

CHAIR: Councillor Seph O'Connell

CLERK: Mrs Juvina Janik

43 Chapel Street, Hambleton, Selby YO8 9JG

EMAIL: hillampcclerk@gmail.com

**DRAFT MINUTES of HILLAM PARISH COUNCIL MEETING
MONDAY 5TH JUNE 2023, 7.30pm
held at Monk Fryston and Hillam Community Centre**

2324/6/1 Present and Apologies (Chairperson to confirm quorum)

Councillors in attendance: O'Connell (Chairman), Collinson, Hutchinson, Tuddenham and Vickers.

Apologies were received and accepted from Councillor Hayburn

Also in attendance: Juvina Janik (clerk), Becky Richmond (Johnson Mowatt) and Emma Wadsworth (Stonebridge Homes).

2324/6/2 Declarations of Interest from Councillors

None declared.

2324/6/3 To approve and sign the minutes for Hillam Parish Council Meeting 6th March 2023

It was noted that item 5 on the AGM 2023 minutes should read 'Councillor Hayburn' not 'Councillor Hutchinson', this was approved and amended on the hard copy of the minutes

Resolved: The final minutes, with the above amendment, were agreed as a true record; the document was approved by Council and signed by the Chairman.

2324/6/4 Johnson Mowatt presentation for Land Development proposals at Main Street, Hillam

A3 initial plans were distributed for attendees to review. Following 2 refusals of permission to develop this land, this 3rd attempt is looking to build 29 homes (net 28 dwellings as an existing dwelling will be demolished in the process). The land has been 'safe-guarded' for development throughout the previous refusals. It has now been proposed as a preferred option on the Selby Local Plan.

Councillor comments:

- What is to stop homeowners unofficially extending gardens to include the green space area to the south-west of the development? *A maintenance plan will be in place and detailed should the permission be granted.*
- Is there potential for Graveyard space? *It is not out of the question, but details would need to be considered further.*
- Can the number of houses you propose change? *Yes, but this would only be to meet conditions and requirements set out by the Planning Authority.*
- Where will the footpath go? *The public footpath will follow the pavement through the development and continue onto the green space area re-joining the existing route. The green space area would be a shared public space and the aim would be to create a pleasant environment for all to enjoy.*
- What about the lack of school places? *The Planning Authority assess that situation and will decide what can and cannot be done. Often this results in a financial sum being requested by*

the Local Authority to enable them to provide facilities for any residents that may need school facilities.

- Have you provided enough parking spaces for the residences and their visitors to avoid cars being left on the roadside causing a blockage? The Planning Authority have set requirements for the number of spaces that must be provided depending on the number of bedrooms the house has. In addition to the required spaces, there is also provision of additional parking bays for visitors.
- The village has drainage problems, and additional houses will add to this problem. What measures are in place to avoid this development making the flooding on the lower ground in the village worse. Drainage is the responsibility of Yorkshire Water, and for every planning application, Yorkshire Water are consulted. Yorkshire Water is tasked with managing and maintaining the sewer systems and it should be carrying out maintenance taking into account “forward plans to accommodate development”; it was suggested the issues be raised with YW to be followed up. Surface water will be drained into a tank, and slowly released so as not to overload the drainage system.
- As a way of increasing energy efficiency, will the homes have solar panels? Solar panels are not a requirement for new homes as yet because the technology is not yet robust enough but investigations are ongoing on this and other methods of energy efficiency including waste water heat recovery, ground and air source.
- Phone signal is a problem in the area. Is there anything that can be done as part of the development to help this issue? To be confirmed.
- The site is NOT YET adopted as a preferred site because the new Local Plan has not yet been adopted. It is still ‘safe-guarded’, and it is still Greenbelt.
- The Water Lane/Main Road junction is not suitable for the existing traffic flow, additional vehicle movements will make this even more dangerous. *The Highways Authority will assess this situation and decide, based on the peak flow evidence collected and the predictions of the effect from the new residences, what work, if any, will need to be done with regards to traffic.*

At this point Becky Richmond (Johnson Mowatt) and Emma Wadsworth (Stonebridge Homes) left the meeting (2022h)

2324/6/5 To receive attendees comments

No attendees.

2324/6/6 To receive updates from Councillors

Councillor Tuddenham: Burial Committee have planned a maintenance walk-around; last meeting minutes to be shared with PC. Action: Clerk.

Councillor Hutchinson: Discussions with Priory Roses to revamp flower beds at village entrances ongoing.

Councillor Vickers:

Volunteer who tends to the Water Pump flowers is currently ill, Cllr Vickers will take this job on until the volunteer is well again

Centre of Ring Tree – proposes to lay a membrane and then top with gravel for low maintenance, tidy appearance. Resolved: All in Favour

Bollards – proposes Oak as a more natural looking solution to the bollards. Resolved: All in Favour
 Public notice board – proposes that back and frame to be repaired by Cllr Vickers. Resolved: All in Favour
 Water pump box – proposes that the boxing be repaired by Cllr Vickers at the same time as notice bards. Resolved: All in Favour

Signage to Sports Facilities – quote (including post) is £250 plus approximately £200 for installation. Action: CV to discuss with Playsafe who offered to pay for the signage.

Grass Cutting – the list of areas to cut needs updating. Action: Clerk to send cutting schedules to CV.

2324/6/7 AGAR 2022-23

- a) Internal auditor’s report was received.
- b) The Annual Governance Statements for 2022-23 AGAR were agreed and signed.
- c) The Annual Accounting Statements for 2022-23 AGAR were approved and signed.

2324/6/8 Finance

- a) To approve the financial reconciliation to 24th May 2023

Resolved: The reconciliations were checked against the Bank Statements and approved by Council.

COMMUNITY ACC:		NB: AT YEAR START £862.09 is ring-fenced grant for website and £500 is ring fenced for pump maintenance gifted by Hillam Historians. INCOME RAISED FROM THE PREVIOUSLY INCREASED ANNUAL PRECEPT WILL NOW BE USED TOWARDS THE ENERGY SAVING LIGHTING PROJECT		
CASHBOOK OPENING BALANCE: 25.4.23	£ 35,779.47			
MAY RECEIPTS	£ 7,497.50			
MAY PAYMENTS	£ 358.28			
CASHBOOK CLOSING BALANCE: 24.5.23	£ 42,918.69	O/S CHEQUES		CHQ NO
		NONE		
RECONCILIATION:				
BANK STATEMENT Balance 24.5.23	£ 41,918.69			
<i>LESS O/S CHEQUES</i>	<i>£ -</i>			
<i>ADD O/S RECEIPTS</i>	<i>£ -</i>			
Reconciled Balance:	£ 41,918.69	TOTAL	£ -	

Reserve Account:

OPENING BALANCE: 25.4.2023	RECEIPTS	PAYMENTS	CLOSING BALANCE: 24.05.23
£ 1,233.40	£ -	£ -	£ 1,233.40
BANK STATEMENT: 24.05.23			£ 1,233.40

- b) To approve payments for June 2023
- Resolved:** All invoices were approved and the cheques confirmed correct. The cheques were signed.

CHQ NO.	Payee	Details	TOTAL COST	VAT: To Reclaim
915	J. JANIK	MAY SALARY	£ 268.31	
916	S G PARKIN	GRASSCUTTING INV 3038	£ 230.00	
917	MFHCA	HALL HIRE 3 MTH INV 23077	£ 60.00	
918	A BOSMANS	INT AUDIT FEE	£ 65.00	
TOTAL MONTH SPEND			£ 623.31	£ -
TOTAL 2023-24 ANNUAL SPEND			£ 3,322.96	£ 8.42

2324/6/9 Village Maintenance

- a) To approve the Water Pump maintenance required and confirm costs can be taken from the ring-fenced Water Pump maintenance fund. Resolved: All in Favour
- b) Grass Cutting review – as discussed earlier.
- c) To approve the refurbishment of Notice Boards where necessary. Resolved: All in Favour.

2324/6/10 Planning:

- a) Applications to review:
- i. 2023/0262/HPA | Erection of ground floor and first floor extensions | 18 Hillam Hall Lane
Resolved: No observations
 - ii. ZG2023/0438/TPO | Application for consent for lateral reduction to give 2m clearance from adjacent dwelling and highway to 1 No Sycamore tree covered by TPO 6/1977 in the conservation area | High Gables, Chapel Street. Resolved: No observations
 - iii. ZG2023/0430/HEN | House extension notification for a rear single storey extension extending 8 metres to rear, 4 metres to ridge and 2.4 metres to eaves | Sandkim Farm Hillam Common Lane
Resolved: No observations
 - iv. ZG2023/0429/HEU | Prior approval for construction of an additional storey to the dwelling extending the ridge height up to 7.24 metres (measured externally from ground level to the highest part of the roof) | Sandkim Farm Hillam Common Lane. Resolved: No observations.

2324/6/11 To confirm the date of the next meetings to be organised by the Parish Council

The next Hillam Parish Council meeting will be held Monday 3rd July

2324/6/12 Meeting close 21.37

Signed: _____ Date: _____