

CHAIR: Councillor Seph O'Connell
CLERK: Mrs Juvina Janik
43 Chapel Street, Hambleton, Selby YO8 9JG
EMAIL: hillampcclerk@gmail.com

MINUTES of HILLAM PARISH COUNCIL MEETING
Monday 7th November, 7.30pm
held at Monk Fryston and Hillam Community Centre

1. Present and Apologies (Chairperson to confirm quorum)

Councillors in attendance: O'Connell (Chair), Collinson, Hayburn, Hutchinson and Vickers, and District Councillor Mackman.

Apologies received from Councillor Tuddenham.

Also in attendance: Juvina Janik (clerk)

2. Declarations of Interest from Councillors

None declared

3. To approve and sign the minutes for Hillam Parish Council Meeting 3 October 2022

Resolved: Minor amendments had been requested by District Councillor Mackman, the updated version had been circulated. The final minutes were approved by Council and signed by Cllr O'Connell.

4. To receive updates on relevant local issues from County, District and Parish Councillors

Parish Councillor Vickers:

- Ring Tree now replaced. Electrics were made safe by AW Electrical in advance of the tree removal. A more maintenance-friendly lighting arrangement and possibly LED lights are recommended for the future.
- Conducted visual inspection of popular PROW routes in the village, cutting back brambles and overgrowth where necessary. Two stiles to repair.
- Power cut has possibly outed a couple of street lights – clerk to follow up

District Councillor Mackman:

- Land drainage works at Ashfield Villas is almost complete. NYCC may fit a non-return valve to one end of a culvert crossing under Hillam Lane, so that if the IDB drain is at a higher level it will not flow back into the dyke in front of Ashfield Villas
- A63/A1M Service Station plans – no decision as yet
- Gypsy Site on A63 Appeal Hearing has taken place. Planning Inspector is expected to deliver a verdict by the end of the year
- Pre Submission Publication Public Consultation has concluded. The next stage will be the Plan getting submitted to the Secretary of State
- Lunness Quarry NYCC planning application – awaiting decision
- Lumby Quarry NYCC planning application – awaiting decision. It has been noted that this site is NOT included in the NYCC Minerals and Waste Plan
- Work to install Lifts at Selby Train Station has begun

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Parish Councillor Hutchinson:

- Survey for Hillam Residents has been printed and Hillam News have agreed to distribute where possible, it will be mid- November and the online version will be available from a similar time. Paper responses will be returned to Cllr Hutchinson, deadline is 30th December and results will be published in the New Year.
- Flower beds – Priory Roses have agreed to plant up the flower bed at the end of their drive. If this is well received, they will be paid to carry out the same at the other flower bed sites. Cllrs Hutchinson and Hayburn will tidy up Hillam/Monk Fryston flower bed in the meantime.

Parish Councillor O' Connell:

- NYCC have requested the PC carry out a bridge 'survey' with photos, locations and details about condition to address maintenance issues
- Plans for Coronation 6 May – could involve village celebrations/displays – all to look into ideas and funding opportunities

5. Village Maintenance

a) A number of updates including the Ring Tree and Flower Beds have been covered in Parish Councillors individual updates. In addition:

- i. Hillam Parish Council Hi-Vis jackets have been ordered and dispatched
- ii. Shared Spreadsheet now available for Councillors to add any village maintenance issues identified – this prepares the list of work ready for the contractor to attend for a day and enables Cllrs to see what has been raised and addressed
- iii. 30mph signs on Betteras Hill Road – eroded poles replaced
- iv. Hillside Close – future plans to be discussed with owner
- v. NYCC Grass Cutting payment claimed

b) Lights out in The Square, at Manor Court Bungalow and also on Betteras Hill Road

6. To confirm PC still agrees to cover the Christmas Lights event under PC insurance

The clerk received confirmation from the Insurers that this event will be covered at no extra cost.

Resolved: It was agreed the event can still be covered under PC insurance. Continued close communication with the Lights Committee regarding plans for the evening and Risk Assessments to be shared.

7. To discuss energy costs and confirm plan to ensure costs can be met

Following notification that the electricity bill will be £4358.07 for 2022-23, there were several options for the PC to consider at this point including replacing lanterns with LEDs, switching lights off overnight, looking at funding options and Greener future energy sources. Cllr Mackman suggested the Two Ridings organisation for grants.

It was proposed by Cllr O'Connell that the process is started to upgrade all lamps to LED at a quoted cost of approximately £11,500. This would result in a saving of approximately £3377 per year on this year's cost. It will take around 3.5 years for the investment to pay for itself. It is greener and more cost effective in the long term. The funding to carry this out will come from capital already raised by the precept and unused due to the success of the Planning Consultant and Selby DC at the Appeal for planning permission on Hillam Lane.

Resolved: The proposal was seconded by Cllr Hutchinson. All Councillors were in favour. Clerk to start the process with NYCC.

8. To note any items additional to usual that will need to be covered in the 2023-24 budget

In December the 2023-24 precept will need to be set. To ensure the precept is set appropriately the PC needs to identify any costs that will be above the regular maintenance costs for the village and budget for this where necessary. Items identified:

- Path-keeper budget of £2k – to allow efficient, localised maintenance of PROW to take place where appropriate
- Coronation events – options for grant funding opportunities should be sought

9. Planning:

a) Applications to review:

- i. 2022/1153/REM | Reserved matters application including appearance, landscaping, layout, scale and access of approval 2020/1142/OUT Outline application with all matters reserved for the erection of one dwelling in the side garden to the NORTH of the house (AMENDED PLANS RECEIVED) | Brooklands, Betteras Hill Road | **Resolved: NO OBSERVATIONS**
- ii. NY/2022/0200/FUL | Consultation on planning application for the purposes of the retrospective application for the erection of 6 No. office cabins | land at Betteras Hill Quarry, Brotherton Road | **Resolved: PC Objects on the basis of current ongoing concerns about the site and the pending planning application which may halt site operations and reduce the need for cabins.**
- iii. 2022/1161/PAS | Prior Approval for installation of a 7.98KW solar PV system comprising 21 x 380W panels on the south facing roof of the Hillam and Monk Fryston Cricket Pavillion | Hillam And Monk Fryston Cricket Club, Chapel Street | **Resolved: NO OBSERVATIONS**

b) Notices of decision:

- i. 2022/0844/HPA | Old Chapel Garden, Chapel Street | **GRANTED**
- ii. 2022/0664/HPA | 25 Hillside Close | **GRANTED**
- iii. 2022/0427/HPA | Brooklands, Hillam Lane | **GRANTED**

10. Finance

a) To approve the financial reconciliation for OCTOBER 2022

Cheques that have been outstanding for over 6 months have been written back into the cashbook – relevant parties have been contacted about presenting the cheques. **Resolved:** The reconciliations were checked against the Bank Statements and approved by Council.

COMMUNITY ACC:			NB: £1127.89 is ring-fenced grant for website and £500 is ring fenced for pump maintenance gifted by Hillam Historians. THE PRECEPT WILL BE REDUCED ONCE THE PLANNING CONSULTANT FEES HAVE BEEN COVERED.	
CASHBOOK OPENING BALANCE: 24.9.22		£ 30,787.62		
OCTOBER RECEIPTS		£ 11,452.67		
OCTOBER PAYMENTS		£ 529.67		
CASHBOOK CLOSING BALANCE: 24.10.22		£ 41,710.62	Written back in cheques	
<i>Add - written back into cashbook</i>		£ 137.60	MFHCA	£ 20.00 814
CASHBOOK CLOSING BALANCE: 24.10.22		£ 41,848.22	MFHCA	£ 20.00 834
			MFHCA	£ 20.00 841
RECONCILIATION:			MFHCA	£ 20.00 847
BANK STATEMENT Balance 24.10.22		£ 41,848.22	MORTON BROS LTD	£ 57.60 848
RESERVE ACC CASHBOOK				
OPENING BALANCE: 24.09.2022	RECEIPTS	PAYMENTS	CLOSING BALANCE: 24.10.2022	
£ 1,231.18	£ -	£ -	£ 1,231.18	
BANK STATEMENT: 24.10.2022		£ 1,231.18	TOTAL	£ 137.60

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b) To approve payments for NOVEMBER 2022

Resolved: In addition to the prepared cheques. Payments were approved for the Poppy Wreath and the printing of the surveys. All invoices were approved and checked against the cheques. The cheques were signed.

CHQ NO.	Payee	Details	TOTAL COST	VAT: To Redaim
886	J. JANIK	OCTOBER SALARY	£	£ -
887	SG PARKIN LANDSCAPES	INV 2901 & 2907	£ 420.00	
888	MONK FRYSTON PAROCHIAL CHURCH COUNCIL	DONATION TO FLOODLIGHTS - SPONSORSHIP	£ 35.00	
889	MFHCC	HALL HIRE X 3 MONTHS	£ 60.00	
TOTAL OCTOBER SPEND			£ 760.37	£ -
TOTAL 2022-23 ANNUAL SPEND			£ 8,690.69	£ 411.29

11. To confirm the date of the next ordinary Parish Council meeting

Resolved: Next meeting will be held Monday 5 DECEMBER 2022, 7.30pm at MFHCC

12. Meeting close 21.35

Signed: _____ Date: _____