

CHAIR: Councillor Julie Sadler
CLERK: Mrs Juvina Janik
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**MINUTES of HILLAM PARISH COUNCIL held Tuesday 4th MAY 2021
ONLINE VIA ZOOM PLATFORM at 7.30pm**

1. Present and apologies

Councillors Sadler (Chair), Lupton (VC), Mitchell, O'Connell (from 7.45pm), Robertson and Tuddenham (from 7.45pm) were present.

Apologies were received from District Councillor Mackman and Juvina Janik

2. Declarations of Interest

No declarations were made.

3. To approve the minutes for Hillam Parish council meeting 5th April 2021

The minutes had been distributed for review in advance of the meeting. The final copy presented was agreed to be a true record, Cllr Sadler signed the document.

4. Attendees questions

None.

5. To receive Yorkshire Green Update and decide any actions necessary

New electricity infrastructure is required for Renewable Energy coming into the UK. Ungrades in sub stations and hubs are being created across Yorkshire. A substation is being planned for Rawfield Lane in Monk Fryston. Councillor Mackman and Monk Fryston Parish Council have put forward an alternative site closer to the A1. Hillam Parish Council will remain as a consultee on the programme.

6. To receive Monk Fryston and Hillam Community Buildings Sustainability Project update

Ray Newton is asking for a nominated contact from Hillam to help drive forward the project. Steve Sadler has offered, which the Parish Council supported. The Council is supportive of the initiative.

7. To receive Neighbourhood Plan proposal

The Parish Council have been asked by Monk Fryston Parish Council to consider the development of a Neighbourhood Plan. The Parish Council agreed to wait on the outcomes of the Monk Fryston discussions before considering further.

8. To receive County, District and Parish Councillor updates

Burial board – AGM held and Norman Tuddenham was elected as chair. A few maintenance issues for the Cemetery have been identified for action.

9. Consider updates to Policies which have been reviewed and adopt individual updated Policies as appropriate.

Most policies updated, awaiting Standing Orders and Financial Orders. To be updated on website. Action JJ.

10. Planning:

a) Applications:

i. 2020/1184/FUL | Change of use of existing agricultural barn to an events venue, including erection of a single storey side extension | Austfield Farm Austfield Lane | Additional information submitted

The noise report is OK. The Parish Council would like it noted to SDC that the land at the bottom of the bride path has been improved, the land belongs to Hillam Parish Council.

ii. 2019/0547/EIA | Proposed construction of a motorway service area | Land At Lumby South Milford Leeds West Yorkshire LS25 5LE

The Parish Council's original comments about light and noise pollution still stand.

iii. 2021/0456/HPA | Single storey front/porch extension, single storey extensions to rear and side of dwelling | 25 Hillside Close - No Observations

iv. Traveller's Site – Hillam Lane

JJ to ask for a response from SDC about whether the legal team are aware of the confidential information disclosed before the meeting and whether that will be revealed before or at the court case in June. "Harms" were a feature of the discussion – the Parish Council would like it noted that a true ecological assessment of harms will not be possible given that the site has already been occupied. Clerk to ask SDC for a response.

b) Ongoing application updates - None

c) Notices of Decision

i. 2020/1141/OUT - Land South Of Brooklands, Betteras Hill Road, Hillam | Granted

ii. 2020/1142/OUT - Brooklands, Betteras Hill Road | Granted

11. To discuss compassionate leave for clerk.

The clerk is taking compassionate leave due to significant caring responsibilities. The clerk will continue to organise meetings and Parish Council members have picked up most of the wider responsibilities. Actions from meetings will be minimised as much as possible. The situation will be reviewed after 2 months (end of June 2021, with an update from the clerk at that point). NT to ask if the Burial Board clerk will take minutes.

12. Village Maintenance:

a) Quote for electricity contract with NYCC has been requested – current NPower/Eon contract ends June 2021

b) Other village maintenance matters:

- i. Tom Judge to do a litter pick in the village as part of Duke of Edinburgh Scheme. Parish Councillors to help – Councillor Robertson to confirm date
- ii. Potholes reported on Betteras Hill Road near Brooklands. Councillor Robertson to contact NYCC to address.
- iii. Street sign on Bedfords Fold being renewed. Prospect Close & Lilac Oval needs replacing also. Councillor O'Connell to confirm which signs needs updating & Councillor Lupton to liaise with NYCC.
- iv. Footpath signs will be delivered mid-May 2021.

13. Finance

a) To receive financial summary for April and approve the reconciliations. **Resolved:** The reconciliation was approved and signed by the Chair.

COMMUNITY ACC:			
CASHBOOK OPENING BALANCE: 25.3.21	£ 20,329.01	NB: £1460.66 is ring-fenced grant for website and £500 is ring fenced for pump maintenance gifted by Hillam Historians.	
APRIL 2020 RECEIPTS	£ -		
APRIL 2020 PAYMENTS	£ 4,226.29		
CASHBOOK CLOSING BALANCE: 23.4.21	£ 16,102.72	BANK BALANCE ONLINE: 24.3.21	£ 16,102.72
<i>Difference between Statement and Cashbook:</i>	£ -	NONE	
		TOTAL O/S	£ -

RESERVE ACC CASHBOOK			
OPENING BALANCE: 29.3.2021	RECEIPTS	PAYMENTS	CLOSING BALANCE: 23.04.2021
£ 1,230.59		£ -	£ 1,230.59
BANK STATEMENT: 23.04.2021			£ 1,230.59

b) To approve May payments including membership fee for Yorkshire Local Councils Association 2021-22 of £304.
Resolved: Payments approved. Chequebook will be signed as necessary by signatories.

	Payee	Details	TOTAL COST	VAT: To Reclaim
795	J.JANIK	APRIL SALARY	£ 1,230.59	
796	YLCA	MEMBERSHIP 2021-2022	£ 304.00	
797	S. BOOTH	RNG SEAT, NOTICE BOARDS AND BENCH MAINTENANCE	£ 350.00	
798	S.G.PARKIN	GRASS CUT ALL AREAS INC EXTRA VERGES	£ 185.00	
		TOTAL MAY 2021 SPEND	£ 1,079.21	£ -
		TOTAL 2021-22 ANNUAL SPEND	£ 5,305.50	£ 653.15

c) Joint Burial Committee update to confirm all procedures are now in place (N.T.). Confirmed, with only online banking to set up.

14. To confirm the date of the next ordinary Parish Council meeting: Monday 7th June 2021, 7.30pm.

The meeting will be held at the **Cricket Pavillion**. Chair to do a risk assessment before meeting. Council happy to continue with online meetings.

15. Meeting close

SIGNED: _____

DATE: _____