

CHAIR: Councillor Julie Sadler
 CLERK: Mrs Juvina Janik
 43 Chapel Street, Hambleton, Selby YO8 9JG
 TELEPHONE: 01757 229885
 EMAIL: hillampcclerk@gmail.com

**MINUTES of HILLAM PARISH COUNCIL held Wednesday 2nd August 2017
 At Monk Fryston and Hillam Community Centre at 7.30pm**

01. Present and apologies

Apologies were received from Councillor Iain Mitchell. All other councillors were present, including County Councillor Pearson. Stuart Proctor of the Ring Tree Christmas Lights committee was also in attendance.

02. Declarations of Interest

None were declared.

07. Discuss Ring Tree Christmas Lights plans

This item was brought forward as a representative from the Ring Tree Christmas Lights committee was present specifically for this discussion. A number of options for decoration were discussed including stakes in the ground with lights on, smaller trees planted into grass, lights around or attached to the bench and a separate Christmas scene on the grass. Pros and cons of each were discussed including safety, effect, cost and the possibility of vandalism/theft. Pub is the Hub money has been allocated to village flowers for the foreseeable future. Supermarkets may donate items. The 'switch on' needs to be re thought as the lights getting turned on were not very effective last year and had a very small impact at the event.

Resolved: A separate Christmas scene on the grass was the most popular outcome, Mr Proctor will look into the options and also the possibility of donations from supermarkets etc. Review to be had in October.

03. To approve and sign the minutes for Parish Council Meeting 5th July 2017

Resolved: Councillor Little proposed and Councillor Tuddenham seconded that the draft minutes were a true record. Document signed by Councillor Sadler.

Items to be followed up from last meeting:

- Overgrowth along Betteras Hill Road, Quarry side – clerk to contact Quarry
- Land rent from 15-16 no cheque received – clerk to write another invoice for Cllr Sadler to deliver
- Street Light repair record 2016-7

04. Finance Matters:

a) **Resolved:** The financial report and reconciliation for JULY was provided and accepted.

	Cashbook Opening Balances 26 JUNE 2017:	Receipts	Payments	CASHBOOK Closing Balance at 26 JULY 17	BANK STATEMENT Balance at 24 JULY 17
Reserve Account	£ 5212.61	-	-	£ 5212.61	5212.61
Current Account	£ 8939.48	£1101.76	£249.57	£9791.67	£9791.67
The cashbook and the statement reconcile					

b) Agree and approve AUGUST payments

Date	Cheque No	Payee	Details	TOTAL COST	VAT: To Reclaim
2-Aug	586	Juvina Janik	Clerk Salary July	£	
	587	Julie Sadler	Chair Expenses	£ 18.00	£ 1.04
	588	N Power	Electricity: 1.4.16-31.3.17	£ 968.15	£ 46.10
	599	S G PARKIN	GRASS CUTTING JUN & JUL	£ 370.00	
			TOTAL JULY SPEND	£ 1,562.61	£ 47.14
			TOTAL ANNUAL SPEND	£ 7,280.26	£ 581.29

Resolved: Payments were approved and it was agreed that invoices and cheques would be inspected and cheques signed at the end of the meeting. Regarding electricity costs, clerk is to compile a definitive list of which street lights are owned by the pc and what actions can be taken to expedite adoption by NYCC.

05. To discuss and vote: Selby Area Committee – Election to fill vacancies for Co-opted members

Resolved: Council decided on the preferred candidate for each area. Papers to be completed and returned by 23rd August 2017.

06. Update from NYCC PROW on the installation of two kissing gates, Tom Lane PROW

Resolved: Council agreed to the gate suggested by Mike Gurney NYCC. Clerk to contact the landowners for permission and collect prices from gate suppliers. NYCC suggested their volunteers could be used for installation.

07. Item discussed at the beginning of meeting**08. Village maintenance:**

- a) Update on possibility of contracting a 'street cleaner' – clerk to follow up with Mr Jiggins and also contact Steve Booth. Cllr Robertson to contact Monk Fryston PC re their amenity officer. Clerk to request path clean from SDC.
- b) Agree wall mounted 'The Square' sign placement – Cllr Little will contact owners to discuss
- c) Discuss Pub is the Hub donations for flowers – Volunteers found for planters at village entrances. Plans for other areas are to be brought to PC meeting for approval as and when they are ready. Thank you cards to be sent out to the appropriate residents/businesses for donation and upkeep of plants in The Square, maintenance of The Pump, Monk Fryston entrance planter and Chapel Street planter.
- d) Complaint re untidiness of village –Resolved: Village Clean Up – invite volunteers to help tidy up the village. Sunday 20th August 2017, 10am. Meet in the Square, bring a brush/cloth/bucket. Clerk to put on website and Hillam News.
- e) Defibrillator use update – After the incident where the cabinet code was not given out by 999 clerk has reported this incident via the WebNos system as advised by Martin Fagan, Community Hearbeat Trust, in order to make sure the code is given out. The number for the VETS is on the front page of the website, all VETS volunteers should have the code. Cllr Sadler has also given the cabinet code to the Postman.
- f) Matters to report to the clerk:
 - i) Road edges down Betteras Hill Road, crumbling and difficult to see Cllr Pearson was following this up – clerk send reminder to Cllr Pearson
 - ii) Duncemire Lane – Dog Poo bags being thrown into field, complaint from land owner. Clerk to order more Dog Fouling Signs and Spray. Cllr Sadler to produce a notice to be displayed down the lane.

- iii) Ring Tree - Bark to be put around base of Ring Tree to reduce weeds. Cllr Robertson to look into keeping the lights clean.

09. Planning:

- a) 2017/0657/FUL – Erection of a two storey, four bedroom detached dwelling and detached single storey garage. Hillam Hall, Chapel Street. **Resolved:** NO OBSERVATIONS.
- b) 2017/0785/TPO – Proposed felling of 2no. Ash Trees covered by TPO 7/2003. 4 Brambles Court, Hillam. **Resolved:** NO OBSERVATIONS.
- c) Notices of decision: 2017/0483/TPO authorised, 2017/0497/FUL Granted

10. Updates from Councillors from meetings, events or matters arising

- a) Burial Board meeting 29th August, 7pm. Update for next PC meet.
- b) Monk Fryston and Hillam Community Centre: 50th Birthday celebrations went well with approximately 200 attendance. Further events being planned include the Beer Festival and the Bonfires. 10k currently being invested into improving the environment of the Community Centre. PC raised the question of a Skate Park, even if just temporary. **Resolved:** Cllr Pearson to look into options. Cllr Sadler to approach Sports Association and Cllr Robertson to approach Community Association.
- c) Cllr Sadler and the clerk attended SDC training for Standards and Codes of Conduct. An updated copy of 'Finance and Transparency Guidance' is available. **Resolved:** Clerk to purchase a copy.
- d) Proms at the Pavillion – another excellent event. Thank you letters to be sent to organisers, Cllr Sadler to draft, clerk to type up and distribute.

13. Confirm the date and time of the next Parish Council Meeting

Resolved: Wednesday 6th September 2017, 7.30pm at Monk Fryston and Hillam Community Centre

14. Meeting closed – 21.07

SIGNED: _____

DATE: _____