

CHAIR: Councillor Seph O'Connell
CLERK: Mrs Juvina Janik
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**MINUTES of HILLAM PARISH COUNCIL MEETING
Monday 4th July 2022, 7.30pm
held at Monk Fryston and Hillam Community Centre**

1. Present and Apologies (Chairperson to confirm quorum)

Councillors in attendance: Parish Councillors: O'Connell (Chair), Collinson, Hayburn, Hutchinson and Mitchell. Also in attendance: Charles Vickers (nominated for co-option as a Councillor, item 3), Juvina Janik (clerk), Pam Warren.

2. Declarations of Interest from Councillors

Cllr O'Connell declared a non-pecuniary interest with regards to item '8ai' due to being a neighbour, and Cllr Mitchell declared a non-pecuniary interest with regards to item '8aii' due to being a neighbour.

3. To proceed with Co-option of a new Parish Councillor and complete the relevant documents

Cllr O'Connell nominated Charles Vickers for the position of Councillor. Mr Vickers accepted the nomination. Councillor Hayburn seconded the proposal. **Resolved:** All in favour – Mr Vickers is duly co-opted as Hillam Parish Councillor. The clerk will ensure the required forms are completed by the relevant parties.

4. To approve and sign the minutes for Hillam Parish Council Meeting 13th June 2022

Resolved: The minutes were approved by council and signed by the Chair.

5. To receive updates on relevant local issues from County, District and Parish Councillors

District Councillor Mackman was not in attendance but sent the following updates:

Ashfield Villas

Good progress has been made with the drainage work at Ashfield Villas. The 2 critical cross road culverts have been jetted clear and the dykes have been desilted and re-profiled. The work is approximately 90% complete but subject to further approvals additional work will be required to achieve full design intent.

Travellers Site

Selby District Council is aware of the recent Facebook advertisements associated with the vacant Traveller Site on Hillam Lane which was recently refused planning permission by the Planning Inspectorate following a Public Inquiry. The alleged unauthorised use of the site for an event to be called Hillam Horse Fair is to be investigated by the Council's Enforcement and Legal Teams. Depending on the outcome from these investigations appropriate enforcement action will be determined.

Councillor O'Connell has discussed the dumped drain dredging left on the verge with Councillor Mackman in order to ascertain who it was left by.

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Correspondence regarding the alleged 'Hillam Horse Fair' event can be responded to using the information provided by Cllr Mackman above.

6. Finance

- a) To approve the financial reconciliation for June 2022

An updated version of the Financial Summary was distributed to Councillors following the incorrect numbering of cheques on the initial version.

Resolved: The reconciliations were checked against the Bank Statements and approved by Council.

COMMUNITY ACC:		NB: £1127.89 is ring-fenced grant for website and £500 is ring fenced for pump maintenance gifted by Hillam Historians. £7354.80 OF THE INCREASED ANNUAL PRECEPT TOTAL IS RINGFENCED TO COVER COSTS ASSOCIATED WITH PLANNING CONSULTANTS; ANY UNUSED		
CASHBOOK OPENING BALANCE: 25.5.22	£ 34,499.77			
JUNE RECEIPTS	£ -			
JUNE PAYMENTS	£ 1,266.59			
CASHBOOK CLOSING BALANCE: 24.06.22	£ 33,233.18	BANK STATEMENT BALANCE : 24.6.2022	£ 34,080.78	CHQ NO
<i>Difference between Statement and Cashbook:</i>	£ 847.60	MFHCA	£ 20.00	814
		MFHCA	£ 20.00	834
		MFHCA	£ 20.00	841
		MFHCA	£ 20.00	847
Reconciliation:		MORTON BROS LTD	£ 57.60	848
Statement minus o/s cheques	£ 33,233.18	MFHCA	£ 20.00	850
		MFHCA	£ 20.00	855
		MFHCA	£ 20.00	860
		S.G. PARKIN LANDSCAPES	£ 420.00	864
		A BOSMANS	£ 60.00	866
		D C MCINTOSH	£ 170.00	867
		TOTAL O/S	£ 847.60	

RESERVE ACC CASHBOOK			
OPENING BALANCE: 25.5.2022	RECEIPTS	PAYMENTS	CLOSING BALANCE: 24.6.2022
£ 1,230.71	£ 0.09	£ -	£ 1,230.80
BANK STATEMENT: 24.06.2022			£ 1,230.80

- b) To approve payments for July 2022

Resolved: Cheques were checked against the invoices and approved by Council.

CHQ NO.	Payee	Details	TOTAL COST	VAT: To Reclaim
868	J. JANIK	JUNE SALARY	£ -	£ -
869	HMRC	PAYE TAX Q1	£ 2.00	£ -
870	MFPC JOINT BURIAL COMMITTEE	PRECEPT 2022-2023	£ 1,099.07	
871	MFHCA	MAY & JUNE HIRE	£ 40.00	£ -
872	TPJONES & CO LLP	PAYROLL ADMIN APR-JUN 2022	£ 45.90	£ 7.65
873	J. JANIK	NOTICE BOARD PERSPEX	£ 20.63	£ -
TOTAL JULY SPEND			£ 1,452.97	£ 7.65
TOTAL 2022-23 ANNUAL SPEND			£ 6,358.06	£ 354.96

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- c) To receive online banking options and updates and to agree actions to progress the application. Cllr Hayburn had researched options, alternative suitable accounts will charge a monthly fee and do not give cheque books. **Resolved:** Clerk will ask Monk Fryston PC clerk about their account options, and Cllr O'Connell and Hayburn will follow up with the existing bank about getting online access.
- d) To discuss updates that would need to be made to the parish council's Financial Regulations with regards to online banking.
Resolved: To be deferred until the account is updated.

7. Village Maintenance

- a) To discuss and approve an ongoing maintenance plan for the boundary flower beds
Various options were discussed including reduction or removal of the flower bed section and suitability of the planting done. **Resolved:** Cllr O'Connell will approach Priory Roses and follow up with White Rose Plants regarding maintenance of the beds.
- b) To discuss the possibility of a 'path-keeper' group
This scheme is run by NYCC and allows a team of local people to carry out straight forward path maintenance under the insurance of the County Council. This would allow a quicker response time for maintenance issues but the logistics of the group such as acquiring the correct machinery and disposing of cuttings is an issue. The idea was received positively and it is thought any issues can be resolved. **Resolved:** Cllr O'Connell will follow up with NYCC to find out more about the arrangement. Cllr Vickers will also be active in this group.
- c) To discuss Hillside Close verge (currently shrubs) maintenance options
Resolved: It is thought the land is owned by a property on Hillside Close which has just been sold. It was decided to give the new owners chance to address the overgrowth initially. Should the land be left unmaintained, the PC can readdress at the situation.
- d) To review the quotes for work to the ring tree and to either approve the work or further action.
Resolved: Cllr Vickers will approach Wykeham once more about the planting of the tree, their attempt to straighten the growth and a comparative quote for the same work HUW Forestry have quoted for.
- e) To discuss the possibility of "Hillam in Bloom" and how to progress the idea
Resolved: Item to be revisited in autumn.
- f) To report matters to be dealt with and confirm action to be taken
Car Parking issue – response received to letter, 'narrow road' signage approved and installed, resident is aware that parking at that point can be an obstruction, no further action needed from PC, residents should call 101 if they encounter what they feel is dangerous parking.
Betteras Hill Road Quarry land – looking at options for use for the village. Councillors to take a look at the land in its current state.

8. Planning:

- a) Applications and Appeals to review:
 - i. [2022/0664/HPA](#) | Single storey front/porch extension, single storey extensions to rear and side of dwelling | 25 Hillside Close. **Resolved:** No observations
 - ii. [2022/0695/HPA](#) | Single storey rear extension with raised patio, relocated side door and internal modifications | 22 Bedfords Fold. **Resolved:** No observations

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- iii. [2022/0727/TPO](#) | Application for consent to reduce lowest canopy of 1No Beech tree by 2m covered by TPO 6/1977 in the conservation area | High Gables Chapel Street.

Resolved: No observations

b) Notices of decision

- i. 2022/0113/FUL - Barn To Rear Of Holly House, Chapel Street | GRANTED

9. To confirm the date of the next ordinary Parish Council meeting

Resolved: Next meeting will be held Monday 1st August, 7.30pm at MFHCC

10. Meeting close 21.09

Signed: _____ Date: _____