

CHAIR: Councillor Julie Sadler
CLERK: Mrs Juvina Janik
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**MINUTES of HILLAM PARISH COUNCIL held Wednesday 4th May 2016
At Monk Fryston and Hillam Community Centre 7.30pm**

01. Present and apologies

Councillors Sadler (Chair), Collinson (Vice Chair), Little, Mitchell, Robertson and Wright were present.
Apologies were received from Councillor Tuddenham.
In attendance: District Councillor John Mackman, Juvina Janik (Clerk).

04. District Councillor Mackman – update on local area news

The National Grid will be carrying out work on lines connecting Monk Fryston and Bradford West. This will involve refurbishment of equipment, wire and steelwork. There will be some temporary road ways built and overhead netting where needed. Teams start April and work is due to be completed June 2017. There will be some weekend work, closest residents will be notified in writing, information for the wider community will be signposted and on their website. For further information call 08081687590 Monday-Friday 9-5.30pm.

Tour de Yorkshire was a huge success, with over 2 million people watching this year. A start or finish leg has been confirmed for the Selby District in 2017.

Summit Adventure Park opening in Selby on 28th May. Brand new leisure facility including bowling, climbing, ski simulators, aerial trek, indoor and outdoor skate parks and soft play zone for children.

The Great Yorkshire Airfest 2016 family event on 2nd and 3rd of July, air displays, classic cars and a concert.

Fryston Fest Saturday 11th June. Some confusion as to the licence terms and conditions and the actual activities advertised. Councillor Mackman will take residents' concerns and questions to the Head of Licencing, please contact the parish council clerk so she can pass on your questions.

Devolution Act 2015 – devolving powers and responsibilities to local areas within England. The proposed geography options involve Selby District Council combining with either:

- A) North Yorkshire County Council Districts, East Riding of Yorkshire, York and possibly Hull or
- B) Leeds, Wakefield, Calderdale, Kirklees, Craven, Harrogate and York

In option 1, SDC will be an associate member of the other group but have no voting rights.

Local Plan Core Strategy – the individual with objections took an Appeal request to the Supreme Court, it was denied. Selby District Council's legal costs will be paid by the appellant. Plan Selby will for local plan as initially planned. Hillam Parish Council concerned whether previously safeguarded land will remain so in the new plan.

SDC is on target to meet its quota of housing as set out in the 5 Year Land Supply.

Brownfield register, for councils to register any previously developed land that would benefit from being redeveloped with housing. Selby District is one of 73 pilots of the register. Sites could include old mines, airfields, and derelict properties.

Janette Benaddi from Burn and Helen Butters from Cawood were awarded the "Freedom of the District" after rowing with two team mates from York across the Atlantic Ocean as part of the Talisker Whisky Atlantic Challenge. This is the first time the Freedom of the District has ever been awarded by Selby District Council.

Cllr Mackman had no further information regarding Betteras Hill Quarry or the Red Row development. Clerk is to find a phone number that public can call if planning conditions are being broken by the work in the Quarry

2. Approval and signing of minutes for the meeting held 6th April 2016

It was noted that the clerk had mistakenly confirmed CSR as the chosen electrician to remove the Ring Tree lights, and the work had been carried out. The cost was still the same as the alternative contractor. With this amendment, Cllr Sadler signed the minutes as a true record.

3. Declarations of Interest from Councillors

None declared

4. This was addressed at the beginning of the meeting

5. Monthly Financial Report

DATE	Received From:	DETAILS	PRECEPT	GRANTS & reimburse-ments	S106	VAT REFUND	INTEREST	OTHER	
15/04/2016	CSR ELECTRICAL	REIMBURSEMENT FOR AN OVERPAYMENT AS ARRANGED		£ 100.00					
	SELBY DISTRICT COUNCIL	1ST HALF PRECEPT	£ 5,894.41						APRIL INCOME:
	SELBY DISTRICT COUNCIL	GRANT ELEMENT		£ 174.29					£ 6,168.70

APRIL 2016 EXPENDITURE

Date	No Cheque	Payee	Details	TOTAL COST	Reclaim VAT	Salary, Tax & Payroll Admin	Fees, Memberships, Subscriptions & Insurance	Grants	Maintenance	Admin costs i.e. stationery or stamps	Website	Line total
6.4.15	508	Juvina Janik	Clerk Salary	£ 160.56		£ 160.56						£ 160.56
6.4.15	509	HMRC	Tax	£ 37.40		£ 37.40						£ 37.40
6.4.15	510	Juvina Janik	Reimbursement Website Costs: 1 yr Website hosting and 2yr domain name	£ 132.45	£ 20.36						£ 101.83	£ 122.19
			Book of 6 1st class and 12 2nd class stamps							£ 10.26		£ 10.26
6.4.15	511	Came&Co	Local Council Insurance	£ 731.00			£ 731.00					£ 731.00
6.4.15	512	YLCA	Annual Membership	£ 278.00			£ 278.00					£ 278.00
6.4.15	513	Thirsk CCA	Payroll Admin	£ 38.25		£ 38.25						£ 38.25
				£ 1,377.66	£ 20.36	£ 236.21	£ 1,009.00	£ -	£ -	£ 10.26	£ 101.83	£ 1,377.66

Bank Reconciliation	Opening Balances 1 st April 2016:	Income	Expenditure	Balance at 30th April 2016	Bank Statement Balance at 26 th April
Reserve Account	£ 5210.66	-	-		£5210.66
Current Account	£ 6908.55	£ 6168.70	£ 1377.66	£ 11669.59	£5590.89

Difference due to:

Precept & grant not accounted for by 26th April so income only £100. A £40 cheque from last month was presented so expenditure actually £1407.66 ----- Therefore £6908.55 + £100 - £1417.66 = £5590.89

a) All councillors had a copy of the report, it was approved and then signed by Cllr Sadler

b) May payments were checked against invoices, approved and cheques will be signed at the end of the meeting:

4.5.16	514	Juvina Janik	Clerk Salary	£ 197.96	
	515	Betty Wright	TdY Planting reimbursement	£ 23.88	
	516	Juvina Janik	External Hardrive reimburse	£ 52.31	£ 8.72
	517	MF&HCA	Hall Hire (Feb, Mar, Apr)	£ 60.00	

6. Annual Return Documents – council to accept and approve the figures on the annual return Section 2

Clerk explained the figures that had been input into section 2 and the supporting paperwork required for the annual return. Councillors approved the figures and Councillor Sadler signed the document as Chair. Malcolm Walton will collect the documents as Internal Auditor this week.

07. Updates from meetings attended including MFPC Liason and MF Education Foundation

Pub is the Hub – Uplighting and a raised bed to provide more soil for the new tree have been suggested as possible improvements to be included in the Ring Tree replanting. These ideas will be taken forward and discussed by council at a dedicated Ring Tree meeting. £220.25 has been donated by The Pub is the Hub Coffee Morning and Book sale and £63 has been donated by The Cross Keys and their Patrons to go toward the purchase of a new tree. Clerk to the cash and will deposit in the bank.

MFPC Liason – VAS scheme being introduced in Monk Fryston. Flag Pole and Tree at the top of Mill Close belong to MFPC.

Burial Board AGM 17th May.

MFEF – a ruler and book memento have been commissioned for the pupils of the school to commemorate the Queen's 90th Birthday. They will be presented on the Queen's official birthday later in the year.

08. Tour de Yorkshire Feedback

General consensus that it was a great occasion, the product of a lot of hard work from the steering group and the volunteers. Takings of over £9k, costs were around £7.5k so there will be money to donate to the volunteer organisations that got involved. Dropbox locations set up for members of the public to post their own photos, aerial pictures taken by a drone can be loaded onto the website. A lessons learned meeting will take place next month. Councillor Collinson thanked Cllr Mitchell for facilitating a very successful and enjoyable day.

09. Defibrillator quotes from Martin Fagan – to agree on the equipment to be installed and place order

It was resolved to set up a subcommittee to research into the process further. The quote details were taken by Cllr Sadler and the subcommittee members were confirmed as Cllrs Sadler and Little. The item will be on next month's agenda.

10. Ring Tree matters

a) The bench was removed early on 4th May and the removal of the tree immediately followed to the surprise of many. Cllr Wright approached the tree surgeon and requested that the large sections of the tree would be kept at his workshop for 2 weeks in case any residents wanted a keepsake. Cllr Wright also had 6 slices of the trunk cut for the same reason. Residents are to be informed that pieces are available from Cllr Wright in Hillam or E.S. Trees in Thorp Wood, Selby by way of a notice in the notice board and on the Hillam Website. Clerk to draft a notice and contact E.S. Trees to determine the next step in the process and enquire regarding the metal ring which needs removing.

b) The public will be involved in the choosing of the type of tree that is replanted. It was resolved that each resident will receive a vote and voting may take place through emailing via the website or clerk, a tear off slip available inside the next issue of Hillam News and a voting box inside The Cross Keys. Laminated images of the trees will be provided and put in the notice board and on the website. Notices will be put up in advance to make people aware of the vote taking place. The vote will run through June.

c) It was agreed an extra ordinary meeting dedicated to Ring Tree matters and planning the replanting should be held. The date, location and time will be advertised as soon as it is finalised.

11. Just Giving Page – to agree the wording on the page, the target amount and launch date

It was agreed the target amount should be £1200. The campaign will start on 1st June and run for 30 days as this is the time limit prescribed by Giving.com. Clerk to email links to the draft fundraising page to the Councillors, Cllr Collinson received a printed copy, and the wording is to be reviewed and updated with any amendments suggested and agreed.

12. Rental or purchase proposal of land belonging to Hillam Parish Council

It was resolved that this land was not property of Hillam Parish Council. Clerk to contact the party enquiring and inform them.

13. To agree Councillor access to the NALC website using YLCA log in details.

It was agreed that councillors would be given the log in details to access the NALC website. It was made clear that these details should not be shared with any members of the public and have been received in conjunction with the council’s paid membership into the YLCA.

14. To discuss the Government’s Brownfield Land Registration Initiative

The reason for the register was discussed with Cllr John Mackman at the beginning of the meeting. It was agreed that the only suitable place to be added to the register is The Quarry, Betteras Hill Road. Clerk to officially add this to the register.

15. To review and make observations on planning applications received

- a) DIWI/2016/0230/HPA – Trent Garth, Betteras Hill Road – Amendments (details of materials) - proposed demolition of existing garage and side extension and erection of new side extension and porch. *No Observations*
- b) Notices of decision:
 - i) 2016/0133/HPA - Rose Lea Cottage, The Square, Hillam – *Refused*

16. Village maintenance

- a) Sign from SDC to be dropped off at Cllr Robertson’s house, he will then fit this in place.
- b) 10 Acres – building materials and work have been observed clerk to notify SDC to investigate what is being built
- c) A traffic sign warning motorists of pedestrians is to be requested by the Clerk to Mr Donaldson at Highways. It is to be placed outside Mrs Warren’s house on Hillam Lane.
- d) The location of the Parish Council meeting was discussed as the meeting is made difficult due to the noise from the group in the adjoining room. Cllr Robertson will contact Ray Newton from the MF&HCA to discuss the issue.

17. Fryston Fest

This matter was discussed and action decided at the beginning of the meeting with District Councillor John Mackman.

18. Meeting closed 21.50

SIGNED: _____

DATE: 1st June 2016