

CHAIR: Councillor Julie Sadler
 CLERK: Mrs Juvina Janik
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**MINUTES of HILLAM PARISH COUNCIL held Wednesday 6th NOVEMBER 2019
 At Hillam and Monk Fryston Cricket Club at 7.30pm**

01. Present and apologies

Councillors Sadler (Chair), Collinson, Little, Lupton, Robertson and Tuddenham were in attendance. Also in attendance: Juvina Janik (Clerk), County Councillor Chris Pearson. Apologies were received and accepted from Councillor Mitchell.

02. Declarations of Interest

Councillor Robertson declared an interest as a Trustee in matters regarding the Monk Fryston and Hillam Community Centre.

03. To approve and sign the minutes for Parish Council Meeting 10th October 2019

For clarity, it was proposed that the following additions were made: Item 4i) Streetlights to have added "Clerk to action the replacement **at High Gables** with NYCC immediately..." Item 4ii) Defibrillator Maintenance to have added "**£126 per year**". **Resolved:** All in favour. The Chair signed the minutes as a true record.

04. Matters Arising from Previous minutes

- i) Streetlights: Lamp No. 9 outside High gables has been actioned
- ii) Footpaths: S.G. Parkin has cut path BHR and Hillam Lane as requested. Agreed to twice a year cut at £140/cut - February and September.
- iii) Land Valuation: Tomlinson's initial inspection report will cost £120 + VAT. It was approved that this would be worth having. Clerk is to book the appointment.
- iv) Correspondence: Thank you sent to Mel and Jayne at the pub. Confirmation of receipt and thanks sent from the CAB for donation. Welcome letter written to the new vicar at St. Wilfrid's. Traffic Bureau have logged the speeding complaint for Hillam Lane and for Chapel Street and it is 'subject to further investigation'. Caravan abandoned on A63 now removed.
- v) Shared Moment of celebration 8-10th May 2020 is 75th VE Day – potential village collaboration

05. Finance Report:

a) **Resolved:** The bank reconciliation for OCTOBER was approved and signed. The statement showing the interest in the reserve account has been received.

| COMMUNITY ACC CASHBOOK: | | | |
|------------------------------|-------------|---|-------------|
| OPENING BALANCE: 25.9.19 | £ 16,315.24 | NB: £1460.66 is ring-fenced grant for website and £500 is ring fenced for pump maintenance gifted by Hillam Historians. | |
| OCT 19 RECEIPTS | £ 7,396.79 | | |
| OCT 19 PAYMENTS | £ 1,151.44 | | |
| CLOSING BALANCE: 24.10.19 | £ 22,560.59 | STATEMENT BALANCE: 24.10.19 | £ 22,790.59 |
| Difference: £ | 230.00 | O/S 705 GLORIA LAW | £ 30.00 |
| | | O/S 704 MFHCA | £ 250.00 |
| | | INCOME LAND RENT | £ 50.00 |
| | | Reconciled | £ 22,560.59 |

| RESERVE ACC CASHBOOK | | | |
|----------------------------------|----------|----------|---------------------------------|
| OPENING BALANCE: 25.9.19 | RECEIPTS | PAYMENTS | CLOSING BALANCE: 24.10.19 |
| £ 1,228.38 | £ 0.61 | £ - | £ 1,228.99 |
| BANK STATEMENT BALANCE: 24.10.19 | | | £ 1,228.99 |

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b) To agree and approve invoices to be paid in OCTOBER

Resolved: Payments were approved. Cheques to be signed at meeting close. Cllr Little is to receive a hard copy of finance docs from now on.

c) To approve Community Heartbeat Trust maintenance support package payment for years 2&3

Resolved: This is a back payment, having agreed to make these payments when the defibrillator was installed but not having received an invoice until now. The payment was approved.

| | Payee | Details | TOTAL COST |
|-----|---------------------------|--|-------------|
| 708 | Juvina Janik | Clerk Salary OCT 2019 | £ |
| 709 | S.G.Parkin | GRASS CUTTING INV 2258+2265 | £ 325.00 |
| 710 | H&MFCC | INVOICE AUG/SEPT/OCT | £ 60.00 |
| 711 | COMMUNITY HEARTBEAT TRUST | MANAGED SOLUTION -ANNUAL YR 2+3 BACK PAYMENT | £ 252.00 |
| 712 | MF, H & BS BURIAL BOARD | PRECEPT 19/20 | £ 1,078.62 |
| | | TOTAL NOVEMBER SPEND | £ 1,974.50 |
| | | TOTAL 2019-20 ANNUAL SPEND | £ 13,995.93 |

d) Budget review and decide which projects will be carried out and incur costs

Possible projects for 2020-2021 include: Heritage boards, looking into solutions for the lack of path and space for pedestrians from Lilac Oval to Cross Keys, Environmental project, Street Furniture, Planting, Path Reinstatement and Maintenance. Streetlight replacement programme is ongoing and the PC will continue to replace broken lights with new columns. Cllr Little proposed that Path Improvement be the main focus of 2020-2021, seconded by Cllr Tuddenham. **Resolved:** All in favour. Clerk will prepare a budget for review in December and get quotes for the reinstatement of path from Bungalow to Bluebell wood and also surfacing of Brick Pond path and Tree clearance. Application for the NYCC Environmental Budget via Cllr Chris Pearson is to be applied for also.

06. To approve the purchase of a wreath for Remembrance Sunday and finalise village display arrangements

Councillor Collinson proposed the usual wreath was purchased at £25. Seconded by Councillor Lupton. **Resolved:** All in favour. Purchase approved. Cllr Sadler will decorate the Water Pump Area again for the weekend.

07. To review the effect the signs have had on speeding traffic on Austfield Lane

Reports back that there is a noticeable difference and therefore the signs have been effective and will stay in place. **Resolved:** No further action necessary at this point.

08. To discuss the future of Hillam News

Cllr Little proposed a call for volunteers to take over the running of the magazine should be made around the village. This was seconded by Cllr Lupton. **Resolved:** All in favour. Cllr Sadler will prepare a piece for Hillam News. Cllr Lupton will reach out via Facebook to the Hillam Families Group and via Nextdoor network. Review the situation in January.

09. To discuss items to go into Hillam News, deadline 8.11.2019

Footpath Improvement project
Streetlight replacements
Pub is the Hub celebration
Austfield Road signage
Cllr Sadler to write copy.

10. To discuss another annual sponsorship of a floodlight at St Wilfred's Church

Cllr Lupton proposed a further year of sponsorship. Cllr Robertson seconded. **Resolved:** All in favour. Sponsorship at £30 was approved. Clerk to write check for signing.

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11. Planning

a) Applications:

- i) 2019/1096/TPO – Application for consent to fell 1No. Cherry Tree and replace with a different species of tree covered by TPO 6/1997. High Gables, Chapel Street. **Resolved:** No observations

b) Notices of decision:

- i. 2019/0439/S73 Agricultural Shed without complying with condition 3 of original permission, Lowfield Road - Permitted.
- ii. 2019/0440/FUL Polytunnel retention, Lowfield Road – Permitted.
- iii. 2019/0733/HPA Replacement of conservatory and change of garage to accommodation, Austin Cottage, Main Street - Permitted.

12. Village maintenance:

- a) To assess the flood situation on Chapel Street – reported to Yorkshire Water by resident. **Resolved:** Clerk to inform Environmental Health and Yorkshire Water regarding the lack of drainage on Chapel Street between Hillam Hall and Austfield Lane noting the possible contamination with raw sewage.
- b) Village Entrances – to discuss the application of the plaster roses. **Resolved:** this will be reviewed in spring after the bad weather has passed.
- c) To consider phone box maintenance requirements. **Resolved:** Clerk to check if BT will provide the paint. Clerk to contact Mr Booth and put the job on hold until after winter – the work is to be budgeted for in the 2020-2021 budget.
- d) Maintenance Matters to report to the clerk:
 - i) Letter received from resident regarding ‘path No. 9’ to Birkin. Selby District Council state a waymarker has been reinstated but resident insists there is still no marker. Cllr Sadler to check at location.
 - ii) Streetlight 17 (Hillam Lane between Betteras Hill Road Junctions – opposite Beech House) on during day – to be reported
 - iii) Ring Tree maintenance – the tree has been cut loose from the original tie, Tree is to be checked in February
 - iv) Children playing at and on the Ring Tree – to be reported in Hillam News
 - v) Ring Tree Lights display- Cllr Sadler to invite Ring Tree Committee to discuss plans and offer PC input.
 - vi) Historic Document can now be sent to Archives at NYCC
 - vii) Cllr Little thanks Cllr Sadler for flowers and PC for cake to celebrate Pub is the Hub

13. Updates from Councillors from meetings, events or matters arising

- a) The No Parking proposal in Monk Fryston- Clerk to respond with view that the parking is important to Hillam residents, the survival of the business is important to Hillam and its residents and the lack of parking will be detrimental to the business
- b) Burial Board: Currently advertising the post of Clerk. Acting Clerk is Jean Collinson.
- c) Cllr Pearson updated that Salt is stocked up for winter for gritting – PC request Betteras Hill Road be gritted

13. Confirm date and location of next Parish Council Meeting

Resolved: Next Parish Council Meeting: Wednesday 4th December, 7.30pm to be preceded by a staffing committee appraisal with the clerk at 7pm

14. Meeting closed – 9.22pm

SIGNED: _____

DATE: _____