

CHAIR: Councillor Julie Sadler
CLERK: Mrs Juvina Janik
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**MINUTES of HILLAM PARISH COUNCIL AGM held TUESDAY 8TH MAY 2018
At Monk Fryston and Hillam Community Centre 7pm**

1. Election of Chair

Resolved: Cllr Little proposed Cllr Sadler for the post, this was seconded by Cllr Collinson and Cllr Sadler accepted

2. Acceptance of Office

Resolved: Cllr Sadler signed the Declaration of Acceptance of Office and the clerk and Cllr Robertson signed as witnesses

3. Chair's Welcome

Cllr Sadler thanked the members for her re-election. Cllr Sadler thanked the members and the clerk for their hard work believes it has helped to form a positive, stable council. Hillam News and the Hillam Facebook page have been a great asset in helping the council get news out to the community quickly, it is a great service for the village to have. A formal thank you will be sent.

4. Present and Apologies

Cllrs Sadler, Collinson, Little, Mitchell and Robertson were in attendance. Also in attendance was J.Janik (Clerk)

5. Election of Vice Chair

Resolved: Cllr Little proposed Cllr Collinson for the post, this was seconded by Cllr Sadler and Cllr Collinson accepted. This is Cllr Collinson's 20th year as a member of the parish council.

6. Acceptance of Office

Resolved: Cllr Collinson signed the Declaration of Acceptance of Office and the clerk and Cllr Robertson signed as witnesses

7. Review and agree sub committees for 2018-19. **Resolved:**

- a) Finance – Cllrs Collinson, Robertson and Sadler
- b) Street lighting – deleted as unnecessary, due to the expense this subject will always come to full council from now on
- c) Ring Tree lighting – remains as Cllrs Sadler, Little and Mitchell
- d) Finance Scrutineer/Internal Controls – remains as Cllr Mitchell and additionally, Cllr Tuddenham
- e) Grasscutting – deleted, clerk will follow up
- f) MFEF – remains as Cllr Sadler
- g) Monk Fryston Liaison – Cllr Little and Collinson
- h) Burial Board – Cllrs Collinson and Tuddenham
- i) Hillam and Monk Fryston Sports Association – Cllr Mitchell

j) Monk Fryston Community Association – Cllr Robertson who is also a trustee of the MFCA

8. Note position of Time Capsule:

A note about the time capsule for future reference:

It has been agreed that the details of the time capsule will be noted on these minutes to ensure there is a permanent record of its existence for reference.

Location: On the Ring Tree Green, approximately 3 metres north west of the Ring Tree itself (see photo attached). The hole was dug by Cllr Robertson approximately 1 metre deep. The time capsule itself is cylindrical with a diameter of 18cm and length of 65cm. It is made from uPVC and was bought from www.timecapsulesuk.com

The capsule was buried on Monday 1st May 2017 at 12pm by Henry Tuddenham, aged 9. A number of villagers gathered to watch the event.

9. Approval and signing of the minutes from the Annual General Meeting held on Wednesday 3rd May 2017

Resolved: The minutes were accepted as a true record by council and signed by the Chair.

10. Closure of Meeting: 19.25

SIGNED: _____

DATE: _____