

CHAIR: Councillor Seph O'Connell  
CLERK: Mrs Juvina Janik  
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**MINUTES of HILLAM PARISH COUNCIL MEETING  
Monday 1<sup>st</sup> November 2021, 7.30pm  
held at Monk Fryston and Hillam Community Centre**

**1. Present and Apologies (Chairperson to confirm quorum)**

Parish Councillors O'Connell (Chair), Collinson, Mitchell, and Tuddenham and District Councillor Mackman. Also in attendance: Juvina Janik (clerk), Carly Hayburn and Lucy Hutchinson (residents). Apologies were received and accepted from Councillor Robertson.

**2. Declarations of Interest from Councillors**

Councillor Mackman declared a non-pecuniary interest in all matters relating to planning due to being a member of Selby District Council Planning Committee.

**3. To Co-opt new Councillors and complete the Declarations of Acceptance of Office**

Councillor Seph O'Connell nominated Carley Hayburn for the post of Parish Councillor. This was seconded by Cllr Tuddenham. All voted in favour.

Councillor Seph O'Connell nominated Lucy Hutchinson for the post of Parish Councillor. This was seconded by Cllr Tuddenham. All voted in favour.

Both new councillors signed the declaration of Acceptance of Office and received the Selby District Council Co-opt form and Declaration of Interests form to complete and return to the clerk. The clerk will email the downloadable copy of The Good Councillor's Guide, the Code of Conduct and the Privacy Policy.

**4. To approve and sign the minutes for Hillam Parish Council Meetings 4<sup>th</sup> October 2021**

**Resolved:** The minutes were approved by council and signed by the chair.

**5. Receive County, District and Parish Councillor updates on issues not on the agenda**

Selby District Council, District Councillor Mackman:

- Hillam Lane, unauthorised encampment – the public Inquiry has been scheduled for 22<sup>nd</sup> March 2022 to last for 4 days. It is likely the Inquiry will be held locally, possibly at a hotel to enable all parties separate meeting spaces. The Inquiry will be in person, not online. Selby District Council have now appointed the team who will lead its case.
- Local Government reorganisation – the reorganisation is progressing, committees are being set up and the new wards and number of councillors is being reviewed. Elections for the Councillors representing the wards will be held in May 2022.

Hillam Lights, Councillor Mitchell:

- After a flyer was distributed the Committee have had some residents come forward as Volunteers for the event meaning the event will go ahead. The Parish Council will insure the event assuming the insurance company approve the Risk Assessments as in previous years.

Joint Burial Committee, Councillor Tuddenham:

- Plans to look at when, where and how to acquire land for future burials will be looked at in the next JBC meeting.

**6. To review the Parish Services Audit and agree any amendments to be submitted**

**Resolved:** The addition of 1 nursery setting was the only amendment to the Hillam Services Audit. Clerk to submit amended document.

**7. To receive feedback from training completed on PC awarding grants**

A summary of the webinar was shared with the Council members. It was agreed a policy should be written and a grant request form would provide a fair and transparent way for the PC to assess and decide on applications.

**8. Finance:**

a) To approve the financial reconciliation for October 2021

**Resolved:** The reconciliation and statements were compared and the summary was approved by Council.

<b>COMMUNITY ACC:</b>		NB: £1127.89 is ring-fenced grant for website and £500 is ring fenced for pump maintenance gifted by Hillam Historians. <b>£7354.80 OF THE INCREASED ANNUAL PRECEPT TOTAL IS RINGFENCED TO COVER COSTS ASSOCIATED WITH PLANNING CONSULTANTS; ANY UNUSED</b>		
<b>CASHBOOK OPENING BALANCE: 25.9.21</b>	£ 19,815.85			
OCTOBER RECEIPTS	£ 11,213.59			
OCTOBER PAYMENTS	£ 4,740.11			
<b>CASHBOOK CLOSING BALANCE: 22.10.21</b>	£ 26,289.33	<b>BANK STATEMENT BALANCE : 22.10.21</b>	£ 26,349.33	CHQ NO
<i>Difference between Statement and Cashbook:</i>	£ 60.00	MFHCA	£ 20.00	814
		MFHCA	£ 20.00	821
		MFHCA	£ 20.00	824
Reconciliation	£ 26,289.33	TOTAL O/S	£ 60.00	

<b>RESERVE ACC CASHBOOK</b>			
<b>OPENING BALANCE: 25.9.2021</b>	RECEIPTS	PAYMENTS	<b>CLOSING BALANCE: 22.10.2021</b>
£ 1,230.65	£ -	£ -	£ 1,230.65
BANK STATEMENT: 22.10.2021			£ 1,230.65

b) To approve payments for November 2021

**Resolved:** The written cheques were checked against the invoices received and approved for payment by Council.

**9. Planning:**

a) Applications and Appeals to review:

i) 2021/1249/OUT | Outline Application for erection of two proposed dwellings to rear including access, layout and scale (all other matters reserved) | The Old Orchard, Hillam Lane

**Resolved:** Needs further investigation on the following points: whether this is Green Belt land, whether it is within the Development Limits of the village, the accuracy of the existing plan provided and the drainage issues already encountered at this location. Clerk to research.

b) Notices of Decision: 2021/0920/HPA | 2 Prospect Close | GRANTED

c) To receive any updates of ongoing Applications and Appeals

- Hillam Lane Appeal update given at agenda item 5

d) Yorkshire Green Updates

- Mr Sadler had not attended the recent consultation and had no feedback to give. Clerk to ask for feedback from the YLCA training Webinar that was attended.
- Yorkshire Green intends to apply for a Development Consent Order (DCO) in late 2022. The process requires them to carry out a public consultation which is about to start. As the proposals are in the Green Belt normal GB Planning rules apply

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- Letter and email received as notice of Statutory Consultation for the project launched by National Grid Electricity Transmission plc. Public consultation events for the public have been scheduled, one being at the Community Centre on 13<sup>th</sup> November 12.30pm – 4.30pm. A range of online webinar sessions have also been arranged for people who have questions or are interested to learn more. yorkshiregreen@communityrelations.co.uk or 08000294359.
- Clerk to look at what financial compensation would be available for community projects should the development go ahead.

**10. Village Maintenance**

a) Updates

- HUW forestry have been actioned to carry out the adjustments where necessary at the Ring Tree, no confirmation of the action has been received as yet. Answerphone message left to have them confirm either way. Another contractor will be needed if HUW Forestry are not doing the checks.
- Footbridges at Betteras Hill Road and on path to Monk Fryston have been marked for complete replacements rather than repairs, via NYCC.
- Grass cutting around the bench on Betteras Hill Road has been done
- Flytipping on Betteras Hill Road has been removed
- Broadband project is ongoing (S.O.)
- Jubilee Celebration Committee meeting is upcoming (S.O.)
- Proms at the Pavilion planned for the Saturday of the Jubilee weekend (I.M.)

**11. To confirm the date of the next ordinary Parish Council meeting, dependent on Covid-19 Regulations**

**Resolved:** Monday 6<sup>th</sup> December,

**12. Meeting close 21.00**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_