

CHAIR: Councillor Julie Sadler
CLERK: Mrs Juvina Janik
43 Chapel Street, Hambleton, Selby YO8 9JG
TELEPHONE: 01757 229885
EMAIL: hillampcclerk@gmail.com

**MINUTES of HILLAM PARISH COUNCIL held Wednesday 1st JULY 2020
ONLINE VIA ZOOM PLATFORM at 7.30pm**

01. Present and apologies

Councillors Sadler (Chair), Little, Lupton, Mitchell (from 8.15pm), Robertson and Tuddenham were in attendance. County Councillor Pearson (until 8.30pm) and District Councillor Mackman were in attendance. Also in attendance: Juvina Janik (Clerk)

Apologies were received and accepted from Councillors Collinson.

02. Declarations of Interest

None declared.

03. The approval and signing of the minutes from Parish Council meetings held 3rd June 2020

No issues raised. **Resolved:** All in favour of approval – Chair signed the minutes as a true record.

04. Updates from Clerk

- Footpaths have been walked and checked – Cllr Sadler collating
- Locality budget form submitted to NYCC £1610
- Huw forestry booked to look at Ring Tree
- Community Right to Bid nomination form for Cross Keys, Hillam, submitted – current registration end 9th July.
- Cllr Sadler's PC update was published online
- Mr Booth will carry out the phone box maintenance with paint from BT suppliers for same cost. Requested a few cones just make area safe for working, will give notice as to when he plans to start the job.
- Bert's barrow asked re pile of rubbish – has been burned, may rise as development works take place on site.
- NYCC has quoted approximately £1300 per annum to supply Hillam electricity – NPower approached regarding paying to exit contract (1 year remaining) and told this is not an option. **Resolved:** Clerk to follow up with the legalities of such.
- NALC and YLCA issued advice to continue with online meetings rather than Parish Council meetings in person, unless absolutely necessary.
- Joint Burial Committee: Anomaly in the way the accounts are kept for the burial board, this has implications on the all the PCs involved. Initial meet arranged between all 3 PCs and clerks, agreed to take issue to PC meetings and aim to resolve the issue as soon as possible, certainly before the end of the current reporting year. Cllr Tuddenham will continue to keep the PC updated of actions.
- Ten Acres have removed one caravan, and remaining caravan is there for the purposes of shielding – initial reason given was flooding. **Resolved:** District Councillor Mackman will follow up.

DRAFT

05. To consider an application for the AJ1 Project Road Safety Fund

A number of possibilities for the fund were discussed, including the advantages and disadvantages of each and the cost restraints. **Resolved:** Clerk to contact Highways with regards to the viability of a pedestrian path on Austfield Lane, discuss possible solutions and collect quotes to help with planning the potential project and applying for funding.

06. To consider the formation of a Community Speed Watch group following the 95 Alive survey results

The 95 Alive survey result meant Highways would not be exercising any measures to reduce the speed of traffic through Hillam, the report did suggest the area would be suitable for a Community Speed Watch group run by Hillam residents. **Resolved:** Clerk is to create an advert for volunteers who would be willing to lead a Community Speed Watch Group. The Parish Council will not be leading the project – it is a community led project.

07. To approve the Clerk salary review

Deferred, awaiting NALC information.

08. To approve the proposed amendment to Standing Orders

Deferred due to further updates now received.

09. To consider the future of Hillam Lights and Hillam News

Current volunteers will be stepping down imminently but there are a lack of volunteers willing to take over.

Cllr Mitchell arrived to meeting 8.15pm

Resolved: PC will look at ways to encourage more volunteers to come forward. Clerk to contact ring Tree Committee to go ahead with road closure application if funds are already in place. Keep on the Agenda.

10. Village Maintenance

a) To consider further work on Ring Tree and Grass | **Resolved:** Ring Tree Bench, notice boards and bench in the Square need basic maintenance. Clerk to obtain quotes.

b) To receive Footpaths review and consider next stages of project | **Resolved:** Locality Budget has been submitted, awaiting outcome. Field has been ploughed through, across a path – clerk to report.

c) To consider items for Monk Fryston PC liaison and organise meeting | **Resolved:** Cllr Sadler will discuss with the MF PC chairman.

d) Matters to report to the clerk for action:

- Austfield Lane pot Hole
- New Flag for Flag pole – Clerk to order, and request MF cut branches back

County Councillor Pearson left the meeting 8.30pm

- Special thank you letter to go to Monk Fryston Post Office and Bert’s Barrow for their hard work and flexibility during the Covid 19 pandemic. Their adaptability ensured many residents were able to safely and easily obtain supplies for their homes.
- Overgrowth at Betteras Hill Road

11. Planning:

a) Applications:

- 2020/0574/HPA First floor extension over existing footprint – 6 Hillam Hall View | **Resolved:** No observations
- 2020/0453/S73 Application to remove/vary condition 04 (agricultural occupancy) - Shelton Firs, Hillam Common Lane | **Resolved:** No observations

DRAFT

b) Notices of decision:

i) 2019/0768/HPA 2 Storey Side extension – Applegarth Cottage, main Street | **Granted**

Ongoing planning issues being followed up by Councillor Mackman:

- Site visit requested for Pig hill Nook Lane, concerns regarding the track and gated entrance now created.
- Site visit requested for Honey Pot Field before Planning Committee meeting, concerns regarding the application for a Barn. PC to write in objection to application.
- Appeal hearing date of 12th August for Viners Station, Birkin – location to be arranged.
- Removal notice enforced at Roe Lane, residents claim modification have taken place to comply with the regulations to allow it to remain. Cllr Mackman requesting the modifications be inspected to ensure compliance.

12. Monthly Finance Report:

a) To approve the June reconciliation to date. An updated version of the reconciliation had been given out shortly before the meeting as £100 donation to the Community Buildings Project, not yet presented, had been missed off the payments list. **Resolved:** The bank statements and reconcile with the cash book. Chair signed the bank statement and the reconciliation for the cashbook.

COMMUNITY ACC:			
CASHBOOK OPENING BALANCE: 25.05.2020	£ 24,626.86	NB: £1460.66 is ring-fenced grant for website and £500 is ring fenced for pump maintenance gifted by Hillam Historians.	
JUNE 2020 RECEIPTS	£ 279.23		
JUNE 2020 PAYMENTS	£ 7,482.71		
CASHBOOK CLOSING BALANCE: 24.6.2020	£ 17,423.38	BANK STATEMENT BALANCE: 24.6.2020	£ 18,130.88
<i>Difference between Statement and Cashbook:</i>	£ 707.50	O/S MF&H COM ASSOC	£ 557.50
		O/S A.BOSMANS	£ 50.00
		O/S R & S NEWTON	£ 100.00
		Reconciled	£ 17,423.38

b) To agree and approve invoices to be paid in July 2020. Cheques to be signed by Chair, cheque book to be passed to another councillor for signing and then collected by Clerk. **Resolved:** Invoices were checked against the cheques and approved.

	Payee	Details	TOTAL COST	VAT: To Redaim
750	JUVINA JANIK	Clerk Salary JUNE 2020	£ 1800.00	
751	HMRC	Q1 TAX (1ST QUARTER)	£ 3.40	
752	S G PARKIN LANDSCAPES	INV 2363 GRASS CUT ALL AREAS (26/5)	£ 185.00	
		TOTAL JUNE SPEND	£ 420.35	£ -
		TOTAL 2020-21 ANNUAL SPEND	£ 9,449.60	£ 850.45

13. Confirm the date of the next Parish Council meeting

Resolved: It was agreed to have a 5th August meeting using the ZOOM platform – this will be reassessed as necessary following guidance nearer the time.

14. Meeting closed – 9.12pm

SIGNED: _____

DATE: _____