

CHAIR: Councillor Seph O'Connell

CLERK: Mrs Juvina Janik

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DRAFT MINUTES of HILLAM PARISH COUNCIL ORDINARY MEETING**Monday 2nd September 2024, 7pm****held at Monk Fryston and Hillam Community Centre****2425/9/1. Present and Apologies (Chairperson to confirm quorum)**

Councillors in attendance: S. O'Connell, C. Hayburn-Hayhut (Vice Chair), P. Atkinson, R. Evans, L. Hutchinson-Hayhut and N. Tuddenham. County Councillor TGrogan. Also in attendance: J. Janik (Clerk),

2425/9/2. Declarations of Interest from Councillors

CH and LH declared a non-pecuniary interest in item 9.a.ii as it refers to the property adjacent to them.

2425/9/3. To approve and sign the minutes for the meeting 1st July 2024

Resolved: The minutes for the PC meeting were approved by Council and signed by the Chair.

2425/9/4. To receive updates from County Councillor Grogan

- TG will be submitting a Locality Budget request for £2k towards the village Vehicle Activated Signs, once approved by NYC, Parish Council can order the signs from the preferred supplier
- Aware of individual causing anti-social behaviour concerns amongst community. Police are dealing with issue as best they can. In response to social media requests, it is definitely not within the Parish Council's powers to remove him from the village
- LH requested updates on Solar Farm planning application. TG: no updates. Will keep an eye on it and PC should also keep an eye on the Quarry on A63 at Lumby for developments there.
- RE asked if any developments with travellers' site on A63. TG: Planning Enforcement have to prosecute and process each individual in breach of the enforcement notice separately. The process is ongoing.

2425/9/5 To plan budget where necessary for Hillam Lights and Tree display by Hillam Lights**Committee**

Substantial upgrades are needed in order to continue the event, this will involve a review of all aspects of the current set up and an upgrade/alternative option for future years. Hillam Lights as a community group will have access to funding sources, and the PC can help support this. With regards to 2024 display, Hillam Lights Committee will continue with the regular display, assessing suitability and identifying concerns. It was proposed (LH) and seconded (SO) that Hillam PC pay for the large central tree for 2024. **Resolved:** All in favour. **Action RE:** to inform Hillam Lights Committee, look at future plans.

2425/9/6 To review Parking issues previously identified

There has been an improvement throughout the village at points where dangerous parking was becoming a regular occurrence. However, a new area has come to light, in front of the white cottages in the Square. Possibly due to the business in the property, parking along the kerb right up to the corner is now frequent, this causes vehicles to have to go round the blind corner on the wrong side of the road. This needs reporting to 101 at the time. **Action PA:** follow up with GL about the Double Yellow Lines process. **Action JJ:** Add VAS contract selection to October Agenda and add PC Dion Wood to the meeting invite each month.

2425/9/7 To confirm receipt of the Joint Burial Committee minutes from August 2024

NT: JBC will be carrying out an assessment of monument condition and looking at repairs where necessary to tidy up cemetery. Landscaping and general maintenance of trees and shrubbery is being actioned. Web page for people to find out about those interred and their connection with the village is being discussed. Next meeting October 2024. Fees charges and precept being requested is being reviewed.

2425/9/8 Village Maintenance

a) Receive updates on ongoing matters:

RE: Ring Tree pruning – feedback from contractors is that they are not interested as it is only a small task. **Action CH:** to ask her contact in this area of work.

LH: MFEF met with Allotments Association who felt it would not be viable or practical for AA to run it as a local allotment as it is small compared to what is needed for an allotment. Current thought is to lease as grazing for horses (rent money will go to the MFEF fund) until another suitable use can be found and implemented, ideas welcomed. Next meeting Wednesday 4th October.

CH: K W Maintenance has improved the village appearance immensely, as summer comes to an end there are less tasks to do. However, alternative jobs could still be done such a leaf clearance, winter bedding plants maintenance and 2x PROW clearance identified. Proposed (CH) and seconded (RE) to action the alternative tasks and review the frequency of attendance through winter at October meeting. **Resolved:** All in favour. **Action JJ:** Put on October Agenda.

RE: Faulty Streetlights up to date on the reporting portal.

RE: Will be looking at a website refresh and potential contract change to improve accessibility and interaction with community. **Action RE.**

b) Streetlights upgrade plan: Paused based on escalating costs as set out in the Summary of Village Project spends distributed by the clerk. Proposed (RE) and seconded (CH) that the upgrades now take place only when a fault is found and at that point it is decided whether a repair or a replacement is necessary. **Resolved:** All in favour.

Comparing the faulty lights reported on the portal and the maintenance chart:

LP21 confirmed irreparable, will cost approximately £1900+VAT. Proposed (RE) and seconded (SO) to replace full column. **Resolved:** All in favour.

2 lanterns awaiting connection by NPG

1 straightforward bulb replacement.

1 under assessment, likely new column needed. Proposed (RE) and seconded (SO) to replace full column if necessary. **Resolved:** All in favour.

Action JJ: Confirm with NW at NY the change of plans with regard to the upgrades.

c) Matters to report:

- Village entrances – coping stones have broken off. **Action RE:** Local handyman to be approached for a quote for repairs.
- Yorkshire Green – community projects fund. £20k per application available.
- Fallen trees due to storm damage – Land owner or NYC is responsible; items can be reported directly.
- Dog waste bins still not cleaned. **Action CH:** follow up with contractor

2425/9/9 Planning:

a) Applications to review:

- i) [ZG2024/0540/TELB](#) | Installation of a 1x 7m wooden pole at | H P F Agricultural Services & Livestock Hillam Common Lane **Resolved:** NO OBSERVATIONS

- ii) [ZG2024/0551/HPA](#) | Erection of a single storey extension to replace an existing outbuildings to rear and replacement of an existing side entrance porch with new, replace existing windows to main dwelling with new and reclaim stone from proposed demolition works to replace wrought iron fence driveway wall | Austin Farm Main Street **Resolved:** No observations
 - iii) [ZG2024/0609/FUL](#) | Demolition of existing bungalow and the erection of a residential dwelling and other associated works | Talania Hillam Common Lane **Resolved:** Object. Overdevelopment compared to size of existing building. Plans do not depict the site and existing adjacent buildings accurately.
 - iv) [ZG2024/0741/FUL](#) | Erection of a permanent dwelling in conjunction with an established game bird, poultry and aboricultural business | Roe Lane Nursery Roe Lane **Resolved:** Green belt. Object.
- b) Notices of Decision:
- i) [ZG2024/0491/S73](#) | Section 73 application to vary condition 02 (plans) of approval 2022/1065/REM | GRANTED

2425/9/10 Finance

- a) To approve the finance summaries and bank reconciliations for both Barclays and Virgin Money for JULY and AUGUST 2024. **Resolved:** The reconciliations were explained, compared against the Bank Statement and approved. Signed by the Chair.

BARCLAYS COMMUNITY ACC:		NB: AT YEAR START £862.09 is ring-fenced grant for website and £500 is ring fenced for pump maintenance gifted by Hillam Historians. INCOME RAISED FROM THE PREVIOUSLY INCREASED ANNUAL PRECEPT WILL NOW BE USED TOWARDS THE ENERGY SAVING LIGHTING PROJECT	
CASHBOOK OPENING BALANCE: 25.6.24	£ 24,563.33		
JULY RECEIPTS	£ -		
JULY PAYMENTS	£ -		
CASHBOOK CLOSING BALANCE: 24.7.24	£ 24,563.33	O/S CHEQUES	CHQ NO
		NONE	
RECONCILIATION:			
BANK STATEMENT Balance 24.7.24	£ 24,563.33		
LESS O/S CHEQUES	£ -		
ADD O/S RECEIPTS	£ -		
Reconciled Balance:	£ 24,563.33	TOTAL	£ -

AUGUST 2024		NB: AT YEAR START £862.09 is ring-fenced grant for website and £500 is ring fenced for pump maintenance gifted by Hillam Historians. INCOME RAISED FROM THE PREVIOUSLY INCREASED ANNUAL PRECEPT WILL NOW BE USED TOWARDS THE ENERGY	
CASHBOOK OPENING BALANCE: 25.7.24	£ 24,563.33		
AUGUST RECEIPTS	£ -		
AUGUST PAYMENTS	£ -		
CASHBOOK CLOSING BALANCE: 23.8.24	£ 24,563.33	O/S CHEQUES	CHQ NO
		NONE	
RECONCILIATION:			
BANK STATEMENT Balance 23.8.24	£ 24,563.33		
LESS O/S CHEQUES	£ -		
ADD O/S RECEIPTS	£ -		
Reconciled Balance:	£ 24,563.33	TOTAL	£ -

BARCLAYS BUSINESS SAVER			
OPENING BALANCE: 25.6.2024	RECEIPTS	PAYMENTS	CLOSING BALANCE: 24.7.24
£ 1,252.91	£ -	£ -	£ 1,252.91
BANK STATEMENT: 24.7.24			£ 1,252.91

BARCLAYS BUSINESS SAVER			
OPENING BALANCE: 25.7.2024	RECEIPTS	PAYMENTS	CLOSING BALANCE: 23.8.24
£ 1,252.91	£ -	£ -	£ 1,252.91
BANK STATEMENT: 23.8.24			£ 1,252.91

VIRGIN MONEY ONLINE			
CASHBOOK OPENING BALANCE: 1.7.24	£ 14,343.65		
JULY RECEIPTS	£ -		
JULY PAYMENTS	£ 12,860.13		
CASHBOOK CLOSING BALANCE: 31.7.24	£ 1,483.52	OUTSTANDING PAYMENTS	
RECONCILIATION:			
BANK STATEMENT Balance 31.7.24	£ 1,483.52		
LESS O/S PAYMENTS	£ -		
ADD O/S RECEIPTS	£ -		
Reconciled Balance:	£ 1,483.52	TOTAL	£ -

VIRGIN MONEY ONLINE			
CASHBOOK OPENING BALANCE: 1.8.24	£ 1,483.52		
AUGUST RECEIPTS	£ -		
AUGUST PAYMENTS	£ 1,308.37		
CASHBOOK CLOSING BALANCE: 31.8.24	£ 175.15	OUTSTANDING PAYMENTS	
RECONCILIATION:			
BANK STATEMENT Balance 31.8.24	£ 175.15		
LESS O/S PAYMENTS	£ -		
ADD O/S RECEIPTS	£ -		
Reconciled Balance:	£ 175.15	TOTAL	£ -

- b) To approve payments to be paid in SEPTEMBER. **Resolved:** The payments were checked against the invoices and approved. Invoices also expected for September were MFHCA for Hall Hire, an additional KW Garden Maintenance and also cleaning of the dog waste bins. A transfer from the Barclays Account will be made via cheque to the online Virgin Account of £9k (the £7.5k precept due plus £1.5k to cover near future costs of village projects)

PAYMENTS BY CHEQUE FROM BARCLAYS				
CHQ. NO.	Payee	Details	TOTAL COST	VAT: To Reclaim
965	HILLAM PARISH COUNCIL	TRANSFER TO VIRGIN ACCOUNT	£ 9,000.00	
		TOTAL CHEQUE PAYMENTS	£ 9,000.00	£ -
PAYMENTS ONLINE MADE FROM VIRGIN MONEY				
NO.	Payee	Details		
V045	JUVINA JANIK	AUGUST SALARY	£ 298.91	
V046	KW GARDEN MAINTENANCE	4HR TO 25 AUG	£ 100.00	
		TOTAL ONLINE SPEND	£ 398.91	£ -
TOTALS AGAINST 2024 BUDGET				
TOTAL MONTH SPEND (NOT INCLUDING ANY TRANSFER)			£ 398.91	£ -
TOTAL 2024-25 ANNUAL SPEND			£ 21,696.93	£ 2,362.59
BUDGET SET				

2425/9/11 Items for the next PC agenda

VAS contract // KW Garden Maintenance hours

2425/9/12 To confirm the date and time of the next PC meeting

Resolved: Monday 7th October, 7pm at Monk Fryston and Hillam Community Centre

2425/9/13 Meeting close 9.30pm

Signed: _____ Date: _____