

HILLAM PARISH COUNCIL

CLERK: Mrs Juvina Janik
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**DRAFT Minutes of Hillam Parish Council Ordinary Meeting
Monday 7th April 2025, 7pm
held at Monk Fryston and Hillam Community Centre**

2526/4/1 Present and Apologies (Chairperson to confirm quorum)

Councillors in attendance: C. Hayburn-Hayhut (Chair), P. Atkinson, M. Cooke, R. Evans, L. Hutchinson-Hayhut, A. Oliver (co-opted at this meeting) and Councillor Tuddenham.

Also in attendance: R. Pickering (In Bloom), Pam Austwick, Linda Walker and Hilary Sampson

Apologies from the Clerk.

2526/4/2 To Co-opt new member and complete paperwork

Alison Oliver accepted a nomination for co-option by Cllr LH-H, seconded by Cllr Evans.

Resolved: All in Favour. Councillor Oliver completed the Declaration of Acceptance of Office and the North Yorkshire Co-Option Declaration form, and will continue the meeting as a full member.

2526/4/3 Declarations of Interest from Councillors

None declared.

2526/4/4 To receive updates from PC Dion Wood

Not in attendance, but emailed to say queries can be sent to him directly or via 101. Dial 999 in an emergency.

2526/4/5 To receive updates from County Councillor Grogan

Not in attendance.

2526/4/6 To approve and sign the minutes for the Hillam PC meeting 10th March

Resolved: The drafts minutes had been circulated in advance. Minutes were approved by Council and signed by the Chair.

2526/4/7 To receive comments from attendees

Three parishioners in attendance made comment on three subjects.

- i) The site known as 10 Acres occupied by the Cannon family which has been subject to several orders allowing them to inhabit the site. They noted that the last submission to Selby Council made by the family had been in 2020 and had been held in abeyance ever since. The attendees noted that the number of caravans held on the site was greater than that originally allowed and that business assets, including vehicles in various states of repair were in contradiction to that which had been previously allowed. They asked that the council make representations to Selby District Council (which is now under the unitary authority North Yorkshire Council) to ascertain the current standing of the application and any proposed actions.

Resolved: Agreed by councillors to enquire. **Action PA.**

- ii) **VAS** (Vehicle Activated Signs – to warn drivers of their speed). Attendees queried why we had only one machine which was shared between two village locations.

Response: Councillors replied that there were several reasons for this. We are not permitted to have a permanent fixed facility by law (or by-law) and what we have must be changed at a minimum every 8 weeks. Changing the site also provides versatility allowing the sites where speeding is thought an issue to be covered.

Attendees also queried the siting of the VAS machine, feeling there were areas where it would have been better suited.

Response: Councillors noted that the siting had been recommended by North Yorkshire County Council experts. Placement had to be within the 30mph area and not adjacent to the start of that area. Councillors felt the places selected remain the best option.

- iii) **Flooding and Dykes around Chapel Street etc.** The attendees raised the issue of the quality of drainage infrastructure and that when there were problems this resulted in effluence on the street and in gardens. Not unique to Chapel Street, this had also occurred in Hillam Hall View, Pinetree Avenue, Rose Lea Close amongst others. They voiced their concerns over the proposed development round Main Street and the extra houses that were being proposed, the building that was currently being developed on Chapel Street and the quality of the drainage works and also mentioned that some garden waste had been dumped into the dykes in the past which added to the issue.

Response: Councillors informed the residents that drainage was always a matter used to object to unsuitable development, including those mentioned, and that the PC contacts the Drainage Board etc frequently. Councillor Cooke stated that he had heard that there was the possibility of more work regarding drainage next year, this had not yet been confirmed but when it is, will be publicised.

2526/4/8 Village Maintenance

- a) **“In Bloom”** We are waiting a little longer before purchasing plants. We have access to some polytunnels and a greenhouse for those we do purchase until the danger of frost has passed. There is a £1000 budget for this project. At that time required barrels will be bought and planted. Some for the VAS site on Chapel Street and others for the square and next to the bench on Betteras Hill Road. **Action: RP**
- b) **“No Mow May”** strategy. Split into 2 parts – no mowing in May (whole village, except visibility splays) and limited mowing thereafter. In June, grass will be cut by the contractor as per the accompanying plan. The main part of Betteras Hill Road will not be cut until August; Councillor Cooke will carry out some additional work, keeping lines of sight clear. Proposed by MC, seconded PA. Resolved: All in favour. **Action MC:** Create article for Hillam News detailing possible “Wildlife Corridors”.
- c) **VAS** and Traffic Management. In the 3 weeks since installation 13000 vehicles have passed through it with 29% above the speed limit. (top speed 55). **Action ALL:** Continue to monitor the stats and will compare both pre installation (we have limited data) and post on a month-by-month basis.
- d) Councillor and Community group updates:None
- e) Matters to report:
 - i) VE Day – SO holds our display. **Action ALL:** retrieve display and arrange set up in Square in time for VE Day (8th May)

- ii) Attendees had some ideas re road safety. Action RE: inform MFPC of their suggestion for a “Priority” sign at junction of Water Lane and the A63.

2526/4/9 Planning:

- a) Applications to review:
 - i) ZG2025/0261/S73 | Section 73 application to vary condition 02 (approved plans) of approval ZG2023/1322/HPA ... granted on 08 May 2024 | 10 Hillam Hall Lane **Resolved:** Noted and No Observations.
 - ii) ZG2024/1317/FULM | Installation and operation of battery energy storage system (BESS) including energy storage units, substation, site access, landscaping and associated infrastructure | Land To The East Of, Rawfield Lane, Fairburn Resolved: Hillam PC will support Fairburn PC if requested.
 - iii) ZG2025/0221/HPA | Two storey side and front extension including alterations to existing roof and fenestrations | Iona, Betteras Hill Road Resolved: Clerk to enquire re consideration for site access for construction vehicles during the development.
- b) Notices of Decision:
 - i) ZG2023/1271/FULM - Hillam Grange, Austfield Lane | REFUSED – appeal anticipated.

2526/4/10 Finance

- a) To confirm the Annual Governance Statement is correct for Hillam PC and sign – deferred
- b) To approve the financial reconciliation for March 2025
Resolved: The reconciliations were compared against the Bank Statements and approved. Signed by the Chair.

BARCLAYS BUSINESS SAVER			
OPENING BALANCE: 25.2.25	RECEIPTS	PAYMENTS	CLOSING BALANCE: 24.3.25
£ 1,262.30	£ 4.46	£ -	£ 1,266.76
BANK STATEMENT: 24.3.25			£ 1,266.76

MARCH 2025		PRIMARY PAYMENT ACCOUNT	
BARCLAYS COMMUNITY ACC:		VIRGIN MONEY ONLINE	
CASHBOOK OPENING BALANCE: 25.2.25	£ 25,362.49	CASHBOOK OPENING BALANCE: 1.3.25	£ 3,036.86
MARCH RECEIPTS	£ -	MARCH RECEIPTS	£ 1,000.00
MARCH PAYMENTS	£ -	MARCH PAYMENTS	£ 318.68
CASHBOOK CLOSING BALANCE: 24.3.25	£ 25,362.49	CASHBOOK CLOSING BALANCE: 31.3.25	£ 3,718.18
			OUTSTANDING PAYMENTS
			NONE
RECONCILIATION:		RECONCILIATION:	
BANK STATEMENT Balance 24.3.25	£ 25,362.49	BANK STATEMENT Balance 31.3.25	£ 3,718.18
LESS O/S CHEQUES	£ -	LESS O/S PAYMENTS	£ -
ADD O/S RECEIPTS	£ -	ADD O/S RECEIPTS	£ -
Reconciled Balance:	£ 25,362.49	Reconciled Balance:	£ 3,718.18
		TOTAL	£ -

NB: AT YEAR START £85.91 IS ring-fenced grant for website and £500 is ring fenced for pump maintenance gifted by Hillam Historians. **INCOME RAISED FROM THE PREVIOUSLY INCREASED ANNUAL PRECEPT**

c) To confirm payments to be made in April 2025

Resolved: Payments were checked against the invoices and approved for payment. **Action JJ:**

To set up payments

PAYMENTS BY CHEQUE FROM BARCLAYS				
CHQ NO.	Payee	Details	TOTAL COST	VAT: To Reclaim
	nil	nil		
		TOTAL CHEQUE PAYMENTS	£ -	£ -
PAYMENTS ONLINE MADE FROM VIRGIN MONEY				
NO.	Payee	Details	TOTAL COST	VAT: To Reclaim
25-001	JUVINA JANIK	MARCH SALARY	£ 318.68	£ -
25-002	HMRC	Q4 TAX	£ 24.00	£ -
25-003	TPJONES & Co LLP	PAYROLL PREP Q4	£ 50.50	£ 8.42
25-004	YLCA	TRAINING NEW COUNCILLOR AO	£ 70.20	£ -
25-005	YLCA	ANNUAL MEMBERSHIP FEES	£ 337.00	£ -
25-006	LUCY HUTCHINSON HAYHUT	REIMBURSE PLANTS	£ 28.00	£ -
		TOTAL ONLINE SPEND	£ 828.38	£ 8.42
TOTAL THIS MONTH				
TOTAL MONTH SPEND (NOT INCLUDING ANY TRANSFER)			£ 828.38	£ 8.42
TOTAL 2025-26 ANNUAL SPEND			£ 828.38	£ 8.42

2526/4/11 Items for the next PC Agenda

Governance Statement, VAS statistics

2526/4/12 Items for Social Media or Hillam News

None at this time.

2526/4/13 To confirm the date and time of the AGM and next ordinary PC meeting

Resolved: Monday 12th May 2025, at Monk Fryston and Hillam Community Centre.

- 6.45pm AGM – **Action ALL:** Consider roles for next year
- 7.00pm PC meeting

2526/4/14 To confirm the date and time of the mandatory Annual Parish Meeting

Resolved: Monday 12th May 2025 at Monk Fryston and Hillam Community Centre

- 6.30pm Annual PARISH Meeting

2526/4/15 Meeting close – 9pm

Signed: _____ Date: _____