

CHAIR: Councillor Julie Sadler
CLERK: Mrs Juvina Janik
43 Chapel Street, Hambleton, Selby YO8 9JG
TELEPHONE: 01757 229885
EMAIL: hillampcclerk@gmail.com

**MINUTES of HILLAM PARISH COUNCIL held Wednesday 5th July 2017
At Monk Fryston and Hillam Community Centre at 7.30pm**

01. Present and apologies

Apologies were received from County Councillors Pearson, Councillors Little, Robertson and Wright and also the clerk, J. Janik. All other councillors were present. There were no other attendees.

02. Declarations of Interest

None were declared.

03. To approve and sign the minutes for Parish Council Meeting 7th June 2017

Resolved: Minutes were accepted and signed as a true record by Councillor Sadler.

04. Clerk Report

- SGParkin contacted re overgrowth at Quarry, said he would check and sort it out
- Quarry contacted re same, awaiting to see what action is taken
- Land rent cheque for 2015-16, JS agreed it would be rewritten with the leaser
- Land rent invoice written and sent for 2017-18
- Breakdown of streetlight repairs 2016-17 requested and received for analysis
- Reported: BHR path blocked/path from Betteras Hill Road to Cannons reported overgrowth/Stocking Lane missing way marker - But NYCC website says: "Farmers are entitled to plough public rights of way if it is not reasonably convenient to avoid them. This only applies to cross-field footpaths and bridleways."
- Amanda Cardiss contacted re whereabouts of sign for 'The Square' – Wall mounted sign has been ordered due to cables underground the original site for the stand up
- June meeting cheques sent – MWs awaiting accompanying letter of thanks from JS re annual audit
- Emailed Martin Acott regarding the Stonebridge development going before Planning Committee – he hasn't heard anything. Stonebridge are currently awaiting a response from the District Valuer on the affordable housing element, he suggests August is more likely than July.
- Contacted NYCC regarding the kissing gates Tom Lane/football field - awaiting information. **RESOLVED:** Clerk to contact landowner at Hillam Hall to obtain permission. Are they happy for stiles to be replaced by kissing gates? If Mobility type gate is chosen, would they be happy to accommodate this and a more substantial footpath as it is a wider gate? Funding to be requested for the above from Locality Budget.
- Contacted Wildlife officer regarding the removal of bushes/hedgerow along Betteras Hill Road, she will investigate.
- Betty has gathered lots of information about the history of Hillam – **Resolved:** Clerk will use info to put something together for the website.
- Barclays meeting – attended and actions to be carried out inc signing forms at meeting
- Still to do: Street Light Maintenance Record

05. Finance Matters:

a) **Resolved:** The financial report and reconciliation for JUNE was provided and accepted.

	<u>Cashbook</u> Opening Balances 31 May 2017:	Receipts	Payments	<u>CASHBOOK</u> Closing Balance at 26 June 17	<u>BANK</u> <u>STATEMENT</u> Balance at 26 June 17
Reserve Account	£ 5212.61	-	-	£ 5212.61	Not r'cd
Current Account	£12,753.27	£0	£3,813.79	£ 8939.48	£ 9097.58
£ 9097.58 – 146.60 (583) -11.50 (577) = £ 8939.48 The cash book and the bank statement reconcile					

*It was noted that the Streetlight Repairs cost looks high – but this accounts for the repair work undertaken in 2016-17 as no invoice was received from NYCC during this period.

b) Agree and approve JUNE payments

Cheque No	Payee	Details	TOTAL COST	VAT: To Reclaim
584	Jovina Janik	Clerk Salary	£ .32	
585	JOHN HARRON	PAYROLL ADMIN APR - JUNE 17	£ 38.25	
TOTAL JUNE SPEND			£ 249.57	£ -
TOTAL ANNUAL SPEND			£ 5,717.65	£ 534.15

Resolved: Payments were approved and it was agreed that invoices and cheques would be inspected and cheques signed at the end of the meeting.

c) Internal Controls update

Cllr Mitchell had requested the MAY 2017 transactions, statement and cashbook to reconcile. The items were checked and the Internal Controls checklist was completed. Signed off by Cllr Sadler.

06. Approve the proposed amendment to the Financial Standing Orders

Resolved: The amendments to the Financial Standing Orders were discussed and it was resolved to approve the amendments in order to allow for unavoidable financial write offs. This is due to the credit discrepancy identified in the 2015-16 annual return which has now been adjusted by Patricia Birch. Proposed by Cllr Tuddenham and seconded by Cllr Mitchell.

07. Article for Hillam News explaining the Parish Council’s responsibilities

Still outstanding

08. Discuss the installation of two kissing gates, Tom Lane PROW

Resolved: As discussed during Clerk’s report

09. Approval of the spend to purchase a current map showing Hillam Public Rights of Way

The maps are no longer required because Cllr Wright sourced and supplied them.

10. Updates from meetings attended by councillors

Burial Board meeting – cancelled

Monk Fryston Education Foundation: Rector John Hetherington is standing down, as is M. Vernon. B. Holmes will be Chair until a new rector is appointed.

11. Updates from Councillor Pearson regarding issues passed on by HPC

As Cllr Pearson was not in attendance this will be deferred.

12. Village Maintenance

- a) Acquiring a street cleaner – Resolved: Clerk to ask Mr Jiggins (Hambleton amenity officer) if interested in a post for Hillam. 2 x 2 hours per week in summer, 1 x 2hr per week in winter. Approved spend of £30 approved for contractor to review work required.
- b) Planter on Hillam Lane – Cllrs Collinson and Little to ask Pub is the Hub group for a volunteer
- c) Thank you cards to go out to the various volunteers who planted flowers at the waterpump, carried out Ring Tree area maintenance and carried out village clean-ups
- d) Weeds coming up through Ring Tree area grass – Resolved: £15 allocated to buy netting to prevent the issue
- e) Ring Tree lights getting covered in soil – Resolved: Cllr Roberston to visit and assess the situation
- f) Notice board needs varnishing – Resolved: Cllr Collinson to arrange this and have the notice board bench condition assessed to see if treatment is required also
- g) Pot holes in Rose Lea Close – Resolved: Clerk to report to Highways
- h) Betteras Hill Road edging needs repairing – Clerk to contact Cllr Pearson for update on situation
- i) Rose Lea Pavements – Done
- j) Weak Mobile Phone Signal, issue raised by Village Plan group – suggested a petition to have it improved. Issue has been discussed with SDC, NYCC and OFCOM – individuals must contact their network provider, this is not a council-controlled area. Resolved: Cllr Sadler to advise residents via Hillam News that it is not something the Parish Council have any powers over
- k) Chapel Street speeding – Cllr Sadler to submit a 95 Alive form again

13. Planning:

- a) None to review
- b) No notices of decision.

13. Confirm the date and time of the next Parish Council Meeting

Resolved: Next Ordinary Parish Council Meeting will be held Wednesday 2nd August 2017, 7.30pm at Monk Fryston and Hillam Community Centre

14. Meeting closed

SIGNED: _____

DATE: _____