

CHAIR: Councillor Julie Sadler
 CLERK: Mrs Juvina Janik
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**MINUTES of HILLAM PARISH COUNCIL Ordinary Meeting held Wednesday 6th March 2019
 At Hillam Cricket Pavilion at 7.30pm**

01. Present and apologies

Present: Parish Councillors Collinson (VC), Robertson and Tuddenham. Apologies received from: Cllrs Mitchell, Sadler, Lupton, Little.

Attendees: Juvina Janik (Clerk)

02. Declarations of Interest

None.

03. To approve and sign the minutes for Parish Council Meeting 6th February 2019

Resolved: The minutes were approved by council and signed by Councillor Collinson as a true record.

04. Monthly Finance Report

a) **Resolved:** Council approved the February 2019 financial summary and bank reconciliation

	Cashbook Opening Balances 25 JAN 19:	Receipts	Payments	CASHBOOK Closing Balance at 22 FEB 2019	BANK STATEMENT Balance at 22 FEB 2019
Reserve Account	£ 5223.92	-	-	£ 5223.92	£ 5223.92
Current Account	£ 14,439.42	£200.00	£248.30	£ 14,391.12	£ 14,391.12

Statement and cashbook reconcile.

NB: £800 is ring-fenced grant for street light replacements not yet invoiced by NYCC. £1460.66 is ring-fenced grant for website and £500 is ring fenced for pump maintenance gifted by Hillam Historians.

b) Approve Payments to be made in March:

Resolved: The Clerk had not brought the cheque book so cheques could not be signed. The invoices were reviewed and approved. Clerk will take cheque book and invoices to councillors' houses to be checked and signed.

Cheque No	Payee	Details	TOTAL COST	VAT: To Redaim
669	Juvina Janik	Clerk Salary FEB 2019	£ 221.36	
670	Community Heartbeat Trust	Emergency Phone	£ 52.00	
671	Juvina Janik	Reimburse: Wix Hosting Plan to 4.3.2019-4.3.2020	£ 122.40	£ 20.40
672	MFHCA	FEB HALL HIRE	£ 20.00	
		TOTAL MARCH SPEND	£ 415.76	£ 20.40
		TOTAL 2018-19 ANNUAL SPEND	£ 8,902.96	£ 311.79

c) Agree Internal Auditor to be used for end of year

Resolved: Council resolved to request Andrew Bosman carry out the internal audit as he was recommended by YLCA to Hambleton PC and would already be carrying out audit work at the clerk's house. This should reduce the cost of the internal audit process.

05. To explain the Election Process, making nominations and important dates

Resolved: The clerk talked through the form and explained that all completed forms were to be taken to Cllr Sadlers House for 20th March, where she would collect them from. The clerk will arrange a meeting with Selby District Council to submit the nomination forms, leaving enough time for amendments if necessary.

06. Discuss Austfield Lane update and actions to follow

A meeting was held with the land owners but a funding source is not currently available. It is clear there need to be some road safety improvements on this stretch of Highway. Glen Donaldson from Highways is waiting until decisions are made regarding the Birkin site before finalising what measures would be appropriate if any. **Resolved:** This will be an agenda item in April for further discussion and updates.

07. To discuss the installation of an additional dog waste bin

Residents requested a dog waste bin be located at the end of Fairfield Lane, off Hillam Lane. **Resolved:** The installation was approved. Clerk to request installation by SDC, identifying the location.

08. Discuss project for the Yorkshire Water donation to be used for

Resolved: Donation to be used for the installation of the dog waste bin which was requested by residents.

09. Planning

- a) NY/2019/0005/73: Kellingley Colliery. **Resolved:** No observations.
2018/1330/FULM: Retrospective application for above ground apparatus associated with new sewerage pumping station – Water Treatment Works, Stocking Lane. **Resolved:** No observations.
2019/0170/HPA: 27 Hillside Close – Proposed 2 storey rear extension, garage frontage brought forward and dormer over roof. **Resolved:** No observations.
- b) Notices of decision:
2018/1311/HPA - Dower House. Granted.
2018/0707/OUT - Land adjacent to Hillam Hall Lane. Refused.

11. Village Maintenance issues and actions to be implemented:

- a) Resident reported a possible breach in planning conditions on Hillam Hall Lane, a hedge has been planted. **Resolved:** It is believed that several people have hedges on this street, this would be an SDC issue if correct. Cllr Robertson to discuss with resident.
- b) Village group suggested the area that was refused planning for houses recently (Stonebridge) should be claimed partially as a Wildlife Conservation Area. **Resolved:** This is not something the Parish Council can implement on private land and the PC do not have funds to purchase land for this reason. No further action to be taken.
- c) Suggestion that the PC gets the various organisations in the village to publicise what is going on in the village. **Resolved:** The PC already provide a parish notice board that organisations can choose to advertise their events in. There is also a Facebook page and a regular publication that is distributed to all homes in the village that give organisations the opportunity to tell the parish what they are organising. No further action.

12. Updates on councillors from meetings/ongoing issues

- Flytipping on Betteras Hill Road again. To be reported if still there.
- **MFHCA** – nothing to report
- **Burial Board** – Fallen tree removed. Possibly undertaking a Tree Hazard Survey. Possibly undertaking ground-rodging to determine how many plots are left in the cemetery. Access along the outside of the East wall has been blocked by a resident, a letter has been distributed and Cllr Collinson (on behalf of the Burial Board) visited residents to ensure they were aware that access was needed to maintain the wall and also for vehicles in the field.

13. Meeting closed – 8.40 PM

SIGNED: _____

DATE: _____