in the Tome Lane area.

The condition of the roads on Hillam Hall Lane and Stocking Lane are deteriorating due to the tankers continuous use.

Action: Clerk to get an update from Yorkshire Water and request an official letter is sent to all Hillam residents giving them information on the issue and explaining the strategies being taken to solve the problem. Clerk to report road condition to NYCC Highways.

6. Planning

a) No applications to review

b) i) Planning consultant letter has been submitted to SDC Planning department – copy to go on website
ii) Planning consultant letter has been submitted to SDC Planning department – copy to go on website.

Meeting with the Head of Planning at SDC scheduled for tomorrow 2/3/21. N.B. Any breach of the existing injunction would be against an individual, not a vehicle.

iii) Cllr Sadler reviewed the application and explained points of note. Other Councillors were in agreement. Cllr Lupton will also analyse the application with a view to identifying additional points to submit in time for the application going before the SDC Planning Committee. Comments can be submitted directly to those on the Planning Committee or distributed to the members via Victoria Foreman.

Approved development 202/0766/FUL – contractors' vehicles causing deterioration of pavements and verges – clerk to report to highways and SDC planning enforcement

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The following item was brought forward for the benefit of the resident in attendance.

10 Village Maintenance

c) To consider possible strategy to improve Village Broadband.

The Department for Digital, Cultural, Media and Sport offer the Gigabit Broadband Voucher Scheme, offering grants to rural homes and business premises with poor connectivity at present in order for them to install more capable internet connections. Cllr O'Connell has contacted the scheme to enquire about the eligibility of the Parish Council.

Action: Cllr O'Connell will continue to follow up the project and in addition will look at ways to boost the mobile phone signal in the area, potentially via Femtocell. Both items to go on the next agenda.

At this point Linda Walker left the meeting and the chair resumed the agenda

6. Planning

b iv) Confirm approval and minute the costs for Planning Consultant: £3,200 + VAT for making representations on behalf of Hillam PC on 2 x planning applications. All councillors confirmed approval.

7. To receive County, District and Parish Councillors updates

County Councillor Pearson:

- There will be no County elections this year – deferred to next year
- 3.5% rise in District Council precept
- Government re-organisation proposals are out for consultation
- Locality budget funding available again from May (£300-£10k)

District Councillor Mackman:

- People can respond to the Local Government re-organisation proposals as individuals or as groups such as PCs 11.45pm 19th April 2021. **Action:** to go on next agenda
- Consultation for the SDC Local Plan Preferred Options document is open until 12th March
- Improvements to Selby Train Station Consultation open. Action: to go on next agenda
- A19 projected completion in July

8. Policies Review

a) To approve the updated Social Media Policy for using a Facebook Page – the document was distributed in advance of the meeting. To clarify, the website will remain the central point for sharing village information. The Facebook page will act as a noticeboard and direct people to look at information that is on the website, more people will see and click a link on Facebook than actively seek out the website. It was proposed and seconded the policy is adopted. **Resolved:** All in favour – motion carried.

b) To approve the updated Code of Conduct based on NALC recommendations – the document was distributed in advance of the meeting. It was proposed and seconded the policy is adopted. **Resolved:** All in favour – motion carried.

c) To arrange the review of the existing Policies, Financial Regulations and Standing Orders in preparation for approval in April 2021. Action: clerk to divide the policies between councillors including specifically: Cllr Mitchell – Financial regulations, Cllr O'Connell – GDPR policies and Cllr Sadler – Standing Orders.

9. To consider and make observations on the Selby Local Plan 'Preferred Options' document

Following attendance at SDC webinars on the document and looking at the document proposals, Cllrs discussed the points Hillam PC should comment on. It was suggested the following topics should be commented on:

- Support proposal for a 'New Settlement' in either Church Fenton or Burn because of transport links –but not Stillingfleet site proposal
- Proposal for more flexibility with planning permission for small hamlet sized villages – supported within reason

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- Rural development proposals (including new businesses in the countryside) – not supported due to increase in HGV traffic on smaller roads
- Hillam proposed site – following discussions it was agreed that if Hillam had to have development, this would be the most appropriate site – avoiding Green Belt, not setting precedent for further development and avoiding increasing village outskirts. There is a strong opinion that before ANY development is permitted in Hillam Yorkshire Water and National Grid need to improve infrastructure in order to support it – flooding and power cuts are a regular hazard and inconvenience already. All applications will still have to go through the Selby District Council Planning Process.

10. Village Maintenance:

- a) To approve street sign cleaning costs – quote is £40 for 8 signs. Proposed an amount of up to £60 is approved for further signs as necessary. Seconded by Cllr Lupton. **Resolved:** All in favour – motion carried. Cllr Robertson to follow up.
- b) To approve costs for the planting and maintenance of the Village entrances - a resident has offered to maintain the village planters for the year, keeping tidy, replanting and weeding. Cllr Sadler proposes a honorarium payment is made to the reside of £150 to cover expenses of plants and the effort and time taken to carry out the work. Cllr Robertson seconded provided a safe way to carry out the work was agreed to. **Resolved:** All in favour – motion carried. Cllr Sadler to accept the offer.
- c) To consider possible strategy to improve Village Broadband – addressed earlier in agenda
- d) To consider and approve a financial contribution to the Community Centre for grass cutting – the correspondence was to confirm that NO financial assistance is being requested this year but for the Parish Councils and the Community Centre to meet to discuss the future challenges the communities may face
- e) Matters to report to the clerk
- Wind farm/Solar farm suggestions for land on Betteras Hill Lane – confirmed the land is not suitable
 - Verge ploughed too narrow on fields along Fox Lane (along from what was Lindley’s Plant Hire) – clerk to report to NYCC
 - Drug paraphernalia and flytipping on Stocking Lane at old water treatment plant entrance – clerk to report to PCSO
 - Thanks to Cllr Robertson for tightening Ring Tree brace and also litter collection at the Brickpond
 - New Flag for Flag pole needed
 - Hillam News article:
 - i. Littering – especially cans – suggest a once a month gathering to litter pick
 - ii. Precept reminder
 - iii. Website details and Facebook Page
 - iv. Updated contact list for Councillors

11. Finance matters

- a) The reconciliation for February 2021 was approved by Council and signed by the Chair. An amendment was made to the date stated on the receipts and payments, 2020 was changed to 2021

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COMMUNITY ACC:		NB: £1460.66 is ring-fenced grant for website and £500 is ring fenced for pump maintenance gifted by Hillam Historians.	
CASHBOOK OPENING BALANCE: 23.1.21	£ 20,992.42		
February 2020 RECEIPTS	£ 46.96		
February 2020 PAYMENTS	£ 459.76		
CASHBOOK CLOSING BALANCE: 25.2.21	£ 20,579.62	BANK BALANCE ONLINE: 25.2.21	£ 20,579.62
<i>Difference between Statement and Cashbook:</i>	£ -	NONE	
		TOTAL O/S	£ -

RESERVE ACC CASHBOOK			
OPENING BALANCE: 23.1.2021	RECEIPTS	PAYMENTS	CLOSING BALANCE: 25.2.2021
£ 1,230.56	£ -	£ -	£ 1,230.56
BANK ONLINE BALANCE: 25.2.2021			£ 1,230.56

b) The payments to be made in March 2021 were approved. The Chair will sign and get the additional signature.

	Payee	Details	TOTAL COST	VAT: To Reclaim
788	J.JANIK	SALARY FEB 2021	£ 250.61	£ -
		TOTAL FEBRUARY 2021 SPEND	£ 250.61	£ -
		TOTAL 2020-21 ANNUAL SPEND	£ 16,248.20	£ 1,172.38

Cllr Mitchell highlighted the clerk had not yet provided documents for an internal audit to be carried out. Clerk will hand file over after the meeting.

12. To confirm the date of the next ordinary meeting:

The date of the next Ordinary Parish Council meeting was agreed to still go ahead on the bank holiday:

MONDAY 5th April 2021 – 7.30PM VIA ZOOM

13. Meeting close 9.40pm

SIGNED: _____ DATE: _____